FORMS MANUAL INSERT

FORM RD 3550-22

	USDA-RHS Form RD 3550-22 (Rev. 8-99) UNITED STATES DEPARTMENT OF AGRICULTURE					FORM APPROVED OMB NO. 0575-0172 Type of Loan Assumed Section 502					75-0172
	RURAL HOUSING SERVICE ASSUMPTION AGREEMENT SINGLE FAMILY HOUSING				(1)	Type of Transferee		Program Transferee NonProgram Transferee			
						Selle	Type of Assump ers Case No nsferee Case	: _	Ne Sa	w Rates and Terms me Rates and Term	ds
	This Agreement datedis between the United States of America, acting through the Rural Housing Service, its successors and assigns (herein called the Government) and										
	(herein called the Borrower or transferee), whose mailing address is: (4)										
	The Government is the holder of one or more of the following debt instruments executed,										ad in
	(6) County, State of					pursuant to the following security instruments:					
	Type of Debt Instrument	Date Executed	Original Principal	Interest Rate	Type of Sec Instrument	curity	Date Executed	Office W Recorde		Book/Volume Document No.	Page No.
3)											
	The Borrow only one):	veyance of the s	the indebtedn	rty, if applica	_	ed as	follows:			ent to this assum	
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Used in connection with the assumption of direct Single Family Housing Loans.

PROCEDURE FOR PREPARATION : HB-1-3550 and HB-2-3550.

PREPARED BY : Loan approval official or Centralized Servicing Center (CSC).

<u>NUMBER OF COPIES</u> : Original and two copies.

SIGNATURES REQUIRED : Borrower and applicable Rural Housing Service (RHS) official.

<u>DISTRIBUTION OF COPIES</u>: Original to be stapled to original Promissory Note and filed in the lockable fire resistant file. Copy to case file, copy to transferee.

GENERAL

A separate Form RD 3550-22 will be prepared for each loan being assumed.

The transferor is the seller or current owner of the property. The transferee is the assuming party; the purchaser or new owner of the property.

Most assumptions are processed on new rates and terms. Only in unusual circumstances, generally related to the death of a borrower, or transfer to a non-borrower ex-spouse as part of a divorce decree, are same rates and terms assumptions authorized. See 7 C.F.R. 3550.163 for further guidance.

This form may also be used in situations not involving a transfer when a non-borrower wants to assume liability for the debt on the same rates and terms and the original borrower will continue to own and occupy the house. (e.g., the borrower marries and the new spouse wants to be liable for the loan.) In such situations the assuming party will, for the purposes of the form, be referred to as the "transferee" although there is no actual transfer.

INSTRUCTIONS FOR PREPARATION

- (1) Check off applicable boxes. Insert the case number of both the transferor and transferee.
- (2) Insert the date the assumption is closed. This should be the same date the Assumption Agreement is signed.
- (3) Insert the names of the transferee (new owner).
- (4) Insert the mailing address of the transferee (new owner) after loan closing.
- (5) Insert the names of the transferors. The names of the transferors should come from the original Promissory Note.
- (6) Insert the name of the county (or parish) where the security property is located.
- (7) Insert the name of the state or commonwealth where the security property is located.
- (8) Insert the applicable information regarding the Promissory Note, Real Estate Mortgage, Deed of Trust, or other similar security instruments being assumed. The amount being assumed should be inserted in the unpaid amount section. The original interest rate from the original Promissory Note is placed in this part.
- (9) Check off this box only for assumptions on same rates and terms.
- (10) Check off this box for assumptions on new rates and terms.
- (11) Insert the current interest rate (in words) applicable to the type of transferee indicated in Item 1. For example, Eight and one-quarter.
- (12) Insert the current interest rate (in numbers). For example, 8.25.
- (13) and (14) Insert the amount assumed which will be either (a) the total of unpaid principal, unpaid interest, and any recapture of subsidy due or (b) the portion of the indebtedness equal to the market value of the property. If a downpayment is being made on the date the transfer is closed, the amount assumed will be the difference between the downpayment and the indebtedness being assumed under (a) or (b).
- (15) Insert the principal and interest payment for the first installment on the loan being assumed.

- (16) Insert the due date (in words) of the first scheduled payment.
- (17) Insert the principal and interest payment for the regular principal and interest installment on the loan being assumed.
- (18) Insert the day (in numbers) the scheduled installments are due. For example, 1st, 2nd, 3rd, 4th, etc.
- (19) Insert (in words) the term (length) of the loan being assumed. For example, Ten, Thirty, Thirty-three.
- (20) Insert (in numbers) the term (length) of the loan being assumed. For example, 10, 30, 33.
- (21a) Insert the number of grace days as determined by applicable state law.
- (21b) Insert percent of late charges as determined by applicable state law.
- (22) An authorized RHS official must sign the document and his/her name will be typed under the signature line. This would be the Loan Approval Official or the Director of the CSC (or designee), as applicable. Also include title and address.
- (23) The transferees (new owners) must sign the document. Their names should be typed under the signature line. If the transferee is not an individual (for example, a nonprofit organization), consult with the Office of General Counsel for the appropriate signatories.
- (24) The cosigner, if applicable, must sign the document.