

## Acquisition, Use, and Disposal of Real Estate

[Reference: DEAR 917.74, 970.5244-1]



### Guiding Principles

- DOE Order O 430.1B, Real Property Asset Management applies.
- Always coordinate with the Office of Engineering and Construction Management.

### Overview

This section provides internal Departmental information and a DOE point of contact for issues dealing with real estate acquisition, use, and disposal.

### Background

DEAR 917.74 provides the policy and procedures to be followed in the acquisition, use, and disposal of real estate. In accordance with DEAR clause 970.5244-1, Management and Operating contractors also follow the DEAR 917.74 coverage when they acquire real property.

Occasionally in the performance of cost type contracts, the performer will be required to acquire an interest in real estate. Real estate interests include purchases, leases, easements, permits, and licenses. In accordance with the current Secretarial delegation of authority for acquisition, management and disposal of real property to field sites, and DOE Order O 430.1B, Real Property Asset Management, all real estate actions require the approval of a DOE certified realty specialist. As such, the Government generally is also concerned with real estate management procedures for acquisitions of an interest in real property under a fixed price contract.

Where a cost type contract, other than for the management and operation of a DOE facility, will involve the acquisition of an interest in real estate, the purchase is disclosed in the solicitation. The plan to acquire an interest in real estate is approved through the project management process in DOE M 413.3-1, Project Management for Acquisition of Capital Assets. The project management process, including approval of the Mission Need and Alternative Selection and Cost Range will be approved by DOE prior to issuing a solicitation for real estate interests.

### Headquarters Contact

Contact the Office of Engineering and Construction Management, at (202) 586-4548, for additional information and procedures governing the acquisition, use, and disposal of the Department's real estate.