

## **HSO SPOTLIGHT No.05-2007: DOE Marking Handbook**

<b>What is the issue:</b>	Updated Security Guidance
<b>Why do we need this?:</b>	Assist federal and contractor personnel by providing examples of correctly marked matter containing classified or unclassified controlled information
<b>Who is impacted?:</b>	Personnel needing to understand how to correctly mark classified documents or material
<b>What does the HSO need to do?:</b>	Distribute to your organizational personnel

The DOE Marking Handbook, 2006 version is now available on-line at [http://www.pnl.gov/isrc/pdf/doe\\_marking\\_handbook\\_2006.pdf](http://www.pnl.gov/isrc/pdf/doe_marking_handbook_2006.pdf). The handbook provides examples of markings required for various types of classified documents. The handbook may be expanded and updated as required.

Requests for additional examples, questions, or problems concerning the use or content of the website can be sent to [Carl.Piechowski@hq.doe.gov](mailto:Carl.Piechowski@hq.doe.gov) or [Linda.Ruhnow@hq.doe.gov](mailto:Linda.Ruhnow@hq.doe.gov).