

July 2005 P2 Conference Call
21 July 2005

1. EMS Update, Steve Woodbury

- Completed compiling information for the June quarterly EMS update
- Focus after December 31st, 2005 is to maintain and sustain the EMS – “This is the race to the starting line.”
- A new guidance for Report Letters is available (450.1-A)

2. Development of Environmental Summit/ P2 Workshop – Josh Silverman

- The Office of the Federal Environmental Executive (OFEE) intends to sponsor an Environmental Summit (workshop) May 2-6, 2006, at the National Institutes of Health in Bethesda, MD.
- OFEE offered a list of possible topics (below) for comment, which were sent out via e-mail prior to the conference call.
- EH is considering planning next year's P2 workshop to run in parallel, or as a subset of the OFEE conference. We welcome your input both on the OFEE event and the value of merging the P2 workshop into it.

The following points were raised in the discussion of the P2 workshop:

- The National Pollution Prevention Roundtable (NPPR) annual meeting is scheduled to be in New Orleans in May of 2006.
- The NPPR conference topics typically are more outreach related and not necessarily specific to pollution prevention.

3. Update of the P2 Website – Josh Silverman

- The EH P2 website is currently in the process of being updated. This is the first major update in over 3 years.
- Environmentally Preferable Purchasing and Buy Bio information will be added to the site.
- Please provide comments/concerns regarding the re-design of the site.

4. Development of Waste Reduction Revitalization Report – Beverly Whitehead

- The Version II of the report is a compilation of best practices derived from the P2 accomplishments submitted in the 2004 data call, the activities submitted to the White House Closing the Circle Award, and Fed Facts (an EPA publication).
- The report, along with Version I of the report, will be posted on the P2 website as a searchable database.
- A green bullet information brief will be distributed in the next month.

5. P2 Performance Measures – Jane Powers

- The draft P2 performance measures were sent out June 16th for review. The measures respond to the P2 agency goals, are based on feedback from conference calls, the P2 Workshop, and the P2 goals work group. They reflect the sense that sites will have EMS with P2 integrated.

- The performance measures are based on specific P2 requirements, the OG audit, and the requirements for the EO annual reports.
- The performance measures are tracked through accomplishments reported and a series of “yes” and “no” questions.
- Sites would start reporting on their performance on the new P2 goals in October 2006; reporting would be done on-line.
- Another draft of the performance measures will be available the week of July 25th.
- The following points were raised in the discussion of the draft performance measures:
 - The reporting associated with the measures seems to be quite burdensome.
 - EPP and Waste Generation reporting will still be performed per the request of the PSOs.
 - The performance measures are based on DOE Order 450.1
 - Some sites do not have compliance with DOE Order 450.1 as part of their contract but rather have compliance with ISO 14001.
 - Many sites do not see the relationship between “strategies” and DOE Order 450.1 and want to ensure that those “strategies” are not mandatory. By requiring the specific “strategies,” flexibility is lost.
 - Consider dropping the word “measures” because that word has a contractual connotation. “Indicators” might be a better word since what are being asked for are indicators of P2 progress.
 - EPP is only tracked by dollars spent and not what was purchased; this may not be a good indicator of performance.
 - Performance measures should assess performance not guide/force site performance. The way they are written now, the performance measures could force sites to put PPOAs into their EMSs.

The next P2 conference call is August 18.