

**COMPETITIVE SOURCING  
EXECUTIVE STEERING GROUP  
Meeting Proceedings  
October 30, 2002  
Room 6E-069, 10:30 - 12:00**

Agenda

Opening Remarks	Bruce Carnes
Competitive Sourcing Update	Denny O'Brien
Team Briefings	Team Leads
ESG Discussion/Wrap up	Bruce Carnes

Attendees

Bruce Carnes, Acting Chair	MaryAnn Shebek
Robert Card	Prentis Cook
Ambassador Brooks	Tony Lane
Kyle McSlarrow	Karen Evans
Suzanne Brennan, NTEU	Claudia Cross
Brian Costlow	Helen Sherman
Frank Bessera	Laurie Morman
Denny O'Brien	Travis McCrory
Bill Pearce	Jeff Dowl
Mark Hively	Steven Apicella
Robin Mudd	

Bruce Carnes chaired the meeting and began with welcoming NTEU to the meeting. In regard to the OMB's Balanced Scorecard, the Department has achieved a Green on progress and we are close to achieving a yellow on status. He encouraged all to keep the focus on people. These studies are challenging and disconcerting to everyone involved, and we need to make sure that we are sensitive to this and communicate as much and often as possible.

Dr. Carnes sent a memo to the LPSOs inviting them to identify additional study functions. He will brief the results to the Group at the next meeting.

Information Technology Study

Karen Evans presented that the team has been working hard to eliminate the perception that this was an OCIO effort. The A-76 study is an opportunity to create a true corporate approach to IT, that is being led by the Office of the CIO. The size of the study has grown to over 600 Government FTEs and 1000+ contractors. The revised target is based on a "scrub" of the FY01 inventory, the number is anticipated to fluctuate as site visits are conducted. Additional

funding may be requested. Five months were taken off of the original schedule, predicting a July 2005 completion. Karen said that the A-76 Office is working with OMB to see if we can grant the flexibility to employees to partner with other Federal Agencies and/or contractors to prepare the MEO. The Office of Competitive Sourcing will report OMB's policy regarding the partnering at the next meeting.

#### ESG Decision

- (1) Approved expanded size and revised schedule of the study.
- (2) Ensure Cyber security addresses what we need versus what we currently have.
- (3) Be cognizant of DOE restructuring efforts.
- (4) The Group will entertain request for additional funding at the next meeting.

#### Logistics and Graphics Study

Brian Costlow announced that the Logistics Study planning phase has been completed. The original FTE target was 190, they are now looking at 221 FTEs in addition to looking at contractors. A change in strategy, the team is now looking at NNSA functions versus non-NNSA functions. This will ultimately save time (almost one year) and money.

#### ESG Decision

- (1) Approved expanded size, change in the strategy, and revised schedule.
- (2) The Group will entertain request for additional funding at the next meeting.

The Graphics study is moving according to schedule. There are 13 Government FTEs and 6 contractors under this study. They are looking at a July 2003 completion date.

#### ESG Decision

- No decision required.

#### Human Resources Study

Claudia Cross reported that the study population has been revised as a result of their validation exercise. They are now looking at 145 Government FTEs and 280 contractors, located at HQ and 12 Field sites. They are anticipating an increase in the cost of the study. The length of the study is 17 months, with a completion date of March 2004. An overarching concern is supporting all A-76 studies, as well as leading the HR Study.

### ESG Decision

- (1) Approved expanded size and revised schedule.
- (2) The Group will entertain request for additional funding at the next meeting.

### Financial Services Study

Helen Sherman reported that the study is currently on schedule. A straw man PWS has been developed and the first draft is close. They are looking at 150 Government FTEs, and are not predicting a large increase in that number. They are anticipating an increase in the cost of the study. A probable study schedule extension may be warranted due to the implementation of STARS in October 2003.

### ESG Decision

- (1) Approved the revised schedule.
- (2) The Group will entertain request for additional funding at the next meeting.

### Civil Rights Study

Frank Bessera reported that the study is on track and within budget. They are looking at a streamlined acquisition process, which should take about 90 days. An April 2003, completion date is anticipated.

### ESG Decision

- (1) Approved use of Federal Supply Schedule Contract for the Direct Conversion study.

### Action Items

- (1) Briefing to Kyle McSlarrow on the OMB Presidents Management Agenda Initiative Scorecard and what it will take for DOE to get a green on status.
- (2) Office of Competitive Sourcing will draft a letter for Bruce's signature to the DOE M&O Contractors informing them of the Competitive Sourcing Initiative.
- (3) OMBE to ensure the STAR implementation is fully integrated in the A-76 Study.
- (4) The A-76 Office to set-up routine coordination meetings between the Competitive Sourcing Study Teams and the various DOE element conducting either reorganizations or re-engineering initiatives.
- (5) The A-76 Office to provide ESG synopsis and recommendations for additional funding for 02/03 studies.
- (6) The A-76 Office will provide the results of Dr. Carnes memo to the LPSOs requesting function candidates for future studies.