



POLICY FLASH 2007-33

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DATE: April 11, 2007

TO: Procurement Directors

FROM: Office of Procurement and Assistance Policy, MA-61
Office of Procurement and Assistance Management

SUBJECT: **Use of New Strategically Sourced Blanket Purchase Agreement for Domestic Delivery Services**

SUMMARY: This Policy Flash is to inform you that DOE's new strategically sourced blanket purchase agreement (BPA) for domestic delivery services with GSA is currently available.

BACKGROUND: While DOE continues to enhance the DOE Energy-Wide Strategic Sourcing (EWSS) Program, DOE is also in partnership with the Federal Strategic Sourcing Initiative (FSSI). Since various commodities and services identified for strategic sourcing within agencies are common across agencies, the FSSI was launched by the Federal Government's Chief Acquisition Officers Council to strategically source across federal agencies thereby increasing total cost savings and value. More than 30 Federal Agencies are participating in the commodity teams under FSSI.

On October 6, 2006, the General Services Administration (GSA), working under the FSSI, awarded a Blanket Purchase Agreement (BPA) to FedEx for express and ground domestic delivery service (ExGDDS). The award offers discounts of 21.9% to 30.2% below the GSA multiple award schedule prices for express services, and discounts on average of 1.7% to 39.2% below schedule prices for ground services. Participating agencies also benefit from no fuel surcharges on their shipments. Discounts increase as the collective spend grows across the Federal Government.

On April 5, 2007, DOE joined the list of agencies participating in the FSSI BPA award to FedEx for ExGDDS. Each DOE user of FedEx for ExGDDS (both federal and eligible contractor) has committed to use the BPA by converting their current accounts with FedEx to the FSSI BPA. The effective date of the modification to the BPA adding DOE as a user is May 12, 2007. To facilitate each user in the ordering and obligation of funds, the following is offered:

- FedEx will convert all DOE and FMC account numbers to the new pricing schedule as contained in the ExGDDS BPA;
- The Office of Headquarters Procurement Services will issue a Delivery Order against the GSA BPA for domestic delivery services (for Headquarters only);
- For DOE Federal and Contractor Sites that are currently using purchase cards for ordering and payment, no action is required with the exception of updating account information to FedEx, if necessary;
- DOE Federal and Contractor Sites that are currently using a Delivery Order will be required to modify the order to incorporate the new GSA BPA contract number and the price schedule under the GSA BPA for the FSSI for domestic delivery services;
- DOE Federal and Contractor Sites that are currently using a BPA must terminate or cancel their BPA and award a Delivery Order;
- DOE Federal and Contractor Sites that are using Purchase Orders must terminate or cancel the Purchase Order and convert to a Delivery Order as noted above;
- DOE Federal and Contractor Sites that are using Tenders with FedEx, the Field Site is required to issue a Delivery Order to FedEx; and
- All DOE contractors previously authorized to receive government pricing under the FedEx GSA FSSI contract shall continue to use those procedures that are currently in place since these accounts will be converted automatically to the new pricing schedule by FedEx.

As a reminder, numerous Department-wide strategic sourcing awards are available for use by DOE federal buyers and eligible contractors and may be found at the following website:
<http://www.management.energy.gov/1364.htm>

The points-of-contacts for Domestic Delivery Services are as follows:

- DOE Office of Headquarters Procurement Services:
 - Mr. Jeffrey Rubenstein (jeffrey.rubenstein@hq.doe.gov)
(202) 287-1516
- General Services Administration:
 - Mr. Blaine Jacobs (blaine.jacobs@gsa.gov)
(703) 605-2892
- FedEx Government Sales:
 - Ms. Linda Keylock (lkeylock@fedex.com)
(720) 482-0405

This Policy Flash and its attachments may be viewed online within a day, at the following website: http://management.energy.gov/policy_guidance/policy_flashes.htm.

Questions concerning this policy flash should be directed to Aleta Boylan at 202-287-1608 or aleta.boyland@hq.doe.gov.



Michael P. Fischetti, Director
Office of Procurement and Assistance Policy

- Attachments:
- 1) Revenue tier discounts available under the GSA BPA
 - 2) BPA award document
 - 3) Important modification to the BPA award
 - 4) List of agencies currently participating in the BPA award.