



**POLICY FLASH 2007-17**

**POLICY FLASH 2007-17**

**DATE:** March 2, 2007  
**TO:** Procurement Directors  
**FROM:** Office of Procurement and Assistance Policy, MA-61  
Office of Procurement and Assistance Management

**SUBJECT: Head of Contracting Activity (HCA) Authority, Functions and Responsibilities**

**SUMMARY:** This Flash forwards a new sub-chapter 1.2 to the Acquisition Guide titled, "Head of Contracting Activity (HCA) Authority, Functions and Responsibilities". The new sub-chapter provides a synopsis of HCA authorities based on the Federal Acquisition Regulation (FAR), DOE Acquisition Regulation (DEAR), statute, and DOE Orders.

This Flash 2007-17 will be available online within a day, at the following website:  
[http://management.energy.gov/policy\\_guidance/policy\\_flashes.htm](http://management.energy.gov/policy_guidance/policy_flashes.htm).

Questions concerning this policy flash should be directed to Sangok Shin at 202-287-1374 or [sangok.shin@hq.doe.gov](mailto:sangok.shin@hq.doe.gov).



Michael P. Fischetti, Director  
Office of Procurement  
and Assistance Policy, OMBE

Attachment: Acquisition Guide, Chapter 1.2, Head of Contracting Activity (HCA) Authority, Functions and Responsibilities