

**NATIONAL CANCER INSTITUTE AT FREDERICK
PORTABLE PROPERTY HAND RECEIPT
(See Policy & Procedure No. 704)**

Date Issued _____ Due Date for Return of Property: _____

INSTRUCTIONS: Please print or type. This form is for verification of authorization to use portable property outside the NCI-Frederick facility.

1. Description of Property (include model, manufacturer's serial no. and NCI-Frederick decal no.)

Justification for Removing Property

**THIS PASS IS VALID ONLY WHEN
SEAL IS STAMPED HERE**

2. Type or Print Name of Borrower

3. Signature

4. Type or print Name of Person Authorizing Removal
(Approving Officer)

5. Signature