

Denial Letter

Letterhead

Date

Name

Name of Bank

Street Address

City, State, Zip Code

Re: Application Description, CAIS Control Number

Dear Mr./Ms. *(Name)*:

This is to inform you that the *(application description-name of bank, including city, state, and type of transaction)*as been *(objected to/denied/disapproved)* for the following reasons:

List the specific reasons for decision.

If you have any questions, contact *(name)* at *(telephone number)*.

Sincerely,

-Signature-

Name and Title

cc: Official File