

Acknowledgment Letter—Conversion or Merger

[OCC LOGO]

Date

Name of Contact Person
Name of Bank
Address
City, State, ZIP Code

Re: Termination of National Bank Status, CAIS Control Number

Dear Mr. or Ms. (*Name*):

We received your notice and secretary's certificate of shareholders' approval, indicating that (*bank name*) will terminate its status as a national bank by means of a (*conversion or merger into a state-chartered depository institution*).

Follow the procedures and instructions in the *Comptroller's Licensing Manual*, "Termination of National Bank Status" booklet, to conduct the liquidation.

If you have any questions, contact (*name*) by e-mail at (*e-mail address*) or by telephone at (*telephone number*).

Sincerely,

—Signature—

Name and Title