

MONTANA COMMISSION ON COMMUNITY SERVICE

Program, Policy and Planning (PPP) Committee

Date: April 13, 2009

Time: 12:00 p.m. – 1:00 p.m.

Location: Conference Call

Committee Members Present: Keith Kelly (Chair), Kim Miske, John Ilgenfritz, and Doug Braun.

Committee Members Absent: Chris Kolstad

Staff Present: Tony Dean (Office of Community Service, Grants Officer)

Guests: Bonnie Buckingham (Women's Opportunity and Resource Development Inc., Executive Director), Jeanne Moon (Literacy Support Corps, Program Director), and Brook Clark (Literacy Support Corps, Program Coordinator).

Welcome: The Chairman welcomed those present and advised that the meeting was called to discuss the Literacy Support Corps continuation grant proposal.

Meeting Minutes: Meeting minutes from prior meeting were not reviewed or approved.

2009 Continuation Grant for Literacy Support Corps: At the Commission meeting on April 9, 2009 the Commission approved a reduced budget for Literacy Support Corps of \$150,000-\$170,000 for the 2009 grant request. This amount was based on the programs performance towards filling current AmeriCorps slots. The program indicated that they expect to lose one site next year, but they are expecting to gain new commitments from schools in Arlee (1 AmeriCorps member) and Libby (3 AmeriCorps members). Given the amount of commitments, the program could utilize as much as 13.75 MSY (\$173,250). The program indicated that they should know by October of 2009 if they are going to have any unfilled slots. It was suggested that these unfilled slots be transferred to another Competitive program.

A motion was made by Commissioner Ilgenfritz that the 2009 grant request for Literacy Support Corps be reduced to \$170,000 in federal funding and that they submit a plan to the Office of Community Service by December 1, 2009, for any unfilled slots. The motion was seconded by Commissioner Miske. Commissioner Ilgenfritz served as proxy for Commissioner Kolstad and the motion was carried.

Public Comments: None

Closing and Next Meeting Dates: Commissioner Ilgenfritz made a motion to adjourn the meeting at 12:40 p.m. The motion was seconded by Commissioner Miske. Motion unanimously carried and the meeting was adjourned.