



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee

Department of Health and Human Services

Minutes of Meeting
2 August 2007
Surgeon General's Conference Room
Parklawn Building
1300-1600

Members Present:

In Rockville:

CDR Beth Fabian Fritsch, FDA-Rockville, MD
CDR Mary Kremzner, FDA-Rockville, MD
CDR Nita Sood (Chair), HRSA- Rockville, MD

LCDR Tara Turner (Ex-Officio Executive Secretary), FDA- Silver Spring, MD

Via Telephone:

RADM Robert Pittman (CPO), IHS-Rockville, MD
CAPT James Bresette, IHS-Rockville, MD
CAPT Robert McClelland, IHS-Elko, NV
CAPT Kimberly Zietlow, IHS-Red Lake, MN
CDR Christopher Allen, CDC-Atlanta, GA
CDR Tamara Close, IHS-Whiteriver, AZ
CDR Richard DeCederfelt, NIH-Bethesda, MD
CDR Samuel Foster, IHS-White Earth, MN
CDR Patricia Garvey, FDA-Silver Spring, MD
CDR Richard Glabach, OCCFM-Rockville, MD

CDR Michael Shiber, BOP-Cumberland, MD
CDR Matthew Tarosky, FDA-Rockville, MD
CDR Jacqueline Thomas, OCCO-Rockville, MD
LCDR Brian Campbell (Ex-Officio JOAG),
IHS-Whiteriver, AZ
LCDR Violette Ganoe (Vice-Chair), BOP-Bradford,
PA
LCDR Jeff Mouakket, HRSA-Dallas, TX
LCDR Peter Vermilyea, IHS-Winslow, AZ

Members Absent:

CDR Michael Long (Ex-Officio Chair) BOP-
Butner, NC
LCDR Kristina Joyce (Ex-Officio JOAG),
FDA-Philadelphia, PA
LCDR Jeffrey Newman, BOP-Springfield, MO
(alt present)

LT Stacey Smith (Ex-Officio JOAG),
IHS-Fort Washakie, WY

Guests*:

CAPT Don Brown, DIHS-Florence, AZ
CAPT Lillie Golson, FDA-Rockville, MD
CAPT Robert Taylor, HRSA-Rockville, MD
CDR Michelle Dillahunt, FDA-Rockville, MD
CDR Sheryl Gunther, FDA-Rockville, MD
CDR Josephine Lyght, HRSA-Rockville, MD
CDR Laura Pincock, FDA-Silver Spring, MD
CDR Teresa Watkins, FDA-Rockville, MD
CDR Nate Yale, IHS-Gallup, NM
CDR Christine Yu, DIHS-El Centro, CA
LCDR Mark Allanson, BOP-Terre Haute, IN
LCDR Vicky Borders-Hemphill, FDA-Silver Spring, MD
LCDR Debra Emerson, FDA-Stoneham, MA
LCDR Sheryl Gunther, FDA-Rockville, MD
LCDR Thomas Hinchliffe, FDA-Rockville, MD
LCDR Lisa Kwok, FDA-Rockville, MD
LCDR Larry Lim, FDA-Rockville, MD

LCDR Jeffrey Mallette, BOP-Pensacola, FL
LCDR Kristen Miller, FDA-Silver Spring, MD
LCDR Binh Nguyen, FDA-Irvine, CA
LCDR Ryan Nguyen, FDA-Rockville, MD
LCDR Devvrat Patel, FDA-Rockville, MD
LCDR Mimi Phan, FDA-Rockville, MD
LCDR Patrick Romero, USCG-Clearwater, FL
LCDR Jeanne Skanchy, FDA-Rockville, MD
LCDR Kendra Stewart, FDA-Rockville, MD
LCDR Chi-Ann Wu, FDA-Rockville, MD
LT Dan Brum, FDA-Silver Spring, MD
LT Benjamin Danso, FDA-Rockville, MD
LT Cicely Reese, FDA-Rockville, MD
LT Juliette Toure, CMS-Baltimore, MD
LT Jeff Vang, IHS-Mount Pleasant, MI
LT Nicole Vesely, FDA-Rockville, MD
Lynly Heinrich – pharmacy student
Emily Peron – pharmacy student

*Guests attending the meeting via call in are requested to email their rank, name, agency, and location information to the PharmPAC secretary at tara.turner@fda.hhs.gov.

Call to Order: CDR Nita Sood (NSood@HRSA.GOV)

CDR Sood called the August 2007 Pharmacist Professional Advisory Committee (PharmPAC) meeting to order.

Acceptance of June 07 and July 07 PharmPAC Meeting Minutes: CDR Nita Sood (NSood@HRSA.GOV)

Minutes from the June 14, 2007 PharmPAC meeting were accepted with edits. Minutes from the July 12, 2007 PharmPAC meeting were accepted with edits.

CPO Comments: RADM Robert Pittman

◆ Promotions

- Congratulations to officers who received permanent promotions
- CPO Board met with promotion officers in OCCO
- If you are up for promotion, please include a recent CV in your eOPF
- CV summary page needs to be limited to 1-2 pages (depending on the category); pharmacy category currently recommends 1 page – highlight the most important information
- Promotion boards will receive guidance document from the CPO Board on how to rank officers with a low score (recommend vs. not recommend for promotion)
- Almost 30 senior pharmacist officers have volunteered to serve as career counselors; will provide training in mid-August; officers may request this service; in addition, officers in the bottom quartile (as assessed by the boards) will be required to receive career counseling

◆ Transformation

- RADM Williams will serve as the lead for transformation
- Sample billets are in beta testing; phase 3 is expected to begin shortly; expect to get the billets out at the beginning of the calendar year

- Electronic application system (e-CAD) – need Department’s approval for computer process
- Web call center is working well. There were glitches in July, but those have been corrected. The calls are being tracked and monitored in order to allow OCCO to conduct an analysis
- ◆ **OFRD**
 - Training for RDF teams is proceeding at Camp Bullis, TX. The teams have completed the 2nd of 5 weeks of training. The training is geared to prepare officers as responders.
- ◆ **USS Peleliu Mission**
 - CAPT Kathleen Downs is serving as the Officer in Charge.
 - Possible that additional opportunities will become available; other missions are in the planning stages
- ◆ **Uniforms**
 - ASH has approved several uniform policy modifications to be implemented over the next 12-18 months
 - Policy is being developed for the changes
 - Includes elimination of the service blue, working khaki, and winter blue uniforms and elimination of the Army cardigan sweater (in exchange for the Navy cardigan sweater)
- ◆ **New job**
 - RADM Pittman has changed jobs. Effective August 1, he has transferred to the Division of Health Profession Support in IHS.

Section Lead Comments:

Communication → CDR Samuel Foster (Samuel.Foster@ihs.gov) / CDR Richard Glabach (Richard.Glabach@hhs.gov)

- ◆ **PharmPAC Website Updates→CDR Glabach**
 - Identified primary owners of information on each webpage
 - Now have a composite document
 - Has been vetted through the section representatives
 - PharmPAC section leads would like the opportunity to view the document; will send it out to the PAC members requesting comments by August 10
- ◆ **Public Health Workgroup→CDR Glabach for CAPT Sharon Gershon**
 - Manpower Project Update
 - CAPT Gershon has drafted a proposal
 - Initial contact has been with OCCFM
 - Need guidance on best route to pursue
 - CDR Sood suggested the possibility of collaborating with Jim Cultice (HRSA) who has also worked on this project; the issue of obtaining official approval for PAC participation would be null
 - Is this something we could do within the mission of the PAC?
 - School Outreach Activities
 - Plan to develop a presentation for elementary students on injury prevention
 - Convening a meeting in mid August to discuss how to move forward
- ◆ **Call to Active Duty Package→CDR Foster**
 - Sent to new CAD pharmacist officers last week
 - Went out on the Rx listserv this past Monday

- Received some feedback and will make some minor changes before sending it out again next month
- Will be part of the mentor package for COSTEPS
- Will post on the PAC website

Administration → CDR Patricia Garvey (patricia.garvey@fda.hhs.gov) / CAPT Kimberly Zietlow (kimberly.zietlow@hhs.gov)

- ◆ **Coin Update** → CDR Garvey for CDR Laura Pincock
 - Approximately 100 coins remaining
 - Plan to accept orders until they are gone
 - Hope to re-order at a future date, depending on demand
 - Direct questions to CDR Pincock at laura.pincock@fda.hhs.gov
- ◆ **Membership** → CDR Garvey
 - Membership package will be submitted to the Office of the Surgeon General within the next week or two
- ◆ **Pharmacy History Project** → LT Jeff Vang
 - Thanks to everyone who provided comments on the draft
 - Plan to contact former PAC chairs to determine milestones from each PHS agency
 - OFRD will provide information on deployment of pharmacists
 - Next meeting with the PHS historian is tomorrow, August 3
- ◆ **Liaison Reports** → CDR Garvey for CAPT Walter Holt (walter.holtjr@cdc.hhs.gov)

Emergency Preparedness

In an effort to streamline emergency response before it is needed, CMS has announced the formation of the Emergency Prescription Assistance Program (EPAP). According to CMS, its partner Argus Health Systems will begin building a network of pharmacies and the program will work similarly to third-party insurance providing pharmacists with specific instructions on how to handle prescriptions for victims of disasters. Upon activation of the EPAP system by FEMA, disaster victims will be able to go to participating pharmacies to obtain new prescriptions, replace maintenance drugs, and obtain certain covered durable medical devices. The program follows closely on the heels of the development of www.icerx.org, a similar emergency preparation program

American Pharmacists Association (APhA)

- Nominate a federal pharmacist to be a Fellow of APhA. This honor, established in 1987, recognizes Academy members for exemplary service and achievements in their professional area. DEADLINE for APhA Fellow nominations is September 15, 2007.
- The Community Pharmacist Preceptor Education Program: The American Pharmacists Association (APhA) and the National Association of Chain Drug Stores (NACDS) Foundation have developed a free continuing education program that explores the skills needed to be an effective preceptor, and describes how preceptors can develop activities that will be appropriate for student pharmacists at different levels of their education, to achieve the goals and objectives of their rotations. The program was supported by a grant from Merck & Co., Inc. and for free CE go to www.nacdsfoundation.org.
- Medication Therapy Management Services in Community Pharmacy: Building Process, Partnerships, and Outcomes Conference: Register Now! September 19-20, 2007, Philadelphia Marriott Downtown in Philadelphia, Pennsylvania - The American Pharmacists Association (APhA) and the National Association of Chain Drug Stores (NACDS) will showcase pharmacist impact and successes in MTM delivery. This summit will present information about current

trends in the delivery of pharmacy-based services and the issues associated with MTM delivery. Come learn how Community Pharmacist-Provided MTM is transforming pharmacy practice and the health system, while improving patient care.

- **Pharmacy Organizations Create Guide to Prepare for Pandemics:** This new guide is designed to help pharmacists respond to pandemic influenza. The guide has been created through a collaborative effort of the American Pharmacists Association (APhA), American Society of Health-System Pharmacists (ASHP) and National Association of Chain Drug Stores (NACDS) Foundation.

"Pharmacists now have a clear-cut and organized resource to advise them on how to be thoroughly prepared in the event of a pandemic," said APhA Chief of Staff and Project Coordinator Mitchell Rothholz. "The knowledge gained from this document can help pharmacists become an invaluable resource for their patients and their community during a pandemic outbreak of influenza."

The guide is available online at no cost.

- [2007 APhA Awards Application and Guidebook](#): Provides detailed information about the awards and honors to be presented by the APhA Annual Meeting & Exposition in San Diego, March 14-17, 2008. We urge you to identify and nominate deserving members who may be eligible for the various awards and honors. The guidebook is available online.

The APhA Awards and Honors Program is the profession's most comprehensive recognition program. In 2007, APhA recognized over 65 individuals, organizations and schools/colleges of pharmacy for their contributions to advancing the profession of pharmacy. Through its awards program, APhA believes it can stimulate research, practice innovations, quality publications and leadership development that will improve medication use and advance patient care.

[Academy of Managed Care Pharmacy \(AMCP\)](#)

- **New Pharmacy Residency Standards:** The Academy of Managed Care Pharmacy (AMCP) and the American Society of Health-System Pharmacists (ASHP) have approved a new standard for managed care pharmacy residencies that aims to improve training for pharmacists as they prepare for this specialized area of practice.
- **Drug Payment Methodologies Library:** Developed and placed on its website a searchable interactive database offering access to articles and documents that examine drug product payment systems in use in the United States today, such as average wholesale price (AWP), average manufacturer's price (AMP) and wholesale average cost (WAC).

[American Society of Health-System Pharmacists \(ASHP\)](#)

- **ASHP Foundation Pharmacy Leadership Academy:** The Center for Health-System Pharmacy Leadership will begin accepting applications for the 2008 Pharmacy Leadership Academy in September 2007. Classes will begin in January 2008. For more details, go to ASHP Foundation Website. This program is run by RADM Richard Walling.
- **Website highlight:** ASHP's Sections and Forums offer you the best way to communicate and interact with colleagues who share the same interests, issues, and challenges. Once you join a Section or Forum, you can take full advantage of practice-specific news emails, issue discussion groups, online networking directories, specialized programming at national meetings, and valuable continuing education and leadership opportunities.
- **Register for the 2007 ASHP Midyear Clinical Meeting and Exhibition on or before October 17 and save \$50 off member or non-member regular pre-registration fees!** See the [Registration Form](#)

for details. ASHP-discounted member rates also apply to members of the Canadian Society of Hospital Pharmacists (CSHP).

Upon receipt of your registration and payment, ASHP will send you a meeting confirmation. Please check your confirmation to verify all of the activities (such as workshops) for which you have registered.

- **Pharmacy Resident Practice-Based Grant Program**
This research grant program support practice-based research in medication use conducted by residents in ASHP-accredited pharmacy residency programs and residents in pharmacy residency programs that have submitted an application for ASHP accreditation. Applications are now available. The deadline for receipt of completed applications is November 1, 2007.
- **Federal Services Junior Investigator Research Grant Program**
This grant supports junior investigators or practitioners new to research in the federal services sector of health professionals. Applications are now available; the deadline for receipt of completed applications is December 3, 2007.

Career Development → CDR Michael Shiber (MJShiber@bop.gov) / CDR Mary Kremzner (mary.kremzner@fda.hhs.gov)

- ◆ **Mentoring Program**→ CAPT Lillie Golson
 - Training session is scheduled for Thursday, August 16, 2-3pm
 - Online presentation scheduled for 15-20 minutes with additional time for Q/A and discussion
 - Open to current mentors and those wishing to become mentors
 - Will discuss the new checklist (based on the welcome packet)
 - Will provide a certificate of completion and a contract for new mentors
 - Presentation will be recorded and will be available for officers to view on their own time
 - You can e-mail questions to CAPT Golson or you can ask them verbally
- ◆ **Non-APhA Immunization Training Position Paper**→ CDR Shiber
 - Non-APhA training position paper is currently under review with CDR Sood
 - 6 programs (that pharmacists have completed) have been evaluated
 - Should be ready in approximately 1 month to present to OFRD
- ◆ **Clinical Pharmacy Subgroup update**→CDR Shiber for CDR Scott Giberson
 - Goals are to provide a workgroup for clinical pharmacists, create a network to share clinical pearls, and brainstorm new ideas
 - CDR Sood requested some specific ideas for what the subgroup would like to accomplish
- ◆ **Publishing Workgroup**→ CDR Kremzner for CDR Louis Flowers
 - First project is to update an article from 10 years ago describing the role of pharmacists in the different agencies of the PHS
 - Received confirmation from AJHP that they are very interested in the manuscript
 - Plan to submit in September 2007
- ◆ **PY 2008 and CV Template**→CDR Kremzner
 - Revised the CV template to correlate with the new 2008 pharmacy benchmarks
 - We received several comments on the draft in response to our July request
 - As a point of clarification, the CV template did not change. We edited the content to make sure that it matches the 2008 benchmarks.
 - There was discussion regarding the length of the CV summary page; pharmacy category currently recommends a 1 page limit. Senior officers may need additional space to

provide a positive portrayal of their record. It was emphasized that the CV template is a guideline for the pharmacy category. Officers should use their professional judgment along with the template to assess what best represents their record to the promotion board.

- ◆ **Assimilation Program Presentation→CDR Shiber**
 - See handout

JOAG Report → LCDR Brian Campbell (brian.campbell@ihs.gov)

- ◆ Next meeting is scheduled for August 10 at 1300; call-in information is on the JOAG website (www.joag.org)
- ◆ At the October meeting, JOAG will have the opportunity to meet with the Acting Surgeon General
- ◆ New pharmacy representatives have been selected: LCDR Diem Ngo and LCDR Lori Hall

Agency Reports

- ◆ Ex-Minimus Agencies – CDR Chris Allen provided a report from CDC
 - Acting Surgeon General Kenneth Moritsugu and RADM Robert Williams participated in the 2007 promotion ceremony for CDC officers and provided an update on transformation
 - HHS has implemented the World Health Organization notification regulations
 - 3rd performance exercise on pandemic flu is scheduled for August 14-16; focusing on CDC surge capacity in the event of an outbreak; involving several state health departments and local agencies
- ◆ Food and Drug Administration (FDA) –LT Dan Brum for CDR Matthew Tarosky (see written report)
 - Advisory Committee meeting was held on July 30 regarding Avandia; recommended that the drug stay on the market with a black box warning
 - Formation of risk communication advisory committee
 - Baxter issued a Class I recall of infusion pumps
 - Zelnorm is now permitted under restricted use under treatment IND
 - New drug approval: Evamist (estradiol transdermal spray)
 - Annual promotion ceremony has held on July 13
 - Office of Regulatory Affairs transformation – temporarily suspended proposed plan to close 7 labs
- ◆ Bureau of Prisons (BOP) –LCDR Mark Allanson for LCDR Jeffrey Newman
 - Rolling out new BEMR Rx program; Chief Pharmacists scheduled for training in September
- ◆ Health Resources and Services Administration (HRSA) – LCDR Jeff Mouakket (see written report)
 - All hands meeting was held on July 17
 - Annual Promotion Ceremony was held on July 25
 - DIHS has several vacancies – go to the DCP website under pharmacy to get the current list of vacancies
 - Recognized CAPT Robert Taylor – he was the keynote speaker for Hampton University School of Pharmacy’s graduation exercises; his daughter was a member of the graduating class
- ◆ Office of the Secretary (OS) – CDR Jacqueline Thomas

- Representative not present
- ◆ Indian Health Service (IHS)→CDR Bradley Bishop
 - Representative not present
- ◆ DHS – LCDR Patrick Romero (USCG)
 - One position open in Alameda, CA
 - One opening for PharmPAC alternate
- ◆ National Institutes of Health (NIH) –CDR Richard DeCederfelt
 - Commissioned Corps Awareness Day is scheduled for Wednesday, August 8; 11:30am to 1:30pm on the Building 31 patio
 - Lead for the pharmacy department is CAPT Christine Chamberlain

PAC Chair Report→ CDR Sood (NSood@HRSA.GOV)

- Congratulations to all officers who helped achieve our category's 84% readiness numbers; pharmacy category was #2 in the Corps; next OFRD report will be September 30
- CDR Laura Pincock and LCDR Christine Bina have been selected as co-leads for the 2008 Category Day at COA; CAPT Nick Quaglietta will serve as the local lead in Arizona
- Uniform modifications – all officers need to comply with whatever the uniform policy states; point of clarification: the beret is not approved for wear with the summer or working khaki uniforms
- Officers need to set an example by using appropriate military courtesies
- Announced 3rd quarter progress of the PAC:
 - Administration Section
 - History project in the works
 - Pharmacy coin – was ready for COA and was presented to the ASH; has designed flag officer coins for RADM Pittman and RADM McGinnis
 - PharmPAC honor awards and membership nominations
 - Sent announcement for Special Assignment service awards
 - Presented several certificates of appreciation to officers
 - Career Development Section
 - Immunization initiative
 - Obtained grants and provided training to 20 officers; thanks to those PHS officers who served as faculty; another class is scheduled for September 13 in the DC area
 - Set up immunizing pharmacists listserv
 - Developed non-APhA position paper
 - Meeting with CAPT Rutstein (OFRD) to try to set up a practice site for immunizing pharmacists
 - Plan to provide online access to APhA self study modules via the Blackboard site on OFRD website (at no charge)
 - ASG and ASH were briefed on PAC's white paper regarding immunization training for all pharmacists in PHS Commissioned Corps
 - Mentoring program was revitalized in May 2006; some concerns were raised; training program to be held on August 16
 - Thanks to LCDR Diem Ngo for providing a CE template (posted on website)
 - Newly formed publishing workgroup

- Communications Section
 - CAD Welcome Packet created and distributed
 - PLANT program producing profiles every other month
 - Public Health pharmacy workgroup
 - Looking at preventing accidents and injuries in children
 - SG call to action on underage drinking
 - Manpower project
 - Deployment forms – to be field tested at Camp Bullis; will be updated to reflect field experience; CAPT Rutstein (OFRD) would like to present these to OASPR to have them used as standardized forms
 - Website update – thanks to CAPT Charles Hoppes and LCDR Dev Patel for web postings

- Recruitment Section
 - ARP has been revamped by OCCO; thanks to our category AR leads for maintaining the current AR list
 - Student section – sending out student messages once a month; instrumental in sending out letters to applicants who were not selected as COSTEPS

- Agency reports – provided by PAC members; very informative; general members encouraged to submit materials to their agency representatives
- 2007 COA Category Day in Cincinnati, OH – Thanks to LCDR Martin Shimer and LCDR Connie Jung for their leadership; this was one of the best programs we have had; pharmacists were eligible for more CEU's than other categories
- Humanitarian missions presentation – Thanks to CAPT (ret) Frank Nice, CAPT (sel) Jeff Fritsch, CDR Sam Wu, and LCDR Uduak Inokon
- Thanks to the following officers:
 - CDR Mary Kremzner for agreeing to co-lead the Career Development section
 - CDR Larry Lim for agreeing to serve as the student section lead under the Recruitment section
 - LCDR Dev Patel for agreeing to serve as the website lead under the Communications section
 - LCDR Tara Turner – unsung hero for taking copious meeting minutes

Old/New Business:

- ◆ LCDR Violette Ganoe – Associate Recruiter Program - re-posting the career builders.com ad; anticipating receipt of several CVs; AR leads will coordinate sending the CVs to ARs for follow up. As a reminder, 5 contacts = 1 activity
- ◆ CAPT Robert Taylor – with a new school year approaching officers need to be proactive within their agencies and try to get students for experiential rotations
- ◆ CAPT Robert Taylor expressed concern regarding senior officers transitioning to retirement; we need to make sure that appropriate retirement protocol is in place for our career officers

The meeting was adjourned @1519

Next Meeting Date:

September 6, 2007, from 1300 to 1600 EST, Surgeon General's Conference Room; Agenda and call-in information will be distributed prior to the meeting

Useful Links and Contact Info:

- ◆ Emails: PharmPAC@list.nih.gov
PHS-Pharmacists@list.nih.gov
PHS-RX-JOBS@list.nih.gov
PHS-Rx-Students@list.nih.gov

- ◆ Listservs: PHS Pharmacists <https://list.nih.gov/archives/phs-pharmacists.html>
PHS Rx Students <https://list.nih.gov/archives/phs-rx-students.html>
OFRD <https://list.nih.gov/archives/ccrf.html>
RPh Job Vacancies <https://list.nih.gov/archives/phs-rx-jobs.html>
CCMIS <https://list.nih.gov/archives/ccinformation-l.html>
CC Vacancies <https://list.nih.gov/archives/ccvacancies-l.html>
PHS Immunizing Pharmacists <https://list.nih.gov/archives/phs-immunizing-pharm.html>

- ◆ Websites: PharmPAC <http://hhs.gov/pharmacy>
CCMIS <http://dcp.psc.gov>
USPHS <http://www.usphs.gov>
OFRD <http://oep.osophs.dhhs.gov/ccrf>

--Respectfully Submitted,

_____/_____
LCDR Tara Turner, Executive Secretary Date

_____/_____
CDR Nita Sood, Chair Date

_____/_____
RADM Robert E. Pittman, CPO Date

Attachments:

1. HRSA Agency Report
2. FDA Agency Report
3. Assimilation presentation