



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee

Department of Health and Human Services

Minutes of Meeting
2 November 2006
Surgeon Generals Conference Room
Parklawn Building
1300-1600

Members Present:

In Rockville:

CAPT James Bresette, IHS-Rockville, MD
CDR Richard DeCederfelt, NIH-Bethesda, MD
CDR Beth Fabian Fritsch, FDA-Rockville, MD
CDR Mary Kremzner, FDA-Rockville, MD
CDR Matthew Tarosky, FDA-Rockville, MD
CDR Jacqueline Thomas, OCCO-Rockville, MD
LCDR James Saunders, FDA-Silver Spring, MD
(alt for CDR Garvey)

LCDR Tara Turner (Ex-Officio Executive Secretary and alt for CDR Sood), CMS-Baltimore, MD
LCDR Karen Williams, HRSA-Rockville, MD (alt for LCDR Glabach)

Via Telephone:

CDR Christopher Allen, CDC-Atlanta, GA
CDR Tamara Close, IHS-Whiteriver, AZ
CDR Michael Shiber, BOP-Cumberland, MD
CDR Kimberly Zietlow, IHS-Red Lake, MN
LCDR Brian Campbell (Ex-Officio JOAG), IHS-Whiteriver, AZ

LCDR Violette Ganoe (Vice-Chair), BOP-Bradford, PA
LCDR Jeff Mouackett, HRSA-Dallas, TX
LCDR Patrick Romero, USCG-Clearwater, FL
(alt for CAPT Havens)
LCDR Peter Vermilyea, IHS-Winslow, AZ

Members Absent:

RADM Robert Pittman (CPO), IHS-Rockville, MD
CAPT George Havens, NDMS-Washington, DC
(alt present)
CAPT Robert McClelland, IHS-Elko, NV
CDR Samuel Foster, IHS-White Earth, MN
CDR Patricia Garvey, FDA-Silver Spring, MD
(alt present)
CDR Michael Long (Ex-Officio Chair) BOP-Butner, NC
CDR Nita Sood (Chair), HRSA-Rockville, MD
(alt present)

LCDR Richard Glabach, HRSA-Rockville, MD
(alt present)
LCDR Kristina Joyce-Pittman (Ex-Officio JOAG), FDA-Philadelphia, PA
LCDR Jeffrey Newman, BOP-Springfield, MO
LT Stacey Smith (Ex-Officio JOAG), IHS-Fort Washakie, WY

Guests*:

CAPT Don Brown, DHS-Florence, AZ
CAPT Lillie Golson, FDA-Rockville, MD
CAPT Walter Holt, CDC-Atlanta, GA
CAPT Michael Jones, FDA-Rockville, MD

CAPT Robert Taylor, HRSA-Rockville, MD
CDR Kenneth Hill, HRSA-Seattle, WA
CDR Laura Pincock, FDA-Silver Spring, MD
CDR Julie Rhie, NIH-Bethesda, MD
LCDR Renu Chhabra, FDA-Rockville, MD

LCDR Jim Czarzasty, FDA-Rockville, MD
LCDR Lori Garcia, FDA-Silver Spring, MD
LCDR Sheryl Gunther, FDA-Rockville, MD
LCDR Thomas Hinchliffe, FDA-Rockville, MD
LCDR Connie Jung, FDA-Rockville, MD
LCDR Larry Lim, FDA-Rockville, MD
LCDR Jeff Mallette, BOP-Pensacola, FL

LCDR Diem-Kieu Ngo, FDA, Rockville, MD
LCDR Keith Olin, FDA-Rockville, MD
LCDR Martin Shimer, FDA-Rockville, MD
LCDR Chi-Ann Wu, FDA-Rockville, MD
LT Dan Brum, FDA-Rockville, MD
LT Susan Pellock, FDA-Rockville, MD
LT Joseph Zagame, BOP-Lewisburg, PA

*Guests attending the meeting via call in are requested to email their rank, name, agency, and location information to the PharmPAC secretary at tara.turner@cms.hhs.gov.

Call to Order: LCDR Violette Ganoë (vganoë@bop.gov)

LCDR Ganoë called the November 2006 Pharmacist Professional Advisory Committee (PharmPAC) meeting to order.

Acceptance of October 06 PharmPAC Meeting Minutes: LCDR Violette Ganoë (vganoë@bop.gov)

Minutes from the October 5, 2006 PharmPAC meeting were accepted with no additional edits.

CPO Comments: RADM Robert Pittman

No report submitted.

PAC Chair Comments: LCDR Ganoë for CDR Sood (NSood@HRSA.GOV)

- ◆ Thanked everyone for participating in the first meeting of the new PharmPAC year (2006-2007)
- ◆ Acknowledged the outgoing leadership team
- ◆ New membership roster will be posted on the PharmPAC website
- ◆ New section leads have been selected as follows:
 - Administration
 - Lead – CDR Patricia Garvey
 - Co-Lead – CDR Kimberly Zietlow
 - Career Development
 - Lead – CDR Michael Shiber
 - Communication
 - Lead – CDR Sam Foster
 - Co-Lead – LCDR Richard Glabach
 - Recruitment
 - Lead – CAPT James Bresette
 - Co-Lead – CDR Beth Fabian Fritsch
- ◆ At the December meeting we will be joined by RADMs Knouss and Williams who will provide an update on transformation.

Section Lead Comments:

Administration → CDR Patricia Garvey (patricia.garvey@fda.hhs.gov) / CDR Kimberly Zietlow (kimberly.zietlow@ihs.gov)

- ◆ **Call for Pharmacist Responder of the Year Award** → CDR Zietlow
Nominations are due to CDR Garvey by COB November 17, 2006. Nominations may be submitted electronically or via fax. To date no nominations have been submitted.

- ◆ **Student Award Update** → CDR Zietlow
 LCDR Kristen Maves is the Chair of this committee. She and CAPT Mike Forman are working on finalizing the nomination package to be sent electronically to the schools on December 1st. If anyone is interested in working on the committee, please contact LCDR Maves at klmaves@southcentralfoundation.com or CDR Garvey at patricia.garvey@fda.hhs.gov. POCs should follow up with their respective schools in December about the student award.
- ◆ **Standard Operating Procedures** → LCDR Saunders (James.Saunders@fda.hhs.gov)
 Preliminary meeting was held. The committee compared the old SOPs to the new Charter. There were discussions about the membership section. Need to identify organizations with which the PAC has liaisons. Will provide draft at the next PAC meeting.
- ◆ **Agency Liaisons** → CAPT Holt (walter.holtjr@cdc.hhs.gov)
 - American Society of Health System Pharmacists (ASHP) → LCDR Keith Olin
 - Midyear Clinical Meeting is scheduled for December 3-7, 2006 in Anaheim, CA; Federal Pharmacist Forum is scheduled for December 3, 1-5pm.
 - Message was sent over the listserv requesting names of presenters at the Midyear Clinical Meeting; please send names to LCDR Olin (keith.olin@fda.hhs.gov) so that he can prepare a master list
 - Federal Service Junior Investigator Grant application deadline was extended to December 1, 2006; see the ASHP Foundation website for application information

Career Development → CDR Michael Shiber (MJShiber@bop.gov)

Readiness Update → CDR Shiber

September 2006 – pharmacy category readiness =69.8%; This number steadily increased through October 23 when readiness=74.2%, which is 3% above the total Corps readiness of 71%

Immunization Grant Proposal → CDR Shiber

- ◆ Applications have been completed and are in final review
- ◆ CAPT Farrell (COA) has funding to help fill in any gaps
- ◆ Looking at a much bigger picture for funding than COA

2007 Promotions → CDR Shiber

- ◆ Review OPF and submit materials by December 31, 2006
- ◆ Review PIR and make sure it is accurate and up to date
- ◆ Make sure that your CV is up to date and that it matches the PharmPAC guidelines
- ◆ Make sure that all of your COERs are on file
- ◆ Officer's Statement (OS) – very important – blank form is available on promotion website
- ◆ Reviewing Official's Statement (ROS) – goes through your Agency Liaison before submission to OCCO
- ◆ Professional license needs to be on file with OCCO
- ◆ Basic Readiness needs to be covered at least through July 2007
- ◆ For permanent promotions need to have 5 year physical and 1 year medical history on file with Medical Affairs Branch (MAB)

Communication → CDR Samuel Foster (Samuel.Foster@ihs.gov) / LCDR Richard Glabach (Richard.Glabach@hhs.gov)

No report submitted.

Recruitment → CAPT James Bresette (james.bresette@ihs.gov) / CDR Beth Fabian Fritsch (beth.fritsch@fda.hhs.gov)

- ◆ **Annual Report**→CAPT Bresette
 - Was distributed to the meeting participants at the Parklawn Building and will be posted on the PAC website
 - The annual serves both as a report for the completed PAC year and as a reference for program descriptions and activities within the Recruitment Section. It can be found under <http://www.hhs.gov/pharmacy/recruit.html> and directly at <http://www.hhs.gov/pharmacy/pdf/recar06.pdf>
 - Recruitment section needs more active volunteers (only approximately 1/3 of identified volunteers were active this past PAC year)
 - Article in October edition of Pharmacy Today highlights the fact that the shortage of pharmacists is reaching critical levels
 - CDR Tarosky proposes the expansion of recruitment efforts to high school students to help address the nationwide critical need of pharmacists
 - Tuition Assistance for candidates may be reviewed as a part of Transformation; currently there is the IHS Loan Repayment Program

- ◆ **Web Accessible Collaboration System (WACS) Update** → LCDR Karen Williams
 - Product was officially delivered on October 22, 2006
 - Fulfills goal of the university points of contact to have better communication and tracking of activities
 - Calendar of events is ready
 - Need everyone to try to use the system
 - For problems, contact LCDR Williams, CDR Fritsch, or LCDR Patel

JOAG Report→LCDR Brian Campbell (brian.campbell@ihs.gov)

- ◆ Definition of JOAG; procedure for membership
- ◆ 3 pharmacy representatives: LCDR Brian Campbell; LCDR Kristina Joyce-Pittman; LT Stacey Smith
- ◆ Recent call for volunteers for committees and workgroups; see JOAG website
- ◆ Next meeting is scheduled for December 8, 2006 at 1pm

COA 2007 → LCDR Martin Shimer (martin.shimerii@fda.hhs.gov) /LCDR Connie Jung (connie.jung@fda.hhs.gov)

- ◆ Information regarding the date, time, and venue has been posted on the COA website
- ◆ No agenda has been published yet
- ◆ Agenda for presentations will be finalized at the end of November
- ◆ Seven speakers representing six OPDIVs have been confirmed
- ◆ Requesting a speaker from University of Cincinnati College of Pharmacy for Category Day
- ◆ Call for presentations and posters will be sent via the listserv
- ◆ Contact LCDR Shimer or LCDR Jung if you have ideas for presentations or if you would like to volunteer in any way

DC Area Immunization Training→LCDR Keith Olin (keith.olin@fda.hhs.gov)

- ◆ The American Pharmacists Association (APhA) Immunization Training program is being offered on December 1, 2006 at the Tower Building in Rockville, MD
- ◆ 40 pharmacists have registered, including civilians
- ◆ Finalizing the list by noon on November 3, 2006
- ◆ Please e-mail LCDR Olin ASAP if you want to register
- ◆ Another option for training is at the 2007 COA conference in Cincinnati, OH
- ◆ A suggestion was made to consider offering regional immunization training courses

