



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee
Department of Health and Human Services

Minutes of Meeting
03 NOVEMBER 2005
Office of Global Health Affairs Conference Room
1300-1430

Members Present:

In Rockville

RADM John Babb (Acting CPO), OFRD-Rockville, MD
CDR Patricia Garvey, FDA-Rockville, MD
LCDR Laura Pincock (Vice Chair), FDA-White Oak, MD
LCDR Glenna Meade (Executive Secretary), BOP-Washington, DC

Via Telephone

CAPT Raelene Skerda (Ex-Officio Chair) BOP-Allenwood, PA
CAPT Jim Bresette IHS-Rockville, MD
CDR Thomas Berry, FDA-Raleigh, NC
CDR Samuel Foster, IHS-White Earth Hosp, MN
CDR Nita Sood, CDC- Atlanta, GA
LCDR Tamara Close IHS-Whiteriver, AZ

Members Absent

CAPT Sharon Gershon NIH-Bethesda, MD
CDR Michael Long (Chair) BOP-Butner, NC
LCDR Renu Chhabra FDA-Rockville, MD
LCDR Jeffrey Mouakket, HRSA-Dallas, TX

Guests:

CAPT Mark Burroughs USCG-Alameda, CA
CAPT George Havens, DHS-Washington, DC
CAPT Thomas McGinnis FDA-Rockville, MD
CDR Steven Dittert FDA-Nashville, TN
CDR Raymond Jackson SAMHSA-Washington, DC
CDR Lu Del Livingston IHS-Zuni, NM
CDR Matthew Tarosky FDA-Rockville, MD
LCDR Keith Olin FDA-Rockville, MD
LCDR Neel Patel FDA-Rockville, MD
LCDR Krista Scardina HRSA-Rockville, MD
LCDR Aaron Sigler FDA-Rockville, MD
LCDR Mel Temple INS-Florence, AZ
LCDR Jacqueline Thomas OCCO-Rockville, MD
LCDR Tara Turner CMS-Baltimore, MD
LCDR Peter Vermilyea IHS-Winslow, AZ
LT Kendra Worthy FDA-White Oak, MD
LT Nancy Clark FDA-Rockville, MD
LT Emily Thakur FDA-Rockville, MD
Dr. Vaiyapuri Subramanian
James Czarzasty FDA-White Oak, MD

Call to Order: LCDR Laura Pincock (laura.pincock@fda.hhs.gov)

LCDR Laura Pincock called the meeting to order and minutes from the previous meeting were accepted with few edits.

CPO Report: RADM John Babb

- ◆ RADM Babb announced the three newest Chief Professional Officers selected by the Surgeon General to represent their respective category effective November 1, 2005:
 - RADM Richard Barror (FDA), Chief Engineer Officer
 - RADM Carol Romano (NIH), Chief Nurse Officer
 - CAPT Craig Shepherd (CDC), Chief Environmental Officer

Dentist and Pharmacist Chief Professional Officer selections have not been confirmed.

- ◆ Discussion of the Sixth Precept: Obstacles to the proposal to add 5 or more points to hard to fill, hazardous duty, and hardship billets were defined:
 - Current policy lacks definitions of proposed billets; there has been no move by agency CPOs to define "hard to fill."
 - No OCCO scoring software in place
 - Scoring task by promotion board would lead to individual interpretation and increased time spent reviewing individual files
 - Additional workload required by agency liaisons
- ◆ Deployment:
 - RADM Babb discussed the ongoing missions involved with hurricane relief efforts. There have been 353 pharmacists deployed over six months. RADM Babb encouraged all officers to deploy in order to help relieve the burden for those who have volunteered repeatedly. He thanked all the officers who have deployed as well those that have stayed back to work in their agencies.
 - OFRD guidelines should be used in determination of deployment awards (i.e., serving community with distinction, serving the Corps with distinction, readiness standards, etc.)
- ◆ Readiness:
 - Flu vaccination requirement has been extended until the end of December due to shortages.
 - In efforts to encourage officers to fulfill the mission readiness requirements, new procedures for Letters of Reprimand and Reprimand have been proposed and may be in effect as of May 1, 2006: 1) Letter of Reprimand 45 day warning to meet requirements; 2) Letter of Reprimand, to follow the Reprimand Letter, will remain on record for two years and can adversely affect promotion. Additional repercussions can result from receiving a Letter of Reprimand.
- ◆ Promotion:
 - Final rank percentages for permanent promotion have not been confirmed.
 - Inconsistencies with programs and promotion rates between the military services and PHS were noted and will be addressed by the Board in the future.

Membership:

Dr. Vaiyapuri Subramanian (Department of Veterans Affairs) expressed appreciation to the group for his 6 year membership and extended invitation for future contact.

Section Lead Comments:

- ◆ 75th Anniversary Celebration → LCDR Aaron Sigler
 - Approximately 130 attendees, including VIP's, are expected. VADM Carmona and all but 2 prior CPO's are scheduled to attend.
 - LCDR Pincock strongly encouraged all members and local officers to participate in light of camaraderie and historical impact.
 - Ex-officio Chair, CAPT Raelene Skerda, commended the committee on their hard work in preparation for the celebration.

 - ◆ Recruitment → CDR James Bresette (james.bresette@ihs.gov) & LCDR Renu Chhabra (chhabrar@cdcr.fda.gov)

No formal report due to extended deployment. Progress on the promotion database matrix will be presented at the next meeting.

 - ◆ Career Development → CDR Nita Sood (Nsood@cms.hhs.gov) & LCDR Jeff Mouakket (jeff.mouakket@hrsa.hhs.gov)
 - The COER's are due to the reviewer by November 4th and to OCCO by November 18th.
 - There is no word on permanent promotions from past cycle.

 - ◆ Administration → CDR Patricia Garvey (garvey@cdcr.fda.gov) & LT Violette Geza (vgeza@bop.gov)
 - Volunteers are needed to review PAC Membership nominations. The nominations are due by March 3, 2006. The new members cannot be announced until approved by the Surgeon General.
 - LCDR Clint Hinman has proposed a "Public Health Pharmacy Section" for the American Public Health Association (APHA). This section would focus on the activities to support public health and include focus areas such as safe and effective medication use, antibiotic resistance interventions, pharmacoepidemiology, emergency preparedness and response, etc. The Governing Council of the APHA plan to discuss this in January 2006. LCDR Hinman will keep the PAC informed.
- LIAISONS:**
- ASHP: LCDR Keith Olin
ASHP Midyear Clinical Meeting and Exhibition, Las Vegas, NV, December 4-8, 2005: CDR Samuel Foster will submit recommendation for informative poster presentations on public health pharmacy. LCDR Louis Feldman will represent PHS at the meeting Student Forum.
 - APhA:
APhA would like to put together a series of articles on officer deployments supporting the hurricane affected areas. Anyone wishing to publish must receive permission. A request can be made through RADM Babb.
 - ASCP:
American Society of Consultant Pharmacists is holding the annual meeting in Boston, MA, November 9-11, 2005. Informative two-day pre-meeting workshops are to be held. A schedule of future events is located at <http://www.ascp.com/member/calendar>.
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- ◆ Communication → CDR Sam Foster (Samuel.foster@ihs.gov) & CDR Nita Sood (Nsood@cms.hhs.gov)
 - There have been 10 PLANT profiles posted on the website. New profiles are planned to be added each year.
 - A matrix is in development that will include links from officer profiles to respective agency information sites. The links will encourage students to learn about career and COSTEP opportunities. LT Daniel Brum is serving as lead for the matrix workgroup.
 - PHS Pharmacy Job ListServ recorded over 100 hits in the first two hours. Including the postings to a student ListServe and including job closing dates were added suggestions for the

program. CDR Sood stated that school's point-of-contact should share the information found on the PHS Pharmacy Job ListServ.

- A message was sent over the PHS-PHARMACISTS listserv to remind all officers that they may wish to sign up for the PHS-RX-VACANCIES listserv. The PHS-RX-VACANCIES listserv is the listserv the PAC will use for sending out job announcements and vacancies.

New Business

- ◆ Geriatric Special Pay Report/Proposal: CDR Lu Del Livingston
 - Similarities among existing Board Specialties in pharmacy, such as certification by the American Society of Consultant Pharmacists (ASCP), serve as a partial basis for the proposal to include Geriatric Pharmacy.
 - Two Board Specialty tests, Board of Pharmaceutical Specialties (BPS-7 year re-cert) and Certification in Geriatric Pharmacy Credential (CGPC-5 year re-cert) are recognized by the VA.
 - The position statement has been reviewed. It was noted that DoD retirees and elderly dependant health care is generally outsourced, so benefit for the military agencies may not be realized.
 - A concern of RADM Babb was that currently only BPS certifications are recognized, therefore, CGPC would need to be endorsed and added by the other Uniformed Services. Research into original regulative language contained within the Specialty Pay Board is needed.
 - The main partnering group to the PHS would probably be the VA. RADM Babb is planning to discuss the issue with other federal agencies and Special Pay Board members, especially members representing the VA.
 - Comments and a vote were tabled to the December 2005 meeting.
- ◆ Closing Comments: LCDR Laura Pincock
 - LCDR Pincock encouraged all officers to attend the 75th Anniversary Celebration on November 18, 2005. CDR Sood suggested attendance to a dining etiquette seminar to be held on November 16th.
 - LCDR Glenna Meade was introduced as the new Executive Secretary, an ex-officio member of the PharmPAC (gmeade@bop.gov)
 - Commemorative coins remain available for sale at \$10 each. Point of contact is CAPT Frank Nice (Ret.) at fjncat@hotmail.com. A limited number of coins remain available.

Next Meeting Date:

01 December 2005@1300 EST, Room TBA

Agenda and call in information will be distributed prior to the meeting.

Useful Links and Contact Info:

- ◆ Emails: PHARMPAC@list.nih.gov
PHS-PHARMACISTS@list.nih.gov
PHS-RX-JOBS@list.nih.gov
PHS-RX-STUDENTS@list.nih.gov
- ◆ Listservs: PHS Pharmacists <http://list.nih.gov/archives/phs-pharmacists.html>
PHS Rx Students <http://list.nih.gov/archives/phs-rx-students.html>
OFRD <http://list.nih.gov/archives/ccrf.html>
RPh Job Vacancies <http://list.nih.gov/archives/phs-rx-jobs.html>
- ◆ Websites: PharmPAC <http://hhs.gov/pharmacy/>
CCMIS <http://dcp.psc.gov>
USPHS <http://www.usphs.gov>
OFRD <http://oep.osophs.dhhs.gov/ccrf/>
PHS-1 DMAT <http://teams.fema.gov/dmat>

--Respectfully Submitted,

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LCDR Glenna L. Meade, Executive Secretary Date

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CDR Michael Long, Chair Date

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RADM John Babb, Acting CPO Date