



**U.S. PUBLIC HEALTH SERVICE**  
**Pharmacist Professional Advisory Committee**  
**Department of Health and Human Services**

**Minutes of Meeting**  
**06 NOV 2003**  
**Office of the Surgeon General Conference Room**  
**1300-1440**

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**Members Present:**

**In Rockville**

RADM Richard Walling	CDR Raelene Skerda (Chair)
LT Krista Scardina (Vice Chair)	CAPT Craig Hostetler
LCDR Patricia Garvey	LT Renu Chhabra
LCDR Laura Pincock	Mr. Jae Kim
CDR James Bresette	

**Via Telephone**

LCDR Mike Long	LT Violette Geza (secretary)
CDR Douglas Herold	CDR Mike Forman
LCDR Burton Hill	LCDR Daniel Hasenfang
LT Kristen Maves	LT Rob Hayes (alt. LCDR Lee)
LCDR Thomas Berry	LCDR Mark Strong
LCDR Ed Stein (alt. CDR Bresette)	
CDR Mark Burroughs (alt. CDR Huntzinger)	

**Members Absent**

LCDR Mike Lee  
CDR Paul Huntzinger(alt. Present, CDR M.Burroughs)  
CAPT Jim Imholte

**Guests:**

LCDR Alina Mahmud	CDR Sharon Thoma
CDR Chris Bina	LT Christine Bina
LCDR Theresa Watkins	LCDR Gregg Davis
LT Emily Thomas	CDR Rob Tosatto
CAPT Bill Hess	LT Arianne Camphire
CAPT Don Brown	LT Paras Patel
LT Aaron Sigler	LT Connie Jung
Dr. Frank Pucino, Jr.	LTJG Jeff Vang
LCDR Mary Kremzner	LT Kendra Stewart
Samir Patel (student)	LCDR Elizabeth Girard
LT Sheila Ryan	LT Robert Taylor
LT Ayoub Suliman	CDR Nick Quaglietta
CDR John Coleman	LCDR Melvin Tempel
CAPT Jeannette Wick	LT Matthew Febbo
LCDR Karen McNabb-Noon	

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**Outgoing PharmPAC Chair Report: CAPT Craig Hostetler ([Chostetler@hrsa.gov](mailto:Chostetler@hrsa.gov))**

- ◆ CAPT Hostetler thanked RADM Walling and the PHS pharmacists for allowing him to serve as Chair.
- ◆ CAPT Hostetler thanked each of the section leads and discussed each of their accomplishments.
  - Administration:
    - Led by LCDR Gregg Davis
    - New PharmPAC members have already received membership letters from the Surgeon General
    - USPHS Excellence in Pharmacy Practice Award → 17 awards given to students this year
  - Recruitment:
    - Led by CDR Jim Bresette
    - Updated recruitment materials
    - Improved Associate Recruiter Program
    - Point of Contact program successful in having a contact for every pharmacy school. LCDR Beth Fritsch was recognized for her contributions to the project.
  - Career Development:
    - Led by CAPT Jim Imholte
    - Clarified the special pay issue and resolved discussions of a sunset clause.
    - Documented the effectiveness of Accession Bonuses and Special Pay so the category is prepared for future inquiries.
    - Will be looking at loan repayment from the National Service Corps
    - CCRF initiative Phase 1 developed by LCDR Mark Strong surveyed data on the pharmacy category deployable status.
  - Communications:
    - Led by LCDR Mike Long
    - Updated website and improved communication through the listservs.
- ◆ CAPT Hostetler reiterated the importance of getting more pharmacists involved in each of the sections.
- ◆ CAPT Hostetler recommended for the future executive PharmPAC staff to continue looking at the PharmPAC charter, updating the Point of Contacts for the pharmacy schools, and initiating Stage 2 of CCRF implementation for the pharmacy category.

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**Awards Presentation: RADM Richard Walling ([cporx@osophs.dhhs.gov](mailto:cporx@osophs.dhhs.gov))**

**CAPT Craig Hostetler ([Chostetler@hrsa.gov](mailto:Chostetler@hrsa.gov))**

- ◆ Special Assignment Awards for 30 days of non-consecutive PAC activity were presented by RADM Walling to the following individuals:
  - LCDR Mike Long
  - CDR Mike Forman
  - LT Krista Scardina
- ◆ PharmPAC members who have completed their term were recognized by RADM Walling for their service with a Surgeon General's Certificate of Appreciation.
  - LCDR Gregg Davis
  - Dr. Frank Pucino, Jr.
  - CDR Cindy Dougherty
  - LCDR Mike Long
- ◆ Unit Commendation for Recruitment activities from 2001 were presented to the following individuals:
  - LT Brian Campbell
  - LCDR Brian Taylor
  - CAPT Paul Thomas
  - Thanks again to LCDR Gregg Davis for noticing their omission and remedying this oversight.

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**Incoming PharmPAC Chair Report: CDR Raelene Skerda ([rskerda@bop.gov](mailto:rskerda@bop.gov))**

- ◆ CDR Skerda announced the executive secretary for this year is LT Violette Geza ([vgeza@bop.gov](mailto:vgeza@bop.gov)).
- ◆ CDR Skerda had each of the section leads discuss their goals for the forthcoming year. Volunteers are needed for each of the sections and pharmacists wishing to become involved should contact the section lead.
- ◆ Administration→ The section will be led by LT Krista Scardina ([scardinak@cdcr.fda.gov](mailto:scardinak@cdcr.fda.gov))
  - LT Scardina stated they would develop criteria to select representatives for each of the major pharmacy organizations.
  - The USPHS Excellence in Pharmacy Practice Award for students, will be sent electronically this year in hopes of a more efficient process. The POCs will be more involved from the beginning of the process and will be key in obtaining nominees for the award.
  - LT Maves will be heading up the project for the student awards along with CDR Forman.
- ◆ Recruitment→The section will be led by CDR James Bresette ([jbresett@hqe.ihp.gov](mailto:jbresett@hqe.ihp.gov))
  - CDR Bresette would like to get faculty involved in the POC program. The section would like to establish a list of faculty contacts at each school.
  - The Associate Recruiter Program will be assisted by LT Christine Bina and LT Aaron Sigler.
  - CDR Bresette thanked Dr. Frank Pucino, Jr. for developing the pharmacy externship list that is now posted on the PharmPAC website.
- ◆ Career Development→The section will be led by CAPT Jim Imholte ([jimholte@osophs.dhhs.gov](mailto:jimholte@osophs.dhhs.gov))
  - LCDR Mark Strong discussed the section's goals.
  - The section would like to get more civilian pharmacists involved in the PharmPAC.
  - The section would like to expand the pharmacy mentoring project to allow all new pharmacists a mentor.
  - Assistance will be needed in the Emergency Response section as more CCRF survey replies are received.
- ◆ Communication→ The section will be led by LCDR Mike Long ([mzlong@bop.gov](mailto:mzlong@bop.gov))
  - LCDR Long announced that the Commissioned Corps application is available on the PharmPAC website as a PDF fillable file.
  - The CPO article has been posted on the website. Additional articles are forthcoming.
  - LCDR Long is working with a design team to make the website more user friendly and easier to navigate.
  - Articles by and about pharmacists in the PHS are being posted on the website. This will not take place of the PLANT articles, but captures articles that have already been written.
  - Volunteers are needed to write messages for the student listserv and those interested should contact LCDR Long.
  - A message on the listserv was sent out for a call for papers for the COA meeting. The deadline is November 22.

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**New Business & Announcements**

- ◆ LCDR Laura Pincock represented JOAG (Junior Officers Advisory Group). All officers 0-4 and below are considered a member of JOAG. There are three voting members for the pharmacy category: LCDR Karen McNabb-Noon, LTJG Jeffrey Vang and LCDR Laura Pincock. The group meets the second Friday of the month at 1300H, EDT. LT Daisy Mitchell ([dmitchell@hrsa.gov](mailto:dmitchell@hrsa.gov)) is soliciting JOAG members to be SrCOSTEP mentors. The mentors would be based on geographical location. Anyone interested should contact LT Mitchell by 31DEC2003.

- ◆ LT Chhabra and CDR Coleman spoke about the upcoming COA meeting. Currently, there are no abstracts submitted from the pharmacy category. The abstracts are 10 minutes in length and an additional 5 minutes for a question and answer period. The deadline is November 22.
- ◆ LT Nasser Mahmud noted that 1/3 of the rooms blocked for the COA meeting have been reserved and officers should make their reservations as soon as possible.
- ◆ CAPT Bill Hess will be heading up the legislative activity. They will be tracking state and federal legislation pertaining to pharmacy. If anyone would like to be involved in this activity, contact CAPT Hess ([hess@cder.fda.gov](mailto:hess@cder.fda.gov)).
- ◆ CDR Skerda asked all PharmPAC members to update their contact information with LT Violette Geza ([vgeza@bop.gov](mailto:vgeza@bop.gov)). CDR Skerda asked PharmPAC members to submit activity reports the Sunday before any future PAC meeting.
- ◆ All members must select an alternate and have them submit their CV and letter of concurrence from their supervisor to LT Krista Scardina ([scardinak@cder.fda.gov](mailto:scardinak@cder.fda.gov)) by COB 28 NOV 2003.
- ◆ The 8 new members of the PharmPAC are:
 

LCDR Thomas Berry	CAPT Sharon Gershon
LT Renu Chhabra	LCDR Burton Hill
LCDR Patricia Garvey	LCDR Mike Long(2 <sup>nd</sup> term)
Mr. Jae Kim	LCDR Laura Pincock
- ◆ LCDR Elizabeth Girard ([egirard@ora.fda.gov](mailto:egirard@ora.fda.gov)) noted that JOAG is setting up a newsletter and is in need of articles on junior officer experiences in their agencies.
- ◆ CAPT Hostetler noted the accomplishment of Dr. Frank Pucino, Jr. in developing the civil servant listserv.
- ◆ LCDR Gregg Davis indicated that APhA is having a Veteran's Day ceremony at their headquarters on Constitution Ave. at 1130H, EDT on 11 NOV 2003. The uniform of the day is Service Dress Blue. APhA is also planning on having a policy caucus and CE event before the House of Delegates to discuss how policy is made.

**CPO Report: RADM Richard Walling ([cporx@osophs.dhhs.gov](mailto:cporx@osophs.dhhs.gov))**

- ◆ RADM Walling thanked the PharmPAC for their extensive work they have done this past year. RADM Walling emphasized making more pharmacists involved in the PharmPAC by informing them of what the PharmPAC is doing.
- ◆ RADM Walling wants to have 2 liaisons for each of the pharmacy organizations, to represent the pharmacy category. They will monitor the organization regarding policy issues, meetings and awards. Preferably, there will be a senior and junior officer working together. Thus far, LCDR Gregg Davis will be the liaison for APhA and CAPT Jerry Phillips will be the liaison for ASHP. Additional pharmacists will be named in the future. Criteria are being developed for the liaisons under LT Krista Scardina and the Administration Section. Information regarding this activity will be forthcoming.

**Next Meeting Dates:**

**04 DEC 2003 @ 1300 EDT in SG Conference Room, 18-57 Parklawn Building**

**Agenda and call in information will be distributed prior to the meeting.**

**Useful Links and Contact Info:**

- ◆ Emails:
  - [PharmPAC@list.nih.gov](mailto:PharmPAC@list.nih.gov)
  - [PHS-Pharmacists@nih.gov](mailto:PHS-Pharmacists@nih.gov)
  - [RX-Vacancies@list.nih.gov](mailto:RX-Vacancies@list.nih.gov)
  - [Rx-Students@list.nih.gov](mailto:Rx-Students@list.nih.gov)
- ◆ Listservs:
 

PHS Pharmacists	<a href="http://list.nih.gov/archives/phs-pharmacist.html">http://list.nih.gov/archives/phs-pharmacist.html</a>
PHS Rx Students	<a href="http://list.nih.gov/archives/phs-rx-students.html">http://list.nih.gov/archives/phs-rx-students.html</a>
CCRF Pharmacists	<a href="http://list.nih.gov/archives/ccrf-pharm.html">http://list.nih.gov/archives/ccrf-pharm.html</a>
RPh Job Vacancies	<a href="http://list.nih.gov/archives/phs-rx-jobs.html">http://list.nih.gov/archives/phs-rx-jobs.html</a>

