



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee

Department of Health and Human Services

Minutes of Meeting
3 August 2006
Surgeon Generals Conference Room
Parklawn Building
1300-1600

Members Present:

In Rockville:

RADM Robert Pittman (CPO), IHS-Rockville, MD
CDR Laura Pincock (Vice Chair), FDA-
Silver Spring, MD

LCDR Glenna Meade (Ex-Officio Executive
Secretary), BOP-Washington, DC
LCDR Karen Williams, HRSA-Rockville, MD
(alt – LCDR Glabach)

Via Telephone:

CAPT George Havens, NDMS-Washington, DC
CAPT Raelene Skerda (Ex-Officio Chair), BOP-
Allenwood, PA
CDR Christopher Allen, CDC-Atlanta, GA
CDR Tamara Close, IHS-Whiteriver, AZ
CDR Michael Long (Chair) BOP-Butner, NC
CDR Nita Sood, HRSA-Atlanta, GA
CDR Kimberly Zietlow, IHS-Red Lake, MN

CDR Mike Shiber, BOP-Springfield, MO (alt for
LCDR Violette Geza)
LCDR Renu Chhabra, FDA-Rockville, MD
LCDR Karen McNabb-Noon, FDA-Stoneham, MA
(alt for CDR Thomas Berry)
LCDR Jeff Mouakket, HRSA-Dallas, TX
LCDR Jeffrey Newman, BOP-Springfield, MO
LCDR Sheila Ryan, FDA-Silver Spring, MD (alt for
CDR Garvey)
LCDR Peter Vermilyea, IHS-Winslow, AZ

Members Absent:

CAPT James Bresette, IHS-Rockville, MD
CAPT Robert McClelland, IHS-Elko, NV
CDR Thomas Berry, FDA-Raleigh, NC (alt present)
CDR Samuel Foster, IHS-White Earth, MN
CDR Patricia Garvey, FDA-Rockville, MD (alt
present)

LCDR Violette Geza, BOP-Bradford, PA (alt
present)
LCDR Richard Glabach, HRSA-Rockville, MD (alt
present)

CDR Steve Mazella, FDA-Rockville, MD

Guests*:

CAPT Lillie Golson, FDA-Rockville, MD
CAPT Vernon Lew, USCG-Norfolk, VA
CAPT George Lyght, FDA-Rockville, MD
CAPT Robert Taylor, HRSA-Rockville, MD
CDR Bradley Bishop, IHS, Sells, AZ
CDR Louis Flowers, HRSA-Rockville, MD
CDR Beth Fritsch, FDA-Rockville, MD
CDR Scott Giberson, IHS-Rockville, MD
CDR Alice Knoben, FDA-Rockville, MD

CDR Mark McClain, FDA-Hartford, CT
CDR Nina Mezu-Nwaba, FDA-Rockville, MD
CDR Rob Steyert, FDA-Central Islip, NY
CDR Matthew Tarosky, FDA-Rockville, MD
CDR Deborah Thompson, USCG-New London, CT
LCDR Christine Bina, FDA-Rockville, MD
LCDR Vicky Borders-Hemphill, FDA-Silver

Spring, MD
LCDR Arianne Camphire, FDA-Rockville, MD
LCDR Jim Czarzasty, FDA-Rockville, MD
LCDR Sheryl Gunther, FDA-Rockville, MD
LCDR Steven Christopher Jones, FDA-Rockville,
MD
LCDR Diem-Kieu Ngo, FDA, Rockville, MD
LCDR Devvret Patel, FDA Rockville, MD
LCDR Mimi Phan, FDA-Rockville, MD
LCDR Stanley Shepperson, FDA-Rockville, MD
LCDR Martin Shimer, FDA-Rockville, MD

LCDR Diane Smith, FDA-Silver Spring, MD
LCDR Emily Thakur, FDA-Rockville, MD
LCDR Tara Turner, CMS-Baltimore, MD
LCDR Teresa Watkins, FDA-Rockville, MD
LCDR Chi-Ann Wu, FDA-Rockville, MD
LT Dan Brum, FDA-Rockville, MD
LT Liatte Krueger, BOP-Rochester, MN
LT Cicely Reese, FDA-Rockville, MD
LT Christina Thompson, FDA-Rockville, MD

*Guests attending the meeting via call in are requested to email their rank, name, agency, and location information to the PharmPAC secretary at gmeade@bop.gov. After 9/7/06, please contact the new PharmPAC secretary, LCDR Tara Turner, at tara.turner@cms.hhs.gov.

Call to Order: CDR Mike Long (mzlong@bop.gov)

CDR Long called the August 2006 Pharmacy Professional Advisory Committee (PharmPAC) meeting to order.

Acceptance of July 06 PharmPAC Meeting Minutes: CDR Mike Long (mzlong@bop.gov)

Minutes from the previous meeting were accepted with no edits.

CPO Comments: RADM Robert Pittman

- ◆ **CPO report** (attachment 1) was previously submitted via Listserv
- ◆ **Surgeon General ADM Carmona**, left office on July 30, 2006
 - 200 to 300 officers attended the ceremony in Rockville, MD
 - Deputy Surgeon General, RADM Moritsugu, will be acting Surgeon General (SG) until a new SG is appointed
- ◆ **Report on 2nd hand tobacco smoke**
 - Section written for general public is available on the Surgeon General's website and can be downloaded and used for patient education
- ◆ **Deployment Readiness**
 - Five rapid deployment teams are approximately 80% rostered and have all received training
 - Remaining Public Health and Mental Health teams are being finalized and are approximately 90% staffed
 - Officers not assigned to Tier One or Tier Two are considered Tier 3; officers in Tier 3 may actually deploy more frequently since these officers will often be used to augment the teams
 - Tropical Storm Chris is not expected to reach hurricane status; no disaster response is anticipated
- ◆ **PHS Board Certified Pharmacists:** RADM Bertin (ret.), Board of Pharmaceutical Specialties, has provided the following information regarding Board Certified Pharmacists in the Public Health Service (PHS):
 - PHS holds highest percentage of Board Certified Pharmacists of all federal services at 26%:
 - 59 pharmacists board certified in Pharmacotherapy
 - 9 in Oncology
 - 6 in Nuclear Pharmacy
 - 5 in Psychiatric Pharmacy
 - 4 in Nutrition Support

Section Lead Comments:

Career Development → CDR Sood (NSood@HRSA.GOV) / LCDR Mouakket (jeff.mouakket@hrsa.hhs.gov)

Benchmarks 2 and 3 (attachments 2, and 3)

- ◆ Benchmark 2: *Education, Training and Professional Development*
Benchmark 3: *Career Progressions and Potential*
- ◆ Benchmarks 2 and 3 discussed at length at the July PharmPAC meeting; history of changes and proposed current drafts have been distributed via e-mail
 - Comments/concerns:
 - Differences and availability in Agencies' recognized credentialing programs (e.g. FDA Certification Programs)
 - Setting "the bar" excessively high - potential to adversely effect retention and recruitment
 - Listing of additional examples of Benchmark factors; it was noted that current examples were mainly of a clinical nature; inclusion of other aspects of Corps advancement (i.e. readiness, administrative, or support career track certifications) were suggested
 - Opportunities for advanced degrees;
 - Discussion: It was noted that each factor of the Benchmarks have inherent differences. The Benchmarks serve as guidelines for the Board to determine that the officer is pursuing efforts to progress beyond basic knowledge level. Leeway is given to the Board to address individual circumstances. Balance must exist between Benchmark descriptions and the allotted time that the Board has to review the OPF. Officers are not expected to meet all Benchmarks - strengths in one area may overcome weaknesses in another.
- ◆ Benchmarks 2 and 3 for 2008 were accepted as written by majority vote of the PharmPAC.

Communications → CDR Foster (Samuel.Foster@ihs.gov) / CDR Sood (NSood@HRSA.GOV)

- ◆ **Immunization Practice Sites** → LCDR Karen Williams (karen.c.williams@hrsa.hhs.gov)
 - Parklawn Building, White Oak, and Humphrey Building
 - Qualifications
 - We believe that PHS officers are covered under the Federal Tort Act
 - LCDR Williams is in the process of finding out if there are additional requirements to meet in order to operate the practice sites
 - If interested
 - Must have completed the American Pharmacists Association (APhA) National Immunization Course
 - Group of 2-3 pharmacists to be present at each site on any given day
 - Looking into the possibility of working with Nurse PAC for assistance
 - May use previously trained pharmacists to instruct
 - Additional immunization practice opportunity:
 - Mass flu vaccination operation in Vermont
 - Held annually in September
 - PHS nurses have previously participated
 - Suggestion of 3 pharmacists to participate with travel period/duration of 2 days
 - TB test administration possible in the future
 - Information forthcoming via e-mail

Administration → CDR Shiber (MJShiber@bop.gov) [for CDR Garvey (patricia.garvey@fda.hhs.gov) / LCDR Geza (vgeza@bop.gov)]

Membership:

- ◆ Update on status of PharmPAC Member Applicants
 - Thanks to all officers that applied
 - Voting is complete
 - Selections will be forwarded to RADM Pittman and Surgeon General for final approval
 - Selectees will be notified in the Fall

Agency Liaisons → CAPT Holt (walter.holtjr@cdc.hhs.gov)

AMCP (Academy of Managed Care Pharmacy)

- ◆ 2006 Educational Conference will be held October 4-7, in Chicago, IL
- ◆ Third Annual Immunization Summit is scheduled for Sept 13-14 in Arlington VA

ACCP (American College of Clinical Pharmacy) → CDR Figg (wdfigg@helix.nih.gov)

- ◆ Annual Meeting – October 26-29 in St. Louis, MO

ASCP (American Society of Consultant Pharmacists) → CDR Livingston (lwhite@abq.ihs.gov)

- ◆ Geriatric Assessment for the Senior Care Pharmacists Workshop – September 16-17, Chicago, IL
- ◆ Clinical Update for the Geriatric Pharmacist Workshop – September 16, Chicago, IL
- ◆ 37th Annual Meeting of Senior Care Pharmacists '06- November 13-14, Phoenix, AZ

APhA (American Pharmacists Association) → CAPT Holt (walter.holtjr@cdc.hhs.gov)

- ◆ Now accepting papers for their annual meeting in Atlanta, GA, March 16-19; deadline for submission is October 6, 2006
- ◆ Free Immunization training will be offered at 18 locations between August and October, 2006; program is limited to 100 participants

ASHP (American Society of Health-System Pharmacists) → LCDR Olin (keith.olin@fda.hhs.gov)

- ◆ The resident and student website is now open for the submission of papers for the ASHP Mid-Year Clinical Meeting to be held December 3-7, 2006, in Anaheim, CA; deadline for submission is October 1st

The **Walter Jones Memorial Pharmacy Student Financial Aid Fund Golf Classic** is scheduled for September 17th from 1:30 pm to 8:00 pm at Cross Creek Golf Club, Beltsville MD; details will be provided via Listserv message; this foundation offers scholarships to pharmacy students.

Recruitment Section → CAPT Bresette (james.bresette@ihs.gov) / LCDR Chhabra (chhabrar@cder.fda.gov)

- ◆ **Associate Recruiter (AR) Program** → LCDR Christine Bina (binac@cder.fda.gov)
 - List of Associate Recruiters is now posted on the PharmPAC website under the Recruiting Section; Contact LCDR Bina if you are an AR and do not see your name listed
 - Supply request form is also posted on the website; the form will be submitted to the appropriate lead and forwarded to the Office of Commissioned Corps Operations (OCCO)
 - APhA /ASP Mid-year Regional Meetings will be held in the Fall; information will be distributed via Listserv for all interested in volunteering
- ◆ **Student Programs** → LCDR Chhabra (chhabrar@cder.fda.gov) [for CDR Kremzner (kremzner@cder.fda.gov)]

- Lecture series for students (listed on FDAStudent Calendar) will be held on August 17th at 9am in the SG conference room; Contact LCDR Chhabra if you have a student or are interested in attending; the agenda includes:
 - Introduction to PHS
 - Senior COSTEP opportunities
 - Scheduled speakers: RADM Babb, CAPT Hess, and CAPT Hostetler
- RADM Pittman and CAPT Hoppes are drafting letters to include the PharmPAC website as a Schools of Pharmacy website link
- ◆ **University Point of Contact (UPOC)** → LCDR Vermilyea (peter.vermilyea@ihs.gov)
 - E-mails were recently sent to remind UPOCs to sign on to the on-line system; of the ~200 officers participating in the POC program, more than 100 have registered on-line
- ◆ **Web Accessible Collaboration System (WACS) Update** → LCDR Karen Williams (karen.c.williams@hrsa.hhs.gov)
 - WACS project is progressing; table requirements are being configured at this time
 - Officers are encouraged to log in and register on the WACS website at <http://www.recruitmentdraft.org>
 - Universal Point of Contact (UPOC) is the only operational role at this time; UPOC's should register on the website
 - Question received regarding WACS operations:
 - Who will be the administrators? Answer: CAPT Bresette, LCDR Glabach, LCDR Williams, and LCDR Vermilyea
 - What can officers do on the website now? Answer: They are only allowed to register at this time
 - When can pharmacy schools be linked to UPOCs? Answer: There is currently a method for selecting schools vs. UPOC – a drop-down list.
 - Does WACS have externship capability? Answer: Yes, but the roles have not been assigned (not functional at this time)
 - How quickly does the site update? Answer: Usually instantaneous; since the system uses a commercial server, there may be a short delay
 - When will Associate Recruiter (AR) functionality be available? Answer: AR functionality exists, but is still being reviewed and optimized
 - CDR Long recognized and thanked LCDR Williams for all her hard work on the WACS project

Closing Comments: CDR Mike Long (mzlong@bop.gov)

- ◆ **Mentoring Program Update** → CDR Sood (NSood@HRSA.GOV) / CAPT Golson (golsonl@cder.fda.gov)
 - Since May 2006, new call-to-duty officers have been assigned mentors
 - Information on number of officers will be provided at the September PharmPAC Meeting
 - Geographical location is a limiting factor as it is desirable to assign mentors in the immediate vicinities of new officers
- ◆ **History Project Update** → LCDR Camphire (arianne.camphire@fda.hhs.gov)
 - Grant request has been approved for \$2000 for the Pharmacy Category History Project
 - Link will be available via the US Public Health Office Historian website
 - Volunteers to collect articles written by PHS pharmacists and historical PHS pharmacy-related photographs are needed; e-mail LCDR Camphire if interested
- ◆ **COA Category Day Coordinator**
 - LCDR Martin Shimer (shimerm@cder.fda.gov) has been selected as COA Category Day Coordinator Lead
 - CDR Long thanked all officers that applied for the position and will forward their names to LCDR Shimer
- ◆ **Membership Nominations**
 - 29 applications were received to fill 7 member openings
 - Applicants that were not selected are encouraged to remain involved in the PAC and re-apply next year

- CDR Long expressed his appreciation for current member's hard work over the past year
- ◆ **Leadership for Upcoming PAC Year**
 - CDR Long opened the floor for nominations for chair and vice chair; nominations will be accepted through the September or October meeting
 - Anyone volunteering or being nominated for chair or vice chair must currently be a PAC member with a term ending in 2007 or 2008
 - CDR Long nominated CDR Sood for PAC Chair
 - Officers were instructed to forward (via e-mail) the names of nominees to CDR Long
- ◆ **New PharmPAC Executive Secretary**
 - LCDR Tara Turner (tara.turner@cms.hhs.gov) will fulfill the duties of PharmPAC Secretary through October 31, 2006; LCDR Turner's phone number is (410)786-0180

Next Meeting Date:

September 7, 2006, from 1300 to 1600 EST, Surgeon General's Conference Room; Agenda and call-in information will be distributed prior to the meeting

Useful Links and Contact Info:

- ◆ Emails: PharmPAC@list.nih.gov
PHS-Pharmacists@list.nih.gov
PHS-RX-JOBS@list.nih.gov
PHS-Rx-Students@list.nih.gov
- ◆ Listservs: PHS Pharmacists <https://list.nih.gov/archives/phs-pharmacists.html>
PHS Rx Students <https://list.nih.gov/archives/phs-rx-students.html>
OFRD <https://list.nih.gov/archives/ccrf.html>
RPh Job Vacancies <https://list.nih.gov/archives/phs-rx-jobs.html>
CCMIS <https://list.nih.gov/archives/ccinformation-1.html>
CC Vacancies <https://list.nih.gov/archives/ccvacancies-1.html>
- ◆ Websites: PharmPAC <http://hhs.gov/pharmacy>
CCMIS <http://dcp.psc.gov>
USPHS <http://www.usphs.gov>
OFRD <http://oep.osophs.dhhs.gov/ccrf>

--Respectfully Submitted,

_____/_____
LCDR Glenna L. Meade, Executive Secretary Date

_____/_____
CDR Michael Long, Chair Date

_____/_____
RADM Robert E. Pittman, CPO Date

Enclosures:

- Attachment 1: CPO Report (August 2, 2006)**
- Attachment 2: Benchmarks 2 and 3 Mark-up**
- Attachment 2: Benchmarks 2 and 3 Clean Draft**