



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee

Department of Health and Human Services

Minutes of Meeting
1 June 2006
Surgeon Generals Conference Room
Parklawn Building
1300-1600

Members Present:

In Rockville:

RADM Robert Pittman (CPO), IHS-Rockville, MD
LCDR Laura Pincock (Vice Chair), FDA-Silver Spring, MD
LCDR Renu Chhabra, FDA-Rockville, MD

LCDR Richard Glabach, HRSA-Rockville, MD
LCDR Glenna Meade (Ex-Officio Executive Secretary), BOP-Washington, DC

Via Telephone:

CAPT James Bresette, IHS-Rockville, MD
CAPT Mark Burroughs, USCG-Alameda, CA (alt for CAPT George Havens)
CAPT Raelene Skerda (Ex-Officio Chair), BOP-Allenwood, PA
CDR Samuel Foster, IHS-White Earth, MN

CDR Patricia Garvey, FDA-Rockville, MD
CDR Nita Sood, CMS- Atlanta, GA
LCDR Christopher Allen, CDC-Atlanta, GA
LCDR Tamara Close, IHS-Whiteriver, AZ
LCDR Jeff Mouakket, HRSA-Dallas, TX
LT Violette Geza, BOP-Bradford, PA

Members Absent:

CDR Michael Long (Chair) BOP-Butner, NC
CDR Kimberly Zietlow, IHS-Red Lake, MN
CDR Robert McClelland, IHS-Elko, NV

CDR Thomas Berry, FDA-Raleigh, NC
LCDR Jeffrey Newman, BOP-Springfield, MO
LCDR Peter Vermilyea, IHS-Winslow, AZ

Guests*:

CDR Beth Fritsch, FDA-Rockville, MD
CDR Vernon Lew, USCG-Norfolk, VA
CDR Josephine Lyght, HRSA-Rockville, MD
CDR Jill Mayes, IHS-Idabel, OK
CDR Mark Strong, BOP-Leavenworth, KS
CDR Matthew Tarosky, FDA-Rockville, MD
LCDR Christine Bina, FDA-Rockville, MD
LCDR Jim Czarzasty, FDA-Rockville, MD
LCDR Lori Garcia, FDA-Silver Spring, MD
LCDR Paula LaPlant, FDA-Swanton, VT
LCDR Vlada Matusovsky, FDA-Philadelphia, PA

LCDR Nina Mezu-Nwaba, FDA-Rockville, MD
LCDR Keith Olin, FDA-Rockville, MD
LCDR Ruby Wu, FDA-Rockville, MD
LT Dan Brum, FDA-Rockville, MD
LT Arianne Camphire, FDA-Rockville, MD
LT Thomas Hinchliffe, FDA, Rockville, MD
LT Emily Thakur, FDA-Rockville, MD
LT Jeff Vang, IHS-Mt.Pleasant, MI
LT Karen Williams, HRSA-Rockville, MD (alt for LCDR Glabach)

*Guests attending the meeting via call in are requested to email their rank, name, agency, and location information to the PharmPAC secretary at gmeade@bop.gov.

Call to Order: LCDR Laura Pincock (laura.pincock@fda.hhs.gov)

LCDR Pincock called the May 2006 Pharmacy Professional Advisory Committee (PharmPAC) meeting to order. Minutes from the previous meeting were accepted with few edits: (WACS photo upload capability note was deleted per CDR Foster; other edit suggestions received via e-mail).

CPO Comments: RADM Robert Pittman

- ◆ COA Conference – a success; approximately 1200 registered officers participated
- ◆ Transformation
 - Awaiting final recommendation from the Secretary
 - No issues are expected to affect many areas of the policy; consensus was to move forward with Transformation initiatives
- ◆ Public Affairs Campaign for the PHS Corps
 - Expect information over the next few months
 - Materials and brochures are being reviewed by focus groups consisting of PHS physicians, nurses, dentists, and pharmacists
- ◆ Office of Force Readiness and Deployment (OFRD)
 - Officers need to sign up for Teams
 - Notifications of Tier / Team assignments will be sent around mid June
 - Deployment: Officers on medical leave (even short term) need to apply for a deployment waiver from the Medical Affairs Branch, otherwise the officer is assumed deployable
- ◆ CPO Board activity
 - Transformation – PAC to provide assistance to Surgeon General (SG) and Assistant Secretary for Health (ASH) in transformation policy implementation; more information will be provided in the near future
- ◆ Office of Commissioned Corps Operations (OCCO)
 - 2001 laws state that Child Care National Check with Inquiries (CNACI) is good for only 15 years and must be renewed upon expiration; details are forthcoming
- ◆ Commissioned Officers' Effectiveness Report (COER)
 - Reporting period ends September 30th to coincide with Transformation
 - 117 officers from all categories still do not have completed COERS on file; 2/3 have not been initiated by the officer
 - Contact agency liaison for assistance
- ◆ Promotion
 - Board recommendations completed; promotions are expected to be announced between June 15th and July 1st
 - Eligibility is noted to be generous this year as cutoff percentages have fluctuated downward
 - Three and Freeze – Assistant Secretary for Health (ASH) decided not to postpone the policy as recommended by the PAC, but rather chose to have a task force search for an optimal implementation plan
- ◆ New Officers
 - Electronic application process to be implemented in 2007
 - Basic Officer Training Course (BOTC) will be a two-week course beginning January 2007

Section Lead Comments:

Recruitment Section → CAPT Bresette (james.bresette@ihs.gov) / LCDR Chhabra (chhabrar@cder.fda.gov)

- ◆ Web Accessible Collaboration System (WACS) (www.recruitmentdraft.org) update → LCDR Glabach (rglabach@hrsa.gov) and LCDR Karen Williams (karen.c.williams@hrsa.hhs.gov)
 - WACS development is on schedule
 - Comments / Suggestions
 - General comments may be e-mailed to either LCDR Glabach or LCDR Williams
 - Comments regarding specific WACS items may either be entered in the handy “Notes” options available on the associated WACS item page or sent via e-mail to either LCDR Glabach or LCDR Williams
 - University Points of Contact (UPOCs) are being tracked
 - feedback is requested and should be addressed to LCDR Glabach or LCDR Williams
 - UPOCs to are to ensure that e-mail and instructions were received
 - UPOC Verification on WACS
 - UPOCs are urged to register on the website; 33 out of 100 UPOCs are registered with updated information and assigned roles
 - Externship tracking is planned for incorporation next
 - WACS web address / 508 compliance issue
 - WACS is a tool, and is not considered for public use at this time
 - For the public, WACS “points” to the HHS website, which is 508 compliant
- ◆ PHS Recruitment Presentation Revision → LCDR Glabach for CDR Girard (egirard@ora.fda.gov)
 - LCDR Kristy Klinger and LCDR David Axt submitted a draft revision of the PowerPoint recruitment presentation; new images are included and more will be needed in the future
 - Department of HHS prefers HTML format for submissions
 - CAPT Charles Hoppes is assisting with photograph importation
- ◆ University Point of Contact (UPOC) → CDR Peter Vermilyea (peter.vermilyea@ihs.gov) / CDR Beth Fritsch (fritschb@cder.fda.gov)
 - Incorporation of WACS
 - Good response for UPOC requests for 10 new Colleges of Pharmacy
 - Desire to adopt the Associate Recruiter (AR) Program policy regarding service ribbon for active participation in the UPOC program
 - Emails are being sent to identify unregistered UPOCs wanting to remain active in the program
- ◆ Student Programs
 - CDR Kremzer (kremznerm@cder.fda.gov) is currently developing a list of presentations and responsibilities for the Summer Student Program
 - COSTEPs
 - difficult to plan Summer Program - delays in receipt of orders are causing difficulties such as unknown number of expected students at a given time
 - suggestion: COSTEPs to meet with their assisting PHS officers at the July 14th picnic
- ◆ Associate Recruiter (AR) Program → LCDR Christine Bina (binac@cder.fda.gov)
 - AR Program Lead – to be announced
 - Training requirements

- Program training requirements are being finalized by the Office of Commissioned Corps Operations (OCCO) and Office of Commissioned Corps Force Management (OCCFM)
 - No new ARs will be selected until required training is made available; do not submit AR applications until training is available and has been completed
- Recruiting supplies
 - Currently only brochures, highlighters, and calendars are available from OCCO; Email LCDR Bina of event needs and preferred mailing address
 - Requests for supplies other than those currently available may be requested; the requests will be forwarded to OCCO
- PHS Pharmacist Applicants → LT Dan Brum (brumd@cdcr.fda.gov)
 - Pharmacist applicant updating and tracking project
 - Regular review and update to maintain a true list of viable applicants
 - Ensure every applicant is being followed
 - Tracking Senior and Junior COSTEPs
 - Tracking Calls to Active Duty
 - WACS helpful in tracking applicants, assigning ARs, and providing follow-up

Communications → CDR Sood (Nita.Sood@cms.hhs.gov) / CDR Foster (Samuel.foster@ihs.gov)

- ◆ Communications now has a secure area on the PharmPAC website, thanks to the work of CAPT Charles Hoppes
- ◆ Officers needing Communications items (e.g., documents, pictures) are to send requests via email either CDR Sood or CDR Foster
- ◆ PharmPAC Website Revision
 - CAPT Quaglietta and LT Thakur designed and submitted a prototype that may be viewed at <http://cactuspalm.com/usphspharmacist/index.htm>
 - Looking at Physicians PAC website as a model for ideas, as the website is easily navigated
 - Contact Communications Section Leads, CDR Sood or CDR Foster, if interested in assisting with website design
- ◆ Pharmacy Public Health Workgroup → LCDR Mezu-Nwaba (nina.nwaba@fda.hhs.gov)
 - Efforts to create standardized interdisciplinary forms and records for use in the field and deployments continue; Collaboration among the categories (nurses, physicians, etc.) is desired;
 - Advised to post-poner further efforts until Office of Public Health Emergency Preparedness (OPHEP), Office of Force Readiness (OFRD), and National Disaster Medical System (NDMS) are made aware and are involved, as such forms need “buy in” from appropriate HHS Agency Operating Divisions (OPDIVs)

Administration → CDR Garvey (patricia.garvey@fda.hhs.gov) / LT Geza (vgeza@bop.gov)

- ◆ Membership Update
 - Current openings
 - 4 – FDA
 - 1 – BOP
 - 1 – Office of the Secretary
 - 1 – NIH
 - Nominations
 - 23 – FDA
 - 4 – BOP
 - 2 – Office of the Secretary
 - 1 – NIH

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- ◆ Agency Liaisons → CDR Walter Holt (walter.holtjr@cdc.hhs.gov)
 - **ASHP** (American Society of Health-System Pharmacists) → LCDR Olin (keith.olin@fda.hhs.gov)
 - ASHP Annual Meeting will be held June 25-29, 2006, in Orlando, FL
 - House of Delegates Session – CAPT Jimmy Mitchell (jmitchell@hrsa.gov) is the representative for PHS
 - Reviews policy recommendations listed on the ASHP website as Board of Directors Report of Council regarding each of the following areas:
 - Administration
 - Education
 - Legal Affairs
 - Organizational Affairs
 - Professional Affairs
 - Officers are urged to review the policy and e-mail suggestions to CDR Mitchell; website links to be provided via Listserv by CDR Sood
 - Leadership Report on Strategic Direction provides ASHPs view on policy implementation for 2006
 - ASHP Midyear Clinical Meeting, December 3, 2006, Anaheim, CA
 - Deadline to submit posters and presentations is June 15
- **ASCP** (American Society of Consultant Pharmacists) → CDR Livingston (lwhite@abq.ihs.gov)
 - CDR Livingston attended the ASCP Midyear Conference and plans to give a presentation at next months Pharmacy PAC Meeting

Career Development → CDR Sood (Nita.Sood@cms.hhs.gov) / LCDR Mouakket (jeff.mouakket@hrsa.hhs.gov)

- ◆ ***ACTION ITEMS*** – Reminder for officers to complete the following ASAP:
 - Federal Emergency Management Agency (FEMA) - required courses for Basic Readiness
 - OFRD Website questionnaire
- ◆ PHS Corps-wide Resource Document is being finalized
- ◆ Career Counseling
 - Successful program at COA Conference – 73 officers received career counseling
 - Recommended to be offered at future COA conferences
 - LCDR Camille Hawkins will present on the topic of career counseling at the July 2006 PharmPAC Meeting
- ◆ Mentoring Program checklist has been sent out – officers are requested to review and provide feedback to CAPT Golson (golsonl@cdcr.fda.gov)
- ◆ Readiness: (as of 5/25/06) Pharmacist category is up at 78.7% while the total for the Corps is 77%

New Business: LCDR Laura Pincock (laura.pincock@fda.hhs.gov)

- ◆ **Medication Therapy Management:** CAPT Gershon (gershons@cdcr.fda.gov), LCDR Mezu-Nwaba (nmn@cdcr.fda.gov), and LT Binh Nguyen (Binh.Nguyen@fda.hhs.gov)
 - Medication Therapy Management (MTM) Presentation → LT Binh Nguyen
 - Refer to attachments

- Attachment 1 – MTM Handouts
 - Attachment 2 – MTM Presentation (to be distributed via Listserv)
 - MTM - Required by Medicare Part D
 - MTM Goal: Optimize therapeutic outcomes for beneficiaries through improved medication use and reduction of risk of adverse drug events and drug interactions. Elements of an MTM programs should address the following:
 - patient counseling
 - increased regimen adherence
 - detection of adverse drug reactions, medication overuse, and medication underuse
 - Possible implementation for PHS Emergency response
- ◆ **History Project:** LT Arianne Camphire (camphirea@cder.fda.gov)
- Refer to Attachment 3 - History Project Grant Funding Request
 - PAC Members voted unanimously to approve request for grant funding for a 2 year project to create and maintain a pharmacy category section on the Office of the Public Health Service Historian website.
 - VOLUNTEERS are needed to work on the History Project – Contact LT Camphire
 - Project Points of Contact
 - LT Arianne Camphire (camphirea@cder.fda.gov), History Section Lead
 - LCDR Laura Pincock (laura.pincock@fda.hhs.gov), Pharmacy PAC Vice Chair
 - RADM Robert E. Pittman (robert.pittman@ihs.gov), Pharmacy Category Chief Professional Officer
 - Dr. Alexandria Lord, Acting Historian for the U.S. Public Health Service, (301)443-5363
- ◆ Shared Benchmarks 1 and 4 Review and Vote by Pharmacy PAC members
- Member vote results: 3 Yea's / 5 Nay's
 - Concern was expressed for the perceived short time between the distribution of the Benchmark revisions to PAC members and today's vote; PAC members were subsequently instructed to e-mail their comments to PAC Chair, CDR Long (mzlong@bop.gov)

Closing Comments: LCDR Laura Pincock (laura.pincock@fda.hhs.gov)

- ◆ LCDR Pincock reminded officers to complete the OFRD Survey, Team assignments, and FEMA Modules ASAP
- ◆ Benchmarks 2 and 3 (category specific) review is forthcoming

Next Meeting Date:

6 July 2006 from 1300 to 1600 EST, Surgeon General's Conference Room; Agenda and call-in information will be distributed prior to the meeting

Useful Links and Contact Info:

- ◆ Emails: PharmPAC@list.nih.gov
PHS-Pharmacists@list.nih.gov
PHS-RX-JOBS@list.nih.gov
PHS-Rx-Students@list.nih.gov

- ◆ Listservs: PHS Pharmacists <https://list.nih.gov/archives/phs-pharmacists.html>
 - PHS Rx Students <https://list.nih.gov/archives/phs-rx-students.html>
 - OFRD Pharmacists <https://list.nih.gov/archives/ccrf.html>
 - RPh Job Vacancies <https://list.nih.gov/archives/phs-rx-jobs.html>
 - CCMIS <https://list.nih.gov/archives/ccinformation-1.html>
 - CC Vacancies <https://list.nih.gov/archives/ccvacancies-1.html>

 - ◆ Websites: PharmPAC <http://hhs.gov/pharmacy>
 - DCP <http://dcp.psc.gov>
 - USPHS <http://www.usphs.gov>
 - OFRD <http://oep.osophs.dhhs.gov/ccrf>
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--Respectfully Submitted,

_____/_____
 LCDR Glenna L. Meade, Executive Secretary Date

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 CDR Michael Long, Chair Date

_____/_____
 RADM Robert E. Pittman, CPO Date

Enclosures:

Attachment 1 (Medication Therapy Management Handouts)

Attachment 2 (Medication Therapy Management Slide Presentation)

Attachment 3 (History Project Grant Funding Request)