

**PharmPAC Recruitment Section – FY07
Report for PharmPAC Meeting 8 February 2007**

***2007 Updated Task List will be submitted to PharmPAC**



FY07TaskList.MAST
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Student Programs:

Reporting: CDR Mary Kremzner

Information to be discussed:

- Accession bonus as being prorated for less than 4 years of PHS service and leave IHS Loan Repayment (LRP) with a generic statement that there are some contractual requirements best answered by consulting the LRP at <http://www.ihs.gov/JobCareerDevelop/DHPS/index.asp> and (301) 443-3396.
- Collaborate with the JOAG Mentor Program
- Increase student knowledge of PHS Pharmacist opportunities through PharmPAC student listserv:
 - COSTEP
 - Student Experiential Program
 - Working with ARP and POC to disseminate info at school events
- Contact volunteers on the Recruitment Roster to participate in monthly lecture series rotation
- Monitor Rx School websites for PharmPAC website link

UPOC:

Reporting: CDR Beth Fritsch or LCDR Peter Vermilyea

Information to be discussed:

- LCDR Peter Vermilyea is currently developing the first UPOC Newsletter. He plans to distribute to the UPOCs and place on the UPOC website in April 2007
- LCDR Peter Vermilyea is developing a recruitment Frequently Asked Questions Document for UPOCs and ARs
- CDR Fritsch is working with LCDR Williams to develop reports from the WACS database
- CDR Fritsch is seeking self nominations for UPOCs for the following universities:
 - Nova Southeastern University (Florida)
 - Palm Beach Atlantic University (Florida)
 - Long Island University (New York)
 - University of Louisiana

PBKS:

Reporting: LCDR Udwak Inokon

Information to be discussed:

- PBKS needs to be proofed for errors and omissions by February 15, 2007 and PAC Website will be updated NLT February 28, 2007

Website:

Reporting: CDR Mark McClain/ CDR Jane Kreis

Information to be discussed:

- Establish a direct link from Rx School websites to the PharmPAC website
- The entire PharmPAC website is being overhauled. There have been two planning meetings of the PharmPAC website redesign workgroup lead by LCDR Glabach with a representative from each section involved in the planning.
- The Powerpoint presentation is available on the recruitment section of the website in the PPT format. LCDR Girard is working with IT to correct the PDF version of the presentation.
- Photos of "Pharmacists in Action" are being added to the website as they are being sent in to be scanned for the recruitment section portion of the website.

WACS:

Reporting: LCDR Karen Williams

Items to be discussed:

- Work with capabilities to capture ARP and UPOC data for reporting purposes

ARP:

Reporting: LCDR Christine Bina

Information to be discussed:

- APhA in Atlanta
 - CDR Blackwell reported a booth will be provided for Federal and DoD. Exhibit dates and times are as follows:
 - Saturday, March 17 - 11:00am-3:00pm
 - Sunday, March 18 - 11:00am-3:00pm
 - Monday, March 19 – 11:00am-2:00pm
 - Violette Ganoë will be organizing volunteers
- Current ARs
 - Active ARs need to meet the 2007 ARP requirements by completing the 2007 Update training. Please:
 - email Ms. Cyndia Harroway at Cyndia.Harroway@hhs.gov
 - Title your email “2007 Update Training”
 - Request the 2007 AR Update PowerPoint Training
 - After reviewing the slideshow fax to DCCR your certificate of completion at 240.453.6127, ATTN: ARP
 - ARs enrolled in the program since April 2006 must complete this training by **31 MAR 2007** to maintain their active status in the ARP.
 - **Please note:** If you are one of the 25 new ARs as of January 1, 2007, your training requirement will need to be completed by December 31, 2007.
- Recruitment Power Point – Updated version will be placed on Website ASAP: <http://www.hhs.gov/pharmacy/recruitindex.html>
- Active AR List was updated and posted on the PharmPAC Website as of January 29, 2007.
- AR start date was added to the PharmPAC Website to keep track of due activity requirements
- Replacement of the Fourth Associate Recruiter Lead

- Listing of activities that qualify for AR requirements – Current list is in circulation
- Develop AR FAQ Questionnaire to be placed on the PharmPAC Website
- 30 Thank you letters were distributed on January 29, 2007 to volunteers of the ASHP-ASP Midyear Regional Meeting