



**United States  
Office of Personnel Management  
Retirement and Insurance Service**

**Benefits Administration Letter**

Number: 97-213

Date: November 19, 1997

**Subject: Federal Employees' Group Life Insurance: Revision of SF 2817  
(Life Insurance Election)**

**Date of Revision** The revised form is dated August 1997.

**Purpose of Revision** The form has been revised to state that agencies are no longer required to complete a Standard Form (SF) 2817 for new employees who fail to file, to state that the United States Postal Service (USPS) may provide Basic insurance at no cost to employees, to show that the form can be used by assignees, to state that divorce and death of a spouse are events that allow the election of Option B and Option C under certain circumstances, to clarify that only the employee or assignee can sign the form, and to make minor changes to aid the readability of the form.

**When Available** The revised SF 2817 will be available starting November 1997 from GSA/FSS using the normal FEDSTRIP/MILSTRIP\* procedures as specified by your agency's procurement or acquisitions office.

The revised SF 2817 is now available as an Adobe Acrobat Portable Document Format (PDF) file on our website at <http://www.opm.gov/forms>.

**Previous Editions** Previous editions are **not** usable.

**Stock Number and Cost** The National Stock Number (NSN) for the SF 2817 is 7540-01 231-4280. The cost is \$8.33 per hundred.

Abby L. Block, Chief  
Insurance Policy  
and Information Division

\* FEDSTRIP/MILSTRIP is the ordering procedure used by agencies to procure items from General Services Administration (GSA) Federal Supply Depot.