

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064



November 18, 2002

CSS LETTER: 02-22

ALL IV-D DIRECTORS
 ALL COUNTY ADMINISTRATIVE OFFICERS
 ALL BOARDS OF SUPERVISORS

SUBJECT: STATE HEARING COMPLIANCE REPORTS

The purpose of this letter is to specify requirements for submitting State hearing compliance reports. Title 22, Chapter 10 of the California Code of Regulations, Section 120221, requires the local child support agency (LCSA) to submit a compliance report within 30 calendar days of receiving an adopted decision that wholly or partially favors a complainant. The LCSA is presumed to have received an adopted decision 15 business days after the date the decision is signed by the Department of Child Support Services (DCSS) Director or his designee.

The compliance report must set forth the specific manner in which the LCSA has complied and/or is complying with the order in the adopted decision. To ensure statewide uniformity in processing compliance reports, DCSS has adopted the attached State Hearing Compliance Report, form LCR 008 (8/02). Each LCSA must use this form when submitting compliance reports. DCSS will review the compliance report and notify the complainant and the LCSA of its approval or explain what additional action must be taken to fully comply with the adopted decision.

Immediately upon receipt of the adopted decision, the LCSA must take action to comply with the decision, regardless of whether a rehearing is requested or granted, unless DCSS has previously granted a stay of compliance with the adopted decision pending rehearing.

Reason for this Transmittal

- State Law or Regulation Change
- Federal Law or Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS



CSS Letter: 02-22
November 18, 2002
Page 2

The LCSA may submit the compliance report via e-mail at compliancereports@dcss.ca.gov, or mail the compliance report to:

California Department of Child Support Services
Attention: Customer and Community Services Branch
P.O. Box 419064, MS 30
Rancho Cordova, CA 95741-9064

If you have any questions or concerns regarding this matter, please contact Michael Coleman at (916) 464-5243.

Sincerely,

PATRIC B. ASHBY
Deputy Director
Division of Child Support Services

Attachment

