

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064

Reason for this Transmittal

- State Law or Regulation Change
- Federal Law or Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS

October 10, 2001

CSS LETTER: 01-24

ALL IV-D DIRECTORS  
 ALL DISTRICT ATTORNEYS  
 ALL COUNTY ADMINISTRATIVE OFFICERS  
 ALL BOARDS OF SUPERVISORS

SUBJECT: CLARIFICATION OF PROPER CONTACT INFORMATION ON  
 MONTHLY STATEMENT OF COLLECTION AND DISTRIBUTION

REFERENCE: FSDIN I-65-98

The purpose of this notice is to clarify the correct contact information for the Monthly Statement of Collections and Distribution (CS 916).

The notices should no longer refer to the California Department of Social Services' toll free number. This was eliminated in the last revision of the CS 916 (11/98), which was transmitted in FSDIN letter number I-65-98. The only telephone number on the notice should be the Local Child Support Agency telephone number.

The address for the California Department of Child Support Services should read:

California Department of Child Support Services  
 P.O. Box 419064  
 Rancho Cordova, CA 95741-9064

While we are unable to change any of the data elements on the form at this time, the notice should provide the proper contact information based on the last revision and current information. If necessary, please make the changes immediately.



DO YOUR PART TO HELP CALIFORNIA SAVE ENERGY  
 For energy saving tips, visit the DCSS website at  
[www.childsup.cahwnet.gov](http://www.childsup.cahwnet.gov)

CSS Letter: 01-24

October 10, 2001

Page 2

If you have any questions or concerns regarding this matter, or any future inquiries regarding child support policy, please submit them to your policy coordinator identified in LCSA Letter No 01-22, dated July 12, 2001. A policy coordinator has been designated in each local child support agency as the liaison with the Department of Child Support Services and will facilitate in either answering the policy inquiry or submitting and obtaining responses to policy inquiries.

Sincerely,

SANDRA POOLE, Chief  
Policy Branch

c: LCSA Policy Coordinators