

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064

Reason for this Transmittal

- State Law or Regulation Change
- Federal Law or Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS

October 28, 2008

**ERRATA**

LCSA LETTER: 08-15

ALL IV-D DIRECTORS

SUBJECT: LCSA LETTER 08-15 ERRATA

The SFY 2008/09 budget includes authority for \$26.4 million Federal Financial Participation (FFP), based on the understanding that the Local Child Support Agencies (LCSAs) will be required to provide the 34 percent match. An LCSA may elect to use County General Funds (CGF) dollars and/or remaining health insurance incentive funds, or performance incentive funds to mitigate program reductions during the 2008/09 fiscal year.

In order to proceed with this process, the Department of Child Support Services (DCSS) is requesting that each LCSA complete the attached survey by November 21, 2008. The information provided in this survey will enable DCSS to identify and plan for additional FFP expenditures.

Please be reminded that the child support program is governed by federal and State law, regulation, and policy directive which apply to any funds spent in operation of the child support program. The use of county funds and/or health insurance incentive funds does not relieve your agency from abiding by the respective requirements that currently govern the expenditure of federal and state monies.

**All LCSAs must return a survey response to DCSS.**

An electronic version of the survey (attachment II), which includes formulas, is available upon request. Please **email** Justina Gould at **Justina.Gould@dcss.ca.gov** or your LCSA Budget analyst if you are interested in receiving this version.

Please send the completed survey, **signed by the LCSA director**, to:

California Department of Child Support Services  
 LCSA Budget Section  
**Attn:** Justina Gould  
 P.O. Box 419064, M.S. 21  
 Rancho Cordova, CA 95741-9064

LCSA Letter: 08-15  
Date: October 28, 2008  
Page 2

Please refer to attachment I for instructions on how to complete the survey. Attachment III, SFY 2008/09 Administrative Final Allocation, has been included as a reference.

DCSS would like to thank you for your assistance in this process. If you have any questions or concerns, please contact Justina Gould at (916) 464-5015 or your County Allocation analyst.

Sincerely,

/OS/ Mark Beckley

MARK BECKLEY  
Acting Deputy Director  
Administrative Services Division

Attachments (3)

cc: David Oppenheim, Child Support Directors Association

## **Instructions for the Completion of Attachment II**

For LCSAs that do not intend to use county general funds and/or health insurance incentive funds to match Title IV-D funds in the child support program in SFY 2008/09, check the box stating “No” and stop. Remaining LCSAs will check the “Yes” box and complete lines A through E.

- **This is for Non-EDP administrative expenditures only.**
- On line A, please report the SFY 2008/09 Non-EDP Final Administrative Allocation for your LCSA, as reported in attachment III.
- On line B, please report the Non-EDP expenditures anticipated for SFY 2008/09.
- On Line C, please report the difference between your Projected SFY 2008/09 Expenditures (line B) and SFY 2008/09 Non-EDP Final Administrative Allocation (line A). The electronic version automatically calculates the difference between lines B and A. A positive amount would indicate your anticipated expenditures are larger than your Administrative Allocation.
- On line D, please report the result of multiplying the amount on line C by 66 percent. This represents the additional FFP requested by your LCSA in SFY 2008/09. The electronic version automatically calculates the FFP.
- On line E, 1, please report the result of subtracting the amount on line D from line C. This represents the county general funds and/or incentive funds to match Title IV-D funds projected to be expended by your LCSA in SFY 2008/09. The electronic version automatically calculates the non federal share.
- On line E, 2, please report the 34 percent matching share of line E, 1 that will be paid for with county general funds.
- On line E, 3, please report the amount of line E, 1 that will be paid for with health insurance incentives.
- On line E, 4, please report the amount of line E, 1 that will be paid for with performance incentives.
- Line E, 2 plus line E, 3, plus line E, 4 must equal line E, 1.

<b>LCSA Name</b>	
------------------	--

**SFY 2008/09 Non-EDP Child Support Administrative Expenditure Survey**

Do you intend to use county general funds or health insurance incentive funds?      YES            NO        
 If yes, please complete Lines B through E.

Line A	<b>SFY 2008/09 Final Non-EDP Administrative Allocation.</b>	
Line B	<b>Projected SFY 2008/09 Non-EDP Administrative Expenditures.</b> <b>DO NOT INCLUDE EDP EXPENDITURES.</b>	
Line C	<b>Difference between Lines A and B. (Subtract Line A from Line B.)</b>	-
Line D	<b>Federal Share (Line C multiplied by 66%).</b>	-
Line E	<b>1. Non Federal Share (Line C Less Line D).</b>  <b>2. Amount of Line 1 to be paid for with CGF.</b> <b>3. Amount of Line 1 to be paid for with health insurance incentives.</b> <b>4. Amount of Line 1 to be paid for with performance incentives</b>  <u>Line E2 plus Line E3 plus Line E4 must equal Line E1.</u>	-

**Return no later than November 21, 2008 to:**  
  
**California Department of Child Support Services**  
**LCSA Budget Section**  
**Attn.: Justina Gould**  
**P.O. Box 419064, M.S. 21**  
**Rancho Cordova, CA 95741-9064**

Signature of the LCSA Director:	Date:

SFY 2008/09 Final Administrative (Non-EDP) Allocation

<b>Statewide Total</b>	<b>696,455,590</b>
Alameda	24,866,301
Butte	8,548,398
Central Sierra	2,774,408
Colusa	665,622
Contra Costa	17,870,997
Del Norte	2,157,387
Eastern Sierra	1,363,820
El Dorado	4,578,589
Fresno	20,871,646
Glenn	761,109
Humboldt	4,937,924
Imperial	3,258,337
Kern	21,018,814
Kings	4,013,652
Lake	2,541,178
Lassen	1,015,898
Los Angeles	139,551,887
Madera	2,691,383
Marin	3,587,379
Mariposa	682,132
Mendocino	2,940,024
Merced	9,154,067
Monterey	10,489,652
Napa	3,913,793
Orange	52,116,912
Placer	5,915,331
Plumas	816,661
Riverside	32,983,516
Sacramento	31,072,429
San Bernardino	37,001,874
San Diego	44,283,452
San Francisco	11,688,070
San Joaquin	14,079,980
San Luis Obispo	4,293,262
San Mateo	10,520,042
Santa Barbara	8,652,935
Santa Clara	34,790,654
Santa Cruz/San Benito	8,293,240
Shasta	7,039,899
Sierra-Nevada	3,963,179
Siskiyou/Modoc	3,527,858
Solano	11,573,328
Sonoma	14,123,497
Stanislaus	14,357,079
Sutter	2,890,188
Tehama	1,751,445
Trinity	661,828
Tulare	14,986,026
Tuolumne	1,975,093
Ventura	19,478,363
Yolo	5,579,004
Yuba	3,786,047