

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064



April 29, 2003

LCSA LETTER: 03-08

ALL IV-D DIRECTORS

SUBJECT: SURVEY OF INTERNATIONAL CASES

The Department of Child Support services (DCSS) is conducting a survey of local child support agencies (LCSA) to obtain information regarding both incoming and outgoing international cases.

An international case is defined as a child support case where one parent is residing in a foreign country and the other parent is a resident of the United States. For purposes of this survey, DCSS is also requesting that the LCSA include survey data relating to a separate category of international case that has been opened as a result of a direct application to the LCSA for IV-D services by a parent residing in a foreign country. These types of cases are in addition to the more traditional international cases that are received and processed by the California Interstate Central Registry and forwarded to the appropriate LCSA or are initiated by the LCSA petitioning another country to provide child support services.

The survey is short and a portion of the questions will require the extraction of data from your child support information system. Other questions may require the LCSA to obtain information contained in case files. The survey requests that each LCSA designate an individual who will be your LCSA point of contact for questions regarding both Interstate and International Cases.

Reason for this Transmittal

- State Law or Regulation Change
- Federal Law or Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS



DO YOUR PART TO HELP CALIFORNIA SAVE ENERGY  
For energy saving tips, visit the DCSS website at  
[www.childsup.cahwnet.gov](http://www.childsup.cahwnet.gov)

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Please complete the questions using the form provided and return them to DCSS by June 5, 2003. Return the survey to Sue Hagedorn either by fax (916) 464-5057, or email attachment to SueHagedorn@dcss.ca.gov.

If you have any questions or concerns regarding this matter, please contact Cher Price by telephone at (916) 464-5227 or by e-mail to cherilyn.price@dcss.ca.gov.

Sincerely,

SHAR SCHROEPFER  
Acting Deputy Director

Attachment

## California Department of Child Support Services

### Survey of International Cases

The Department of Child Support Services (DCSS) is conducting this survey to determine how many International cases each LCSA is managing, the categories of these cases (whether California is the responding or initiating state), and how effectively they are being processed.

When responding to the three questions regarding numbers of cases, please extract data that reflects one year of child support services data for cases where some activity occurred whether the case is currently open or closed. The time period for reporting this information is January 1 through December 31, 2002.

**Instructions:** This survey has been created in Microsoft Word using a simple table format. Add more pages for your responses if needed.

#### **Explanation of survey categories by column:**

1. **Country** – Alphabetically list all countries within each category of questions with which child support service transactions are exchanged.
2. **Number of Cases** – Record the total number of cases for each country you have listed to reflect one year of activity. Include all cases where child support service activity has occurred whether the case is currently open or closed.
3. **Percentage of Paying Cases** – Record the percentage of total cases for each country that have either received or disbursed at least one child support payment during the one-year span of time. Include cases that may have been open for only part of the year.
4. **Service Request to First ESTABLISH: Paternity** - Record the number of cases where the initial request for service is to first establish paternity.
5. **Service Request to First ESTABLISH: Child Support Order** – Record the number cases where the initial request for service is to first establish a child support order.
6. **Service Request to First ENFORCE: Order** – Record the number of cases where the initial request for service is to first enforce a preexisting child support order.
7. **Service Request to First MODIFY Order:** – Record the number of cases where the initial request for service is to first modify a child support order.

When you have completed the survey, save the file electronically and return the completed survey to Sue Hagedorn by one of the following methods:

Email Attachment – SueHagedorn@dcss.ca.gov

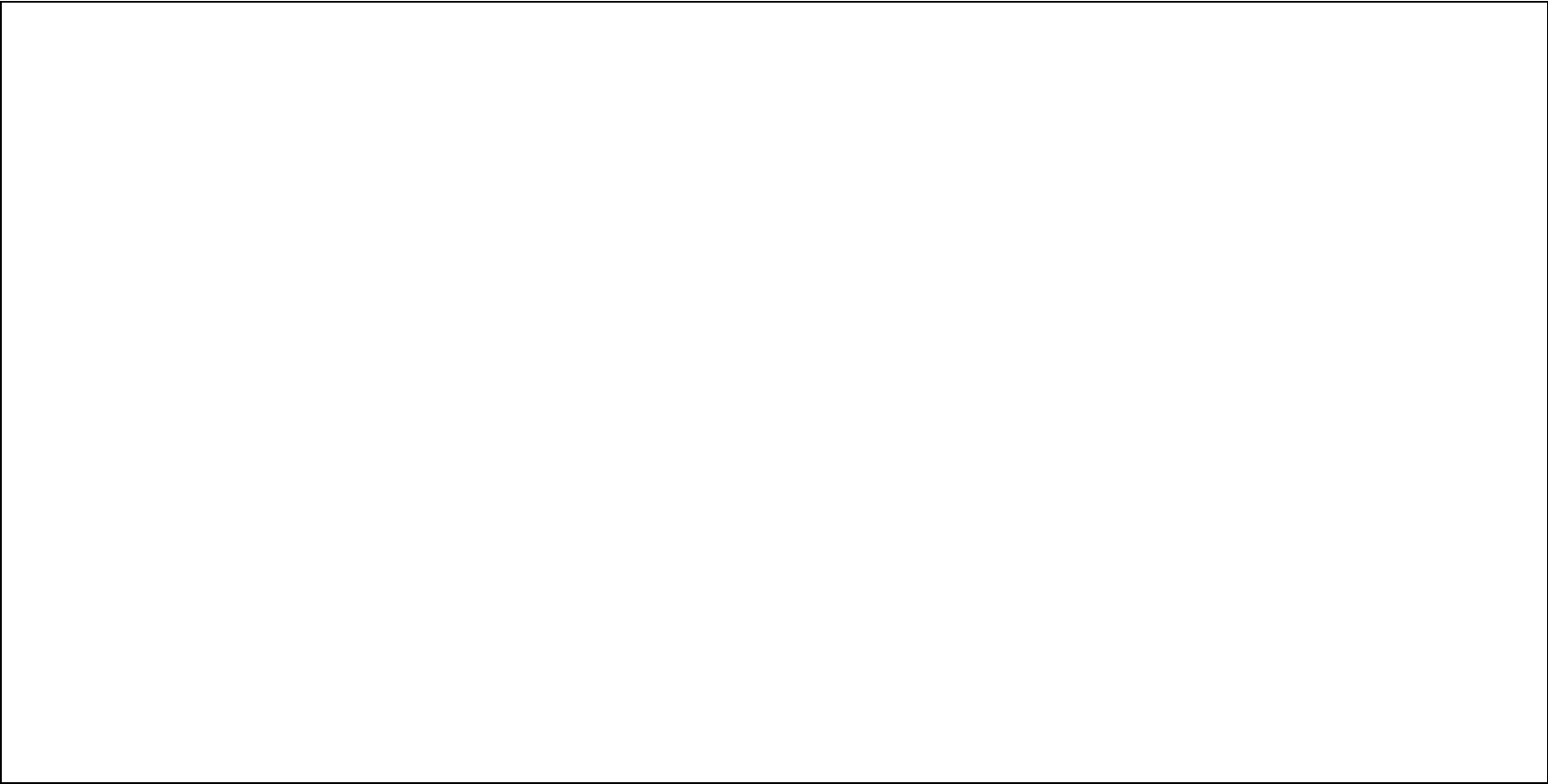
Fax - (916) 464-5057







**Question #4.** How are you obtaining translations of outgoing documents when needed? Use additional space if needed.





**Question #5.** Describe any particular problems you have encountered with international cases. Be specific in your comments and include the names of countries in your examples. Use additional space if needed.

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**Question #6.** Provide the following information regarding the individual your LCSA has designated as the point of contact for Interstate/International cases.

<b>Name:</b>	
<b>Telephone Number:</b>	
<b>Fax Number:</b>	
<b>Email:</b>	