

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064



December 8, 2008

LCSA LETTER: 08-17

ALL IV-D DIRECTORS

Reason for this Transmittal

- State Law or Regulation Change
- Federal Law or Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS

SUBJECT: CS 34 AND CS 35 REVISED FORMS AND INSTRUCTIONS

The purpose of this letter is to provide Local Child Support Agencies with revised forms and instructions for the Monthly Report of Collections and Distributions (CS 34 Part 1), Itemized Undistributed Collections (CS 34 Part 2), and Supplement to the CS 34 Monthly Report of Collections and Distributions (CS 35). These revisions are effective 10/1/2008.

Revisions to the forms and instructions include, but are not limited to, the following:

- Modifying the CS 34 to reflect revisions made to the federal OCSE-34A
- Adding a second page to the monthly CS 34 report (the CS 34 Part 2) that reports each county's UDC in the same format that is used on the federal OCSE-34A.
- Eliminating Section E from the CS35

If you have any questions or concerns regarding this letter, the CS34, or CS 35 reports, please contact Linda Maxwell at (916) 464-5096.

Sincerely,

/os/

MARK BECKLEY
Administrative Services Division

CHILD SUPPORT SERVICES GENERAL DEFINITIONS AND INSTRUCTIONS FOR THE CS 34 AND CS35

The California Department of Child Support Services (DCSS), as the State agency administering the Child Support Enforcement Program under Title IV-D of the Social Security Act, is required to report child support collections, distributions, and undistributed collections (UDC) by submitting the OCSE-34A report to the federal government on a quarterly basis.

In addition to the quarterly OCSE-34A, three reports are currently produced by CSE to report collections, distributions, and UDC at the county level. These reports are as follows:

- **Monthly Report of Collections and Distributions (CS 34 Part 1)** – This report mirrors the OCSE-34A Part 1. This report is prepared monthly and is used to meet state and federal reporting requirements.
- **Itemized Undistributed Collections (CS 34 Part 2)** – This report mirrors the OCSE-34A Part 2. This report is prepared monthly and is used to meet state and federal reporting requirements.
- **Supplement to the CS 34 Monthly Report of Collections and Distributions (CS 35)** – This report is prepared monthly and is used to meet additional state reporting requirements.

DEFINITIONS

Collections Received – A child support payment is considered to be received on the date the payment arrives at the State Disbursement Unit (SDU). The original date of receipt does not change for monies that are subsequently processed as undistributed collections. Any amount received and reasonably identifiable as a child support collection under Title IV-D is reported even if an individual amount cannot be immediately associated with a specific Title IV-D case. Any amount paid in advance of its due date (a “prepaid” or “future” collection) is reported in the month received even if it is known that distribution will not occur until a later month.

Collections Distributed and Disbursed – Distribution is the identification and allocation or apportionment of a support collection to current and past-due support, as applicable, to a specific case or individual. Disbursement is the actual process of dispensing or paying out the collection. Distribution under Section 457 of the Social Security Act requires disbursement of a collection according to a specified allocation.

In accordance with the definitions above and for the purposes of reporting on these forms to be considered “Distributed” under Section 457 of the Act, a collection must be both distributed and disbursed. Any collection that has been distributed (i.e., “identified and allocated or apportioned”) but not disbursed (i.e., “dispensed or paid out”) is considered “undistributed” under Section 457.

A collection is considered disbursed on the date the funds are forwarded via check, electronic transfer, or other means, to the intended final recipient. This includes the custodial family, state, or federal agency, including those agencies that administer programs under Titles IV-A, IV-E, and XIX of the Social Security Act.

If a check/warrant used to disburse a collection is returned as undeliverable or remains uncashed and is considered "stale," that amount can no longer be considered to be "disbursed." In that instance, the amount of collections designated as "distributed and disbursed" must be reduced accordingly and the amount re-designated as undistributed until another disbursement can be attempted.

Collections Returned to Payor(s) – Amounts collected which are returned to a payor and have previously been reported should reduce the collection source where the collection was originally reported. For example, the amount reported as federal tax offset on CS 34 Part 1, Line 2a, Box 7 would be reduced by the amount of a collection received by federal tax offset that is returned to a payor.

Completing Entries – All non-shaded line items on the forms are completed in CSE each month. Whenever CSE determines a LCSA has no entry meeting the criteria for a specific line, an entry of zero (\$0) is entered for that line.

Fees and Other Non-Required Dollars for Reporting – Any distribution to fees or county specific reimbursements will be treated as a reduction of the collection in Line 2 from which it was originally reported. If the monies were never reported then the reduction to Line 2 is not performed.

IV-D Case – Any child support enforcement case in which the custodial party has either assigned his or her rights to receive support payments to the State as a condition of receiving assistance (either as a current or former recipient of such assistance) or has filed an application for services available under Title IV-D. An example of case types excluded are: spousal only (Non IV-D support order) and court trustee order (county acting as collection and disbursement only) case types.

Non-IV-D Case – Any child support enforcement case in which the custodial party has neither assigned his or her rights to receive support to the State nor has filed an application for services available under Title IV-D.

Pass On – A Pass On payment is the amount of the current support that is in excess of the current Federal Foster Care assistance payment made in the month. This amount must be paid to the county welfare department (i.e., the agency responsible for the placement and care of the child). A Pass On payment is determined by subtracting the current Federal Foster Care (Title IV-E) assistance payment from the current support. If a balance of current support remains, that amount is Pass On.

Pass Through – The federal term for what historically has been designated as **Disregard**.

Disregard – An amount per month of the current support payment (child/family/spousal), which is to be paid to each current CalWORKs/KinGAP assistance unit. If less than the normal Disregard amount of current support is collected, the entire amount is disregarded.

One Disregard is paid per assistance unit per month and only when a current support collection is received in a current CalWORKS/KinGAP assistance case. In cases where a single payee is caring for multiple KinGAP children, each child would receive a Disregard from the current support payment(s) received. Disregard is not authorized for a collection designated as an arrears collection or for a Federal or Non-Federal Foster Care case.

As accorded through revisions to the Social Security Act resulting from the Deficit Reduction Act of 2005, Disregard for federal CalWORKS/KinGAP assistance cases qualifies for, and receives, Federal Financial Participation as of October 1, 2008. For more information, refer to the reporting instructions for the CS 34 Part 1, Line 7a.

Excess – In all assistance cases, except Federal Foster Care, Excess will result only where the amount of the collection is greater than the total Unreimbursed Assistance Pool (UAP) balance. If the UAP is a zero balance, then the Excess is determined by subtracting the current assistance payment from the support payment in all cases except Federal Foster Care.

Excess – In Federal Foster Care Cases – The arrears collection amount overage from the total UAP. The sum is determined by subtracting the UAP from the arrears collection.

Total Recoupment – This amount is the support that will be used to reimburse, in whole or in part, the total UAPs for the assistance program.

“Stale” / Uncashed Disbursements – If a check/warrant used to disburse a collection is returned to the SDU as undeliverable or remains uncashed and is considered “stale,” that amount can no longer be considered to be “disbursed.” In that instance, the amount of collections designated as "distributed and disbursed" is reduced accordingly in the report month that it is determined to be stale. Specifically, the associated distribution transaction is effectively reversed by a negative adjustment and re-established as an undistributed collection, until another disbursement is attempted.

CHILD SUPPORT SERVICES

PART 1: MONTHLY REPORT OF COLLECTIONS AND DISTRIBUTIONS

County: 1)	FIPS Code: 2)	Report Month/Year: 3)	Report Type: 4) Initial <input type="checkbox"/> Revised <input type="checkbox"/>
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SECTION A. AVAILABLE COLLECTIONS

1. Balance Remaining Undistributed from Previous Month (From Line 9b of Previous Month).....	5)																																			
2. Collections Received During the Month [Sum of Lines 2a through 2h].....	6)																																			
<div style="width: 45%;"> 2a. From Offset of Federal Tax Refund..... 7)</div> <div style="width: 45%;"> 2e. From IV-D & Non-IV-D Income Withholding.... 11)</div>	<table border="1" style="width: 100%; height: 100%; border-collapse: collapse;"> <tr><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td></tr> </table>																																			
<div style="width: 45%;"> 2b. From Offset of State Tax Refund..... 8)</div> <div style="width: 45%;"> 2f. From Other States..... 12)</div>																																				
<div style="width: 45%;"> 2c. From Offset of Unemployment Comp.. 9)</div> <div style="width: 45%;"> 2g. From Other Countries..... 73)</div>																																				
<div style="width: 45%;"> 2d. Through Administrative Enforcement..... 10)</div> <div style="width: 45%;"> 2h. From Other Sources..... 13)</div>																																				
3. Net Amount of Increasing and (Decreasing) Adjustments.....	14)																																			
4. Collections Sent During the Month Outside the Reporting State's IV-D Program.....	74)																																			
<table border="1" style="width: 80%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 12.5%;">(A) Current IV-A Assistance</th> <th style="width: 12.5%;">(B) Current IV-E Assistance</th> <th style="width: 12.5%;">(C) Former IV-A Assistance</th> <th style="width: 12.5%;">(D) Former IV-E Assistance</th> <th style="width: 12.5%;">(E) Medicaid Never Assistance</th> <th style="width: 12.5%;">(F) Other Never Assistance</th> <th style="width: 12.5%;">(G) Total</th> </tr> </thead> <tbody> <tr> <td>4a. Sent to Non-IV-D Families.....</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">15)</td> </tr> <tr> <td>4b. Sent to Other States.....</td> <td style="text-align: center;">16)</td> <td style="text-align: center;">17)</td> <td style="text-align: center;">49)</td> <td style="text-align: center;">50)</td> <td style="text-align: center;">51)</td> <td style="text-align: center;">52)</td> </tr> <tr> <td>4c. Sent to Other Countries.....</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">75)</td> </tr> <tr> <td>5. (Reserved)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">21)</td> </tr> </tbody> </table>	(A) Current IV-A Assistance	(B) Current IV-E Assistance	(C) Former IV-A Assistance	(D) Former IV-E Assistance	(E) Medicaid Never Assistance	(F) Other Never Assistance	(G) Total	4a. Sent to Non-IV-D Families.....						15)	4b. Sent to Other States.....	16)	17)	49)	50)	51)	52)	4c. Sent to Other Countries.....						75)	5. (Reserved)						21)	
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5. (Reserved)						21)																														
6. Remaining Collections Available for Distribution.....																																				

SECTION B. DISTRIBUTED / UNDISTRIBUTED COLLECTIONS

7a. Collections Passed Through.....	76)		77)				78)
7b. Dist As Assistance Reimbursement.....	22)	23)	53)	54)			25)
7c. Dist As Medical Support.....	26)	27)	55)	56)	57)	58)	30)
7d. Distributed To Family or FC.....	31)	32)	59)	60)	61)	62)	35)
7e. Fees Withheld by State.....					79)	80)	81)
8. Total Distributed.....	36)	37)	63)	64)	65)	66)	40)
9. Gross Undistributed Collections							41)
9a. Undistributed Collections Determined Undistributable and Abandoned.....							42)
9b. Net Undistributed Collections (Report on Line 1, Part 2) (Carry forward to Line 1, Part 1, Next Month).....							43)

SECTION C. FEDERAL SHARE / FEES

10a. Federal Share of IV-E Collections.....		45)		69)			70)
10b. Federal Share of IV-A Collections.....	44)		71)				72)
11. Fees Retained by Other States.....							48)

CHILD SUPPORT SERVICES
PART 1: MONTHLY REPORT OF COLLECTIONS AND DISTRIBUTIONS

Report Period – The effective date of this revised form is October 1, 2008.

Frequency – CSE will compile the data for this report monthly.

Definitions – All General Definitions are applicable to Forms CS 34 Part 1, CS 34 Part 2, and CS 35. The reporting instructions and descriptions contained below are specific to only the CS 34 Part 1.

Instructions and Descriptions:

General Descriptions:

Box 1 **County** – The reporting county’s name.

Box 2 **FIPS Code** – The reporting county’s Federal Information Processing Standards (FIPS) code.

Box 3 **Report Month/Year** – Indicates the month’s transactions and balances reflected on the report.

Box 4 **Report Type** – Indicates if the report is an initial or revised submission.

SECTION A: AVAILABLE COLLECTIONS

Line 1, Box 5. Balance Remaining Undistributed from Previous Month – The amount of collections that remained undistributed at the end of the previous month. (From Line 9b, Box 43, prior month).

Line 2, Box 6. Collections Received During the Month – All collections received during the report month from various sources, including those amounts that will be forwarded on to other states or countries. This amount equals the sum of Lines 2a through 2h.

Note: Box 6 equals the sum of Box 7+8+9+10+11+12+73+13.

SPECIAL REPORTING DESCRIPTIONS for Line 2a through 2h

Amounts reported on Line 2a through 2h are the “net” amount of collections received by source during the report month, less collections returned to payor(s), and include any adjustments to collections necessary to correct a previous report.

Line 2a, Box 7. From the Offset of Federal Tax Refunds – Amounts received as a result of the Financial Management Services (FMS) offset of federal income tax

refunds and adjustments to previous months. The full amount of the collection is reported prior to the reduction of the Internal Revenue Service (IRS) service fee. Amounts received through the IRS “full collection” process or Federal Administrative offset process are not included.

Line 2b, Box 8. From the Offset of State Tax Refunds – Amounts received as a result of the offset of State income tax (Franchise Tax Board - FTB) refunds and adjustments to previous months.

Line 2c, Box 9. From the Offset of Unemployment Compensation Payments – Amounts received as a result of the offset of unemployment compensation insurance payments (Unemployment Insurance Benefits - UIB) and adjustments to previous months.

Line 2d, Box 10. Through Administrative Enforcement – Amounts received as the “assisting State” for Administrative Enforcement Interstate (AEI) requests in accordance with Section 466(a)(14) of the Social Security Act and adjustments to previous months. California does not use this category and a zero value is always entered.

Line 2e, Box 11. From IV-D & Non-IV-D Income Withholding – Amounts received as a result of either voluntary or involuntary income withholding and adjustments to previous months. Also includes are amounts withheld from California’s Full Collections Program that are identified as income withholding. This does not include amounts withheld from unemployment compensation, reported on Line 2c, Box 9.

Line 2f, Box 12. From Other States – Amounts received as the “initiating” State in interstate or intergovernmental IV-D cases from “responding” states or tribes operating tribal IV-D programs, and adjustments to previous months. Also includes are amounts received as the “initiating” state in AEI cases. Fees or recovered costs retained by the other state are reported on Line 11, Box 48 and are not included in this amount.

Line 2g, Box 73. From Other Countries – Amounts received as the “initiating” State of a formal request for child support enforcement services made to a foreign country or political subdivisions in accordance with Section 459A of the Social Security Act. Also includes amounts received as a result of a reciprocal agreement made by the State with the foreign country or political subdivisions. Fees or recovered costs retained by the other country are reported on Line 11, Box 48 are not included in this amount.

Line 2h, Box 13. From Other Sources – All other amounts and adjustments from previous months – not reported above. This includes, but is not limited to: payments received directly from a non-custodial parent (NCP); collections received: through the IRS Full Collection process; as a result of the administrative offset process; through various state match systems, made as a result of the passport denial process, liens, workers’ compensation offset, disability insurance offset, non-wage withholding California’s Full Collections Program,

and/or any other county collection processes. For “administrative offset” collections, report the full amount of the collection, prior to the reduction for the service fee. Amounts reported in this box are itemized in Section A of the CS 35 report.

Note: Box 13 equals the amount entered on the CS 35, Section A, Box 10.

Line 3, Box 14. Net Amount of Increasing and Decreasing Adjustments – Any entry necessary to correct a previous report that cannot be corrected with an entry on the original reporting line. This line shall frequently be zero. An entry on this line may be a negative number.

GENERAL REPORTING INSTRUCTIONS AND DESCRIPTIONS FOR LINES 4 THROUGH 8 AND LINE 10

Distributed and disbursed collections are reported in the appropriate column, A through F, based on the status of the case and children on whose behalf the collection was received (e.g., currently receiving assistance, formerly received assistance, or never received assistance).

Status Change. In instances where a case has changed status between the date a collection is received and the date of distribution and disbursement (e.g., from former to current assistance or vice versa), the report will include the amount distributed in Column A through F in accordance with the case status as of the date of receipt of the collection.

Column A: Current IV-A Assistance. Collections received and distributed on behalf of children who are recipients of Temporary Assistance for Needy Families (TANF) under Title IV-A of the Social Security Act (SSA), and for whom support rights have been assigned to the State and a referral to the IV-D agency has been made.

Column B: Current IV-E Assistance. Collections received and distributed on behalf of children who are entitled to Federal Foster Care maintenance assistance payments under Title IV-E of the SSA, and for whom support rights have been assigned to the State and a referral to the State IV-D agency has been made.

Column C: Former IV-A Assistance. Collections received and distributed on behalf of children who formerly received assistance under Title IV-A (TANF or Aid to Families with Dependent Children [AFDC]) of the SSA.

Column D: Former IV-E Assistance. Collections received and distributed on behalf of children who formerly received assistance under Title IV-E (Foster Care) of the SSA.

Column E: Medicaid Never Assistance. Collections received and distributed on behalf of children who are receiving Child Support Enforcement services under Title IV-D of the SSA, and who are either currently receiving or who have formerly received Medicaid under Title XIX of the SSA, but who are not currently receiving and have not previously received assistance under either Title IV-A (TANF or AFDC) or Title IV-E (Federal Foster Care) of the SSA. Includes Medically Needy Only (MNO) distributed collections. (Medicaid is the equivalent to California’s Medi-Cal program.)

Column F: Other Never Assistance. Collections received and distributed on behalf of children who are receiving Child Support Enforcement services under Title IV-D of the SSA, but who are not currently receiving and have not previously received assistance under Title XIX, Title IV-A (TANF or AFDC) or Title IV-E (Foster Care) of the SSA. Includes all State-Only aid cases.

Column G: Total. The sum of the amounts entered in Columns A through F.

Federal Medical Assistance Percentage (FMAP) Rate. The FMAP applicable to each state as defined in Section 1905(b) of the SSA. This rate, not less than 50 percent, is based on the ratio of the per capita income in each state to that of the United States and is reassessed and published in the Federal Register annually.

Line 4, Box 74. Collections Sent During the Month Outside the Reporting State's IV-D Program – The sum of all collections sent to Non IV-D families, sent to other states, and sent to other countries during the month.

Note: Box 74 equals the sum of Box 15+20+75.

Line 4a , Box 15. Sent to Non-IV-D Families – Amounts sent during the month to the custodial parent of a Non-IV-D case. These amounts were initially reported on Line 2e, Box 11 as received only through income withholding on behalf of Non-IV-D cases and processed through the State Disbursement Unit. This Box will display zero when a particular county's CS 34 is viewed since Non IV-D collections are not allocated to counties.

Line 4b, Boxes 16, 17, 49 through 52 and 20. Sent to Other States – Amounts initially collected as the “responding” State in interstate or intergovernmental IV-D cases to a request from the “initiating” State or the “initiating” Tribe operating a Tribal IV-D program and forwarded during the month to the “initiating” State or Tribe for distribution. Includes amounts forwarded as the “assisting” State in AEI cases. (The amounts reported on this line are used in the annual incentive payment calculation, including “double counting” of entries in Columns A through E for the State Collection Base computation).

Line 4b, Box 16. (A) Current IV-A Assistance – Amounts disbursed to other states for cases that are currently receiving TANF (IV-A).

Line 4b, Box 17. (B) Current IV-E Assistance – Amounts disbursed to other states for cases that are currently receiving Federal Foster Care (IV-E).

Line 4b, Box 49. (C) Former IV-A Assistance – Amounts disbursed to other states for former TANF (IV-A) cases.

Line 4b, Box 50. (D) Former IV-E Assistance – Amounts disbursed to other states for former Federal Foster Care (IV-E) cases.

Line 4b, Box 51. (E) Medicaid Never Assistance – Amounts disbursed to other states for never assistance cases that are currently receiving or have formerly received Medicaid payments under Title XIX of the SSA.

Line 4b, Box 52. (F) Other Never Assistance – Amounts disbursed to other states for never assistance cases that are not currently receiving and have never formerly received Medicaid payments under Title XIX of the SSA.

Line 4b, Box 20. (G) Total – Total amount forwarded to other states.

Note: Box 20 equals the sum of Box 16+17+49+50+51+52.

Line 4c, Box 75. Collections Sent to Other Countries – Amounts initially collected as the “responding” State in response to a request for child support enforcement services from a foreign country or political subdivision, and forwarded to that country for distribution. Also included are amounts collected as a result of a reciprocal agreement. These amounts are initially reported on Line 2 as received from one or more applicable sources.

Line 5, (Reserved) – For future use.

Line 6, Box 21. Remaining Collections Available for Distribution – The total amount of collections eligible for distribution during the month. This amount is calculated as the Sum of Line 1 + Line 2 + Line 3 minus Line 4.

Note: Box 21 equals the sum of Box 5+6+14 minus Box 74.

SECTION B: DISTRIBUTED/UNDISTRIBUTED COLLECTIONS

Line 7a, Box 76, 77, 78. Collections Passed Through – The portion of the collection that the state passes through to the family for families currently on IV-A (TANF) assistance (Column A) or formerly on IV-A (TANF) assistance (Column C).

Line 7a, Box 76. (A) Current IV-A Assistance – The amount of collections passed through as Disregard to families for current TANF (IV-A) assistance cases.

Note: Box 76 equals the sum of CS 35 Box 215+216.

Line 7a, Box 77. (C) Former IV-A Assistance – The amount of collections passed through as Disregard to families formerly on IV-A (TANF or AFDC) assistance. California does not pass through a portion of the amount collected in arrears for a family that was a former recipient of assistance. The entry for this box is always zero.

Line 7a, Box 78. (G) Total – The total amount passed through as Disregard to families during the reporting month.

Note: Box 78 equals the sum of Box 76+77.

Line 7b, Boxes 22, 23, 53, 54, 25. Distributed As Assistance Reimbursement –

Collections that will be divided between local, State, and federal governments to reimburse their respective shares of either Title IV-A assistance payments or Title IV-E Federal Foster Care maintenance payments.

Line 7b, Box 22. (A) Current IV-A Assistance – The amount of support distributed for current TANF (IV-A) assistance cases that was used to recoup in whole or in part the Unreimbursed Assistance Pool (UAP) and divided between local, State, and federal governments as assistance recoupment.

Note: Box 22 equals the sum of CS 35 Box 14+21.

Line 7b, Box 23. (B) Current IV-E Assistance – The amount of support distributed for current Federal Foster Care (IV-E) assistance cases that were used to recoup in whole or in part the UAP and divided between local, State, and federal governments as assistance recoupment..

Note: Box 23 equals the amount of CS 35 Box 43.

Line 7b, Box 53. (C) Former IV-A Assistance – The amount of support that was distributed to all former TANF (IV-A) assistance cases used to recoup in whole or in part the UAP and divided between local, State, and federal governments as assistance recoupment.

Note: Box 53 equals the sum of CS 35 Box 64+70.

Line 7b, Box 54. (D) Former IV-E Assistance – The amount of support that was distributed to all former Federal Foster Care (IV-E) assistance cases used to recoup in whole or in part the UAP and divided between local, State, and federal governments as assistance recoupment.

Note: Box 54 equals the amount of CS 35 Box 91.

Line 7b, Box 25. (G) Total – The total amount of collections distributed as assistance reimbursement by the county during the month.

Note: Box 25 equals the sum of Box 22+23+53+54.

Line 7c, Boxes 26, 27, 55 through 58, and 30. Distributed As Medical Support – The amount of any collection that corresponds to any amount specifically designated in a support order for medical support. To the extent that medical support has been assigned to the State, medical support collections should be forwarded to the Department of Health Services (DHS) for distribution in accordance with current regulations. Otherwise, the amount must be forwarded to the family.

Line 7c, Box 26. (A) Current IV-A Assistance – The amount disbursed to DHS for medical support in current TANF (IV-A) assistance cases.

Line 7c, Box 27. (B) Current IV-E Assistance – The amount disbursed to DHS for medical support in current Federal Foster Care (IV-E) assistance cases.

Line 7c, Box 55. (C) Former IV-A Assistance – The amount disbursed to DHS and to the family for assigned medical support in former TANF (IV-A), assistance cases.

Line 7c, Box 56. (D) Former IV-E Assistance – The amount disbursed to DHS and to the family for assigned medical support in former Federal Foster Care (IV-E) assistance cases.

Line 7c, Box 57. (E) Medicaid Never Assistance – The amount disbursed to the family and to DHS for medical support in never assistance cases and who are currently receiving or have formerly received Medicaid under Title XIX. This line includes payments disbursed in current or former MNO cases (i.e., non-assistance cases which are currently or have in the past received Medicaid benefits only and there is an assignment of support rights to medical sum-certain obligations).

Line 7c, Box 58. (F) Other Never Assistance – The amount disbursed to the family for current or former State CalWorks or KinGap, current or former Non-Federal Foster Care cases and medical support in never assistance cases. This line includes medical support payments to the family who has never received public assistance under TANF (IV-A), Foster Care (IV-E), or Medicaid (Title XIX) federal assistance programs.

Line 7c, Box 30. (G) Total – The total amount of collections distributed as medical support by the county during the month.

Note: Box 30 equals the sum of Box 26+27+55+56+57+58.

Line 7d, Boxes 31, 32, 59 through 62, and 35. Distributed To The Family or Foster Care – The amount of collections precluded from Lines 7a - 7c above, which are distributed to either the family or to the foster care agency to be used on the child's behalf. This line is also used to report any collections distributed to the family, but assigned by the family and forwarded to another state or county agency (e.g., a state- or county-run Foster Care or Child Care program). In addition, this line also includes any collections distributed to the family, but sent at the direction of the family to the address of a private collection agency.

Line 7d, Box 31. (A) Current IV-A Assistance – The amount of collections distributed as excess, or to Supplemental Security Income (SSI) or Maximum Family Grant (MFG) children sent to families where there is at least one member of the IV-D case currently receiving TANF (IV-A) assistance (Mixed Statuses).

Note: Excess is the amount of the collection remaining that is greater than the total UAP balance.

Line 7d, Box 32. (B) Current IV-E Assistance – The amount of Pass-on and Excess paid to a foster care agency to be used on a child's behalf.

Note: Pass-on is the amount of current support remaining after recoupment of the current Federal Foster Care (IV-E) assistance payment. Excess is the amount of the collection remaining that is greater than the Total UAP balance.

Line 7d, Box 59. (C) Former IV-A Assistance – The amount of support disbursed to families in former TANF (IV-A) assistance cases.

Line 7d, Box 60. (D) Former IV-E Assistance – The amount disbursed to families in former Federal Foster Care (IV-E) assistance cases.

Line 7d, Box 61. (E) Medicaid Never Assistance – The amount of support disbursed to the family in Medicaid never assistance cases. This line includes support payments disbursed to the family who are currently receiving or have formerly received Medicaid under Title XIX, but who are not currently receiving and who have never formerly received assistance under either TANF (IV-A) or Foster Care (Title IV-E).

Note: This line would include those families receiving Medicaid under Title XIX, who are currently or who have formerly received assistance under a State-run public assistance program and to the families who have never received assistance under a State-run public assistance program.

Line 7d, Box 62. (F) Other Never Assistance – This line includes support payments for the family who has never received public assistance under TANF (IV-A), Foster Care (IV-E), or Medicaid (Title XIX) federal assistance programs.

Note: This line would include families who are currently or who have formerly received assistance under a State-run public assistance program and to the families who have never received assistance under a State-run public assistance program.

Line 7d, Box 35. (G) Total – The total amount of collections disbursed to the family by the county during the month.

Note: Box 35 equals the sum of Box 31+32+59+60+61+62.

Line 7e, Boxes 79, 80, 81. Fees Withheld by State – These boxes are reserved for reporting any annual fee retained by the State following \$500 in distribution of child support payments in a “never assistance” case.

Note: This amount does not include any fee the State elects to collect separately from either the Custodial Parent (CP) or Non-Custodial Party (NCP) or if it is paid by the State, itself.

Line 7e, Box 79. (E) Medicaid Never Assistance – This box is reserved for reporting any annual fee retained by the State following \$500 in distribution of child support payments in a “never assistance” case. The amount reported is currently zero.

Line 7e, Box 80. (F) Other Never Assistance – This box is reserved for reporting any annual fee retained by the State following \$500 in distribution of child support payments in a “never assistance” case. The amount reported is currently zero.

Line 7e, Box 81. (G) Total – The total amount of fees withheld during the month.

Note: Box 81 equals the sum of Box 79+80.

Line 8, Boxes 36, 37, 63 through 66, and 40. Total Collections Distributed – Collections distributed during the month, itemized by case designation.

Line 8, Box 36. (A) Current IV-A Assistance – The total amount of collections distributed to Current TANF (IV-A) Assistance cases.

Note: Box 36 equals the sum of Box 76+22+26+31.

Line 8, Box 37. (B) Current IV-E Assistance – The total amount of collections distributed to Federal Foster Care (IV-E) Assistance cases.

Note: Box 37 equals the sum of Box 23+27+32.

Line 8, Box 63. (C) Former IV-A Assistance – The total amount of collections distributed in Former TANF (IV-A) Assistance cases.

Note: Box 63 equals the sum of Box 77+53+55+59.

Line 8, Box 64. (D) Former IV-E Assistance – The total amount of collections distributed in former Federal Foster Care (IV-E) Assistance cases.

Note: Box 64 equals the sum of Box 54+56+60.

Line 8, Box 65. (E) Medicaid Never Assistance – The total amount of collections distributed in Medicaid Never Assistance cases.

Note: Box 65 equals the sum of Box 57+61+79.

Line 8, Box 66. (F) Other Never Assistance – The total amount of collections distributed in Other Never Assistance cases.

Note: Box 66 equals the sum of Box 58+62+80.

Line 8, Box 40. (G) Total – The total amount of collections distributed during the month.

Note: Box 40 is equal to the sum of Box 36+37+63+64+65+66.

Line 9, Box 41. Gross Undistributed Collections – The amount of collections not yet distributed during the month.

Note: Box 41 equals Box 21 minus Box 40.

Line 9a, Box 42. Undistributed Collections Determined Undistributable and Abandoned – The portion of collections reported on Box 41 that the State will be unable to distribute in accordance with the provisions of Section 457 of the SSA and unable to return to the NCP. Under State law, these amounts are considered to be “abandoned property.”

Line 9b, Box 43. Net Undistributed Collections (Report on Line 1 Part 2) – The amount of collections that remains available for distribution in a future month. The amount entered on this line is itemized on the CS 34 Part 2.

Note: Box 43 equals Box 41 minus Box 42.

SECTION C. FEDERAL SHARE/INCENTIVE PAYMENTS/FEES

Line 10a, Box 45 and Box 69. Federal Share of IV-E Collections – The portion of child support collections used to reimburse the federal government for its share of assistance payments under Title IV-E of the SSA.

Line 10a, Box 45. Current IV-E Assistance – Calculated using the amount in Box 23 multiplied by the federal sharing ratio.

Note: Box 45 equals the amount recorded in the CS 35 Box 44.

Line 10a, Box 69. Former IV-E Assistance – Calculated using the amount in Box 54 multiplied by the federal sharing ratio.

Note: Box 69 equals the amount recorded in the CS 35 Box 92.

Line 10a, Box 70. Total – The total amount of the federal share of IV-E collections.

Note: Box 70 equals Box 45+69.

Line 10b, 44, 71, 72. Federal Share of IV-A Collections – The portion of child support collections used to reimburse the federal government for its share of assistance payments under Title IV-A of the SSA.

Line 10b, Box 44. Current IV-A Collections – This amount is calculated using Box 22 multiplied by the federal sharing ratio.

Note: Box 44 equals the sum of the CS 35 Box 15+22.

Line 10b, Box 71. Former IV-A Collections – This amount is calculated using Box 53 multiplied by the federal sharing ratio.

Note: Box 71 equals the sum of the CS 35 Box 65+71.

Line 10b, Box 72. Total – The total amount of the federal share of IV-A collections

Note: Box 72 equals Box 44+71.

Line 11, Box 48. Fees Retained by Other States – The amount of fees or costs recovered by other states from collections forwarded to the reporting state. The net amount of the collection forwarded is reported on Line 2f, Box 12. Amounts entered on this line are not included on any other line of this report.

**CHILD SUPPORT SERVICES
 MONTHLY REPORT OF COLLECTIONS AND DISTRIBUTIONS
 PART 2: ITEMIZED UNDISTRIBUTED COLLECTIONS**

County: 1)	County FIPS Code: 25)	Report Month/Year: 2)	Report Type: 3) Initial <input type="checkbox"/> Revised <input type="checkbox"/>
1. Net Undistributed Collections - (from Line 9b, Part 1 of this report) (Also equal to the sum of Lines 2 and 8 and the sum of Lines 14 through 20, below).			24)
SECTION A: NET UNDISTRIBUTED COLLECTIONS BY CATEGORY			
2. Portion of Net Undistributed Collections Pending Distribution..... The amount in Line 2 must equal the sum of the amounts in Lines 3 through 7.			4)
3. Collections Received Within The Past Two Business Days.....			5)
4. Collections From Tax Offsets Being Held for Up To Six Months.....			6)
5. Collections Received and Being Held for Future Support.....			7)
6. Collections Being Held Pending the Resolution of Legal Disputes.....			8)
7. Collections Being Held Pending Transfer to Other State or Federal Agency.....			9)
8. Portion of Net Undistributed Collections Unresolved The amount in Line 8 must equal the sum of the amounts in Lines 9 through 13.			10)
9. Unidentified Collections.....			11)
10. Collections Being Held Pending the Location of the Custodial or Non-Custodial Parent.....			12)
11. Collections Disbursed but Uncashed and Stale-Dated.....			13)
12. Collections With Inaccurate or Missing Information.....			14)
13. Other Collections Remaining Undistributed.....			15)
SECTION B: NET UNDISTRIBUTED COLLECTIONS BY AGE			
14. Collections Remaining Undistributed Up to 2 Business Days of Receipt.....			17)
15. Collections Remaining Undistributed More Than 2 Days, But Not More Than 30 Days.....			18)
16. Collections Remaining Undistributed More Than 30 Days, But Not More Than 6 Months.....			19)
17. Collections Remaining Undistributed More Than 6 Months, But Not More Than 1 Year.....			20)
18. Collections Remaining Undistributed More Than 1 Year, But Not More Than 3 Years.....			21)
19. Collections Remaining Undistributed More Than 3 Years, But Not More Than 5 Years.....			22)
20. Collections Remaining Undistributed More Than 5 Years.....			23)

**CHILD SUPPORT SERVICES
MONTHLY REPORT OF COLLECTIONS AND DISTRIBUTIONS
PART 2: ITEMIZED UNDISTRIBUTED COLLECTIONS**

The CS 34 Part 2 is a “snapshot” of the composition of the Undistributed Collection (UDC) balance as of the end of the report month selected. The form displays UDC by definitional categories in Section A and by age in Section B.

General Descriptions:

- Box 1** **County Name** – The reporting county’s name.
- Box 25** **FIPS Code** – The reporting county’s Federal Information Processing Standards (FIPS) code.
- Box 2** **Report Month/Year** – Indicates which month’s ending UDC balances are reflected on the report.
- Box 3** **Report Type** – Indicates if the report is the initial or revised submission.

Line 1, Box 24. Net Undistributed Collections – The amount of collections remaining undistributed as of the last day of the report month and remains available for distribution in a future month. This amount equals the amount reported on CS 34 Part 1, Line 9b, Box 43.

Note: Box 24 equals the sum of Box 4+10.

SECTION A: NET UNDISTRIBUTED COLLECTIONS BY CATEGORY

Line 2, Box 4. Portion of Net Undistributed Collections Pending Distribution – The portion of net UDC reported on Line 1, Box 24 that have been identified and allocated to a particular account and which the State reasonably expects to distribute and disburse through normal processing at a date certain or a date determined by law in the near future. The amount reported equals the sum of the amounts in Box 5 through 9.

Line 3, Box 5. Collections Received Within the Past Two Business Days – The portion of the UDC reported on Line 2, Box 4 received from a non-custodial parent (NCP) within the last two business days of the month, but not distributed and disbursed by the end of the last business day of the month. It is expected that any amount reported on this line will be disbursed within two business days of receipt.

Line 4, Box 6. Collections from Tax Offsets Being Held for Up To Six Months – The portion of the UDC reported on Line 2, Box 4 that was received from a NCP through the offset of refunds from jointly-filed federal tax returns. Those

refunds, which may be held for a period of up to six months, are those that would be allocated and disbursed to Non-TANF families. It is expected that the amounts reported on this line will be disbursed when legal ownership of the tax refund has been determined, but in no case later than six months from the date of receipt.

Line 5, Box 7. Collections Received and Being Held for Future Support – The portion of the UDC reported on Line 2, Box 4 that was received from a NCP in an amount that exceeds the amount due for current support and is intended as support for a future month. It is expected that the amounts reported on this line will be disbursed during one or more months following the end of the current month.

Line 6, Box 8. Collections Being Held Pending the Resolution of Legal Disputes – The portion of the UDC reported on Line 2, Box 4 that was received from a NCP and is being held pending the resolution of a legal dispute (and any timely appeal). These disputes include the resolution of an estate, contested: paternity; tax; insurance; pension intercepts, arrearage balances; bank levies; seizures of lottery winnings, other lump-sum seizures and other similar issues requiring a legal resolution. It is expected the amounts reported on this line will be disbursed immediately upon resolution of the legal dispute.

Line 7, Box 9. Collections Being Held Pending Transfer to Other State or Federal Agency – The portion of the UDC reported on Line 2, Box 4 that was received from a NCP and is being held pending their transfer to other federal or State programs, such as TANF (Title IV-A), Foster Care, and Medicaid. It is expected the amounts reported on this line will be disbursed within the current month.

Line 8, Box 10. Portion of Net Undistributed Collections Unresolved – The portion of net UDC reported on Line 1, Box 24 that was either not fully identified or allocated and does not have a definite disbursement date due to insufficient information. The amount reported in this line equals the sum of the amounts in Boxes 11 through 15.

Line 9, Box 11. Unidentified Collections – The portion of the UDC reported on Line 8, Box 10 that was received in a manner that prevents the LCSA from identifying the specific IV-D case the collection should be allocated. It is expected that the amounts reported on this line will remain in this status for an indefinite period until identification becomes possible or until the collection meets the State criteria to be escheated as abandoned property and transferred to CS 34 Part 1, Line 9a, Box 42.

Line 10, Box 12. Collections Being Held Pending the Location of the Custodial or Non-Custodial Parent – The portion of the UDC reported on Line 8, Box 10 that was received and allocated to a specific IV-D case. This includes a payment to a custodial parent, refund to a NCP, or payment to an out-of-state agency. These amounts cannot be disbursed due to the unknown

whereabouts of the intended payee of the collection. The amounts reported on this line will remain in this status until the collection meets the State criteria to be escheated as abandoned property, and transferred to CS 34 Part 1, Line 9a, Box 42.

Line 11, Box 13. Collections Disbursed but Uncashed and Stale-Dated – The portion of the UDC reported on Line 8, Box 10 that was received, allocated to a specific IV-D case and properly disbursed by check. Subsequently, the check was not cashed by the intended recipient, is considered stale-dated and non-negotiable in accordance with State law and procedures. The amounts reported on this line will remain in this status only until the collection is re-disbursed to a parent at a reliable address or until the amount is re-characterized as *Pending the Location of the Parent* and transferred to Line 10, Box 12 of this report.

Line 12, Box 14. Collections with Inaccurate or Missing Information – The portion of the UDC reported on Line 8, Box 10 that was received and allocated to a specific IV-D case, but cannot be properly disbursed due to inaccurate or missing information. Errors may include, but are not limited to: information must be supplied by an employer, the amount of the payment does not equal the transmittal amount, or collections received on cases with no open or active account. It is expected the amounts reported on this line will remain in this status for an indefinite period until all necessary and accurate information either becomes available or until the collection meets the State criteria to be escheated as abandoned property, and subsequently transferred to CS 34 Part 1, Line 9a, Box 42.

Line 13, Box 15. Other Collections Remaining Undistributed – The portion of the UDC reported on Line 8, Box 10 that was received by the LCSA that cannot be disbursed due to some inconsistent or anomalous situation not included in Boxes 11 through 14, above. It is expected the amounts reported on this line will remain in this status for an indefinite period until the situation is rectified or until the collection meets the State criteria to be escheated as abandoned property, and subsequently transferred to CS 34 Part 1, Line 9a, Box 42.

SECTION B: NET UNDISTRIBUTED COLLECTIONS BY AGE

Line 14, Box 17. Collections Remaining Undistributed Up to 2 Business Days of Receipt – The portion of the UDC reported on Line 1, Box 24 that remains undistributed for up to two business days from the date of receipt.

Line 15, Box 18. Collections Remaining Undistributed More Than 2 Days but Not More Than 30 Days – The portion of the UDC reported on Line 1, Box 24 that remains undistributed for more than two business days but equal to or less than 30 calendar days from the date of receipt.

Line 16, Box 19. Collections Remaining Undistributed More Than 30 Days but Not More Than 6 Months – The portion of the UDC reported on Line 1, Box 24 that remains undistributed for more than 30 calendar days but equal to or less than 6 months from the date of receipt.

Line 17, Box 20. Collections Remaining Undistributed More Than 6 Months but Not More Than 1 Year – The portion of the UDC reported on Line 1, Box 24 that remains undistributed for more than 6 months but equal to or less than 1 year from the date of receipt.

Line 18, Box 21. Collections Remaining Undistributed More Than 1 Year but Not More Than 3 Years – The portion of the UDC reported on Line 1, Box 24 that remains undistributed for more than 1 year but equal to or less than 3 years from the date of receipt.

Line 19, Box 22. Collections Remaining Undistributed More Than 3 Years but Not More Than 5 Years – The portion of the UDC reported on Line 1, Box 24 that remains undistributed for more than 3 years but equal to or less than 5 years from the date of receipt.

Line 20, Box 23. Collections Remaining Undistributed More Than 5 Years – The portion of the UDC reported on Line 1, Box 24 that remains undistributed for more than 5 years from the date of receipt.

**CHILD SUPPORT SERVICES
 SUPPLEMENT TO THE CS 34 MONTHLY REPORT OF COLLECTIONS AND DISTRIBUTIONS**

County: 1)	FIPS Code: 2)	Report Month/Year: 3)	Report Type: 4) Initial <input type="checkbox"/> Revised <input type="checkbox"/>
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Section A. Collections From Other Sources (from CS 34 Part 1, Section A, Line 2, Item 2h)

1.	Collections made by the reporting county from liens	5)
2.	Collections made by the reporting county from workers' compensation	6)
3.	Collections made by the reporting county through the DIB offset	7)
4.	Collections made by the reporting county from California's Full Collections Program	8)
4a.	Collections made by the reporting county through CIIP Intercepts	191)
5.	Collections made by the reporting county from other sources not listed above	192)
6.	TOTAL	10)

Section B.

SECTION RESERVED FOR FUTURE USE

Section C. Distributions to Current Assistance Cases

Assistance Program	Amount of Distributed Collections	Excess	Disregard	Total Recoupment	Federal Share	County Share	State Share
8. Federal CalWorks	12)	13)	215)	14)	15)	16)	18)
9. Federal KinGap	19)	20)	216)	21)	22)	23)	24)
10. State (.9750) CalWorks	25)	26)	217)	27)		28)	29)
11. State (.9500) CalWorks	30)	31)	218)	32)		33)	34)
12. State KinGap	35)	36)	219)	37)		38)	39)
		Disregard Subtotal	59)				
			Pass On				
13. Federal Foster Care	40)	41)	42)	43)	44)	45)	46)
14. Non-Federal Foster Care	47)	48)		49)		50)	51)
15. TOTAL	52)	53)	220)	55)	56)	57)	58)

Section D. Distributions to Former Assistance Cases

Assistance Program	Amount of Distributed Collections	Excess		Total Recoupment	Federal Share	County Share	State Share
17. Federal CalWorks	62)	63)		64)	65)	66)	67)
18. Federal KinGap	68)	69)		70)	71)	72)	73)
19. State (.9750) CalWorks	74)	75)		76)		77)	78)
20. State (.9500) CalWorks	79)	80)		81)		82)	83)
21. State KinGap	84)	85)		86)		87)	88)
22. Federal Foster Care	89)	90)		91)	92)	93)	94)
23. Non-Federal Foster Care	95)	96)		97)		98)	99)
24. TOTAL	100)	101)		102)	103)	104)	105)

**CHILD SUPPORT SERVICES
SUPPLEMENT TO THE CS 34 MONTHLY REPORT OF
COLLECTIONS AND DISTRIBUTIONS**

The CS 35 report captures State-only requirements and provides specific CS 34 Line item detail to satisfy federal reporting requirements. The Special Reporting Descriptions contained below are specific to only CS 35.

Report Period – The effective date of this revised form is October 1, 2008.

Frequency – CSE will compile the data for this report monthly.

Definitions – All General Definitions are applicable to Forms CS 34 Part 1, CS 34 Part 2, and CS 35. The reporting instructions and descriptions contained below are specific to only the CS 35.

Instructions and Descriptions:

General Descriptions:

Box 1 **County** – The reporting county's name.

Box 2 **FIPS Code** – The reporting county's Federal Information Processing Standards (FIPS) code.

Box 3 **Report Month/Year** – Indicates the month's transactions and balances reflected on the report.

Box 4 **Report Type** – Indicates if the report is the initial or revised submission.

SECTION A: COLLECTIONS FROM OTHER SOURCES

This section provides the detailed itemization of collections reported in the CS 34 Part 1, Line 2h, Box 13.

Line 1, Box 5. The amount received as a result of liens against personal and real property and adjustments to previous months. This amount does not include amounts received through the California Insurance Intercept Project (CIIP).

Line 2, Box 6. The amount received as a result of workers' compensation settlements and adjustments to previous months. This does not include amounts received through the CIIP.

Line 3, Box 7. The amount received as a result of Disability Insurance Benefits (DIB) and adjustments to previous months.

Line 4, Box 8. The amount received as a result of California’s Full Collections Program and adjustments to previous months.

Line 4a, Box 191. The amount received from CIIP and adjustments to previous months.

Line 5, Box 192. The amount received as a result of all other sources not listed above and adjustments to previous months.

Line 6, Box 10. Total. The amount in Box 10 is equal to sum of Box 5+6+7+8+191+192.

Note: Box 10 equals the amount in the CS 34 Box 13.

SECTION B. THIS SECTION IS RESERVED FOR FUTURE USE.

SECTION C. DISTRIBUTION TO CURRENT ASSISTANCE CASES

SPECIAL REPORTING DESCRIPTIONS for Lines 8 through 15 – This section is used to record the distributions made to current assistance cases. The definitions below clarify reporting requirements for the CS 35.

Current Assistance Cases – A Title IV-D case that is currently receiving public assistance under CalWORKS/KinGAP, Federal Foster Care (Title IV-E), or Non-Federal Foster Care assistance programs. For distribution purposes on the CS 35 report, all State-only cases (including Non-Federal Foster Care cases) currently receiving public assistance are also included as current assistance cases.

Note: All transactions will be reported in the month in which they took place according to the status of the case on the legal date of receipt (CSS 05-26). For example: Collections received on *former* assistance cases that relate back to a legal date of receipt when the case was *currently* assisted are reported as current assistance cases in Section C.

Federal CalWORKS.

Line 8, Box 12. Amount of Distributed Collections – This represents the amount allocated for the Federal CalWORKS program current assistance cases. This includes Excess and all recoupment (including Disregard, which is also known by the federal term of “pass thru”).

Line 8, Box 13. Excess – The total amount of excess for the current assistance program.

Line 8, Box 215. Disregard – The amount passed through during a month on behalf of a family on federal CalWORKS program.

Line 8, Box 14. Total Recoupment – Recoupment is obtained from Child Support Enforcement System (CSE) transaction detail and is equal to the amount of distributed collections less both excess and disregard.

Note: Box 14 equals the sum of Box 12-13-215.

Line 8, Box 15. Federal Share – The Federal Share of recoupment in current assistance program cases is equal to the sum of the Total Recoupment in Box 14 multiplied by the Federal Medical Assistance Percentage (FMAP).

Line 8, Box 16. County Share – The County Share of recoupment in current assistance program cases is equal to the sum of [Box 14 + 215] multiplied by the County Sharing Ratio.

Line 8, Box 18. State Share – The State Share of recoupment in current assistance program cases. It is calculated by subtracting the federal and county shares from the total recoupment reported in Box 14.

Note: Box 18 equals Box 14-15-16.

Federal KinGAP

Line 9, Box 19. Amount of Distributed Collections – This represents the amount allocated for the Federal KinGAP program in current assistance cases. This includes Excess and all recoupment (including Disregard, which is also known by the federal term of “pass thru”).

Line 9, Box 20. Excess – The total amount of Excess in current assistance program cases.

Line 9, Box 216. Disregard – The amount passed through during a month on behalf of a family in the Federal KinGAP program.

Line 9, Box 21. Total Recoupment – Recoupment is obtained from CSE transaction detail and is equal to the amount of distributed collections less both excess and disregard.

Note: Box 21 equals Box 19–20–216.

Line 9, Box 22. Federal Share – The Federal Share of recoupment in current assistance program cases is equal to the sum of the Total Recoupment in Box 21 multiplied by FMAP.

Line 9, Box 23. County Share – The County Share of recoupment in current assistance program cases is equal to the sum of [Box 21 + 216] multiplied by the County Sharing Ratio.

Line 9, Box 24. State Share – The State Share of recoupment in current assistance program cases is equal to subtracting the federal and county shares from Total Recoupment in Box 21.

Note: Box 24 equals Box 21-22-23.

State (.9750) CalWorks

Line 10 demonstrates the reported amounts related to aid programs where the sharing ratios are .9750 State Share and .0250 County Share.

Line 10, Box 25. Amount of Distributed Collections – This represents the amount allocated for the State CalWORKS program in current assistance cases. This includes Excess and all recoupment (including Disregard, which is also known by the federal term of “pass thru”).

Line 10, Box 26. Excess – The amount of Excess in current assistance program cases.

Line 10, Box 217. Disregard – The amount passed through on behalf of a family during a month.

Line 10, Box 27. Total Recoupment – Recoupment is obtained from CSE transaction detail and is equal to the amount of distributed collections less both excess and disregard.

Note: Box 27 equals Box 25-26-217.

Line 10, Box 28. County Share – The County Share of recoupment in current assistance program cases is equal to the sum of [Box 27 + 217] multiplied by the County Sharing Ratio.

Line 10, Box 29. State Share – The State Share of recoupment in current assistance program cases is equal to subtracting the county share from Total Recoupment in Box 27.

Note: Box 29 equals Box 27-28.

State (.9500) CalWORKS

Line 11 demonstrates the reported amounts related to aid programs where the sharing ratios are .9500 State Share and .0500 County Share.

Line 11, Box 30. Amount of Distributed Collections – This represents the amount allocated for the State CalWORKS program in current assistance cases. This includes Excess and all recoupment (including Disregard, which is also known by the federal term of “pass thru”).

Line 11, Box 31. Excess – The amount of Excess in current assistance program cases.

Line 11, Box 218. Disregard – The amount passed through during a month on behalf of a family on State CalWORKS program.

Line 11, Box 32. Total Recoupment – Recoupment is obtained from CSE transaction detail and is equal to the amount of distributed collections less both excess and disregard.

Note: Box 32 equals the sum of 30-31-218.

Line 11, Box 33. County Share – The County Share of recoupment in current assistance program cases is equal to the sum of [Box 32 + 218] multiplied by the County Sharing Ratio.

Line 11, Box 34. State Share – The State Share of recoupment in current assistance program cases is equal to subtracting the county share from Total Recoupment in Box 32

Note: Box 34 equals Box 32-33.

State KinGAP

Line 12, Box 35. Amount of Distributed Collections – This represents the amount allocated for the State KinGAP program in current assistance cases. This includes Excess and all recoupment (including Disregard, which is also known by the federal term of “pass thru”).

Line 12, Box 36. Excess – The amount of Excess in current assistance program cases.

Line 12, Box 219. Disregard – The amount passed through during a month on behalf of a family.

Line 12, Box 37. Total Recoupment – Recoupment is obtained from CSE transaction detail and is equal to the amount of distributed collections less both excess and disregard.

Note: Box 37 equals Box 35-36-219.

Line 12, Box 38. County Share – The County Share of recoupment in current assistance program cases is equal to the sum of [Box 37 + 219] multiplied by the County Sharing Ratio.

Line 12, Box 39. State Share – The State Share of recoupment in current assistance program cases is equal to subtracting the county share from Total Recoupment in Box 37

Note: Box 39 equals Box 37-38.

Line 12, Box 59. Disregard Subtotal – The total amount of Disregard is summarized in this cell.

Note: Box 59 equals Box 215+216+217+218+219.

Federal Foster Care

Line 13, Box 40. Amount of Distributed Collections – This represents the amount allocated for the Federal Foster Care program in current assistance cases. This includes Excess, Total Recoupment, and Pass On.

Line 13, Box 41. Excess – The amount of Excess in current assistance cases for Federal Foster Care.

Line 13, Box 42. Pass On – The total Pass On for Federal Foster Care. A Pass On payment is the amount of the current support that is in excess of the current Federal Foster Care assistance payment made in the month. This amount must be paid to the county welfare department (i.e., the agency responsible for the placement and care of the child). A Pass On payment is determined by subtracting the current Foster Care (Title IV-E) assistance payment from the current support. If a balance of current support remains, that amount is entered here as Pass On.

Note: The amount in Box 42 represents the total amount of Pass On for Federal Foster Care. The sum of Box 220 is the total of Pass On (Box 42) plus Disregard (Box 59).

Line 13, Box 43. Total Recoupment – Recoupment is obtained from CSE transaction detail. The amount in Box 43 is equal to the amount of distributed collections less Excess less Pass On.

Note: Box 43 equals Box 40-41-42.

Line 13, Box 44. Federal Share – The Federal Share of recoupment in current assistance program cases is equal to the sum of the Total Recoupment in Box 43 multiplied by FMAP.

Note: Box 44 equals the amount reported on the CS 34 Box 45.

Line 13, Box 45. County Share – The County Share of recoupment is calculated by multiplying the Total Recoupment (Box 43) in current assistance program cases by the County Sharing Ratio.

Line 13, Box 46. State Share – The State Share of recoupment is calculated by multiplying the Total Recoupment (Box 43) in current assistance program cases by the State Sharing Ratio.

Non-Federal Foster Care

Line 14, Box 47. Amount of Distributed Collections – This represents the amount allocated for the Non-Federal Foster Care program in current assistance cases. This includes Excess and Total Recoupment.

Line 14, Box 48. Excess – The amount of Excess in current assistance program cases.

Line 14, Box 49. Total Recoupment – Recoupment amount is obtained from CSE transaction detail. The amount in Box 49 is equal to the amount of distributed collections less Excess.

Note: Box 49 equals Box 47–48.

Line 14, Box 50. County Share – The County Share of recoupment is calculated by multiplying the Total Recoupment (Box 49) in current assistance program cases by the County Sharing Ratio.

Line 14, Box 51. State Share – The State Share of recoupment is calculated by multiplying the Total Recoupment (Box 49) in current assistance program cases by the State Sharing Ratio.

TOTAL

Line 15, Box 52. Amount of Distributed Collections – The total Amount of Distributed Collections for current assistance cases.

Note: Box 52 equals the sum of Box 12+19+25+30+35+40+47.

Line 15, Box 53. Excess – The total amount of Excess for current assistance cases.

Note: Box 53 equals the sum of Box 13+20+26+31+36+41+48.

Line 15, Box 220. Disregard and Pass On – The total amount of Disregard and Pass On distributed to current assistance cases.

Note: Box 220 equals the sum of Box 59+42.

Line 15, Box 55. Total Recoupment – The total amount of recoupment in current assistance program cases.

Note: Box 55 equals the sum of Box 14+21+27+32+37+43+49.

Line 15, Box 56. Federal Share – The total amount of the federal share of recoupment in current assistance program cases.

Note: Box 56 equals the sum of Box 15+22+44.

Line 15, Box 57. County Share – The total amount of the county share of recoupment in current assistance program cases.

Note: Box 57 equals the sum of Box 16+23+28+33+38+45+50.

Line 15, Box 58. State Share – The total amount of the state share of recoupment in current assistance program cases.

Note: Box 58 equals the sum of Box 18+24+29+34+39+46+51.

SECTION D. DISTRIBUTION TO FORMER ASSISTANCE CASES

SPECIAL REPORTING DEFINITIONS for Line 17 through 24 – This section is used to record the distributions made to former assistance cases. The definitions below clarify State-only reporting requirements for the CS 35.

Former Assistance Cases – A Title IV-D case which is not currently but has in the past received public assistance under CalWORKS/KinGAP, Federal Foster Care (Title IV-E) or Non-Federal Foster Care assistance programs. For distribution purposes on the CS 35 report, all State-only cases (including Non-Federal Foster Care cases) formerly receiving public assistance are also included as former assistance cases.

Note: Transactions report in the month in which they took place according to the status of the case on the legal date of receipt (refer to CSS 05-26). For example: Collections received on a current assistance case that relate back to a legal date of receipt when the case was formerly assisted are reported in the former assistance cases (Section D).

Federal CalWORKS

Line 17, Box 62. Amount of Distributed Collections – This represents the amount of distributed collections for the Federal CalWORKS program in former assistance program cases. This includes Excess and all recoupment.

Line 17, Box 63. Excess – The amount of Excess in former assistance program cases.

Line 17, Box 64. Total Recoupment – Recoupment in former assistance program cases is obtained from CSE transaction detail. This amount is equal to the amount of distributed collections less Excess.

Note: Box 64 equals Box 62-63.

Line 17, Box 65. Federal Share – The Federal Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 64) by the FMAP.

Line 17, Box 66. County Share – The County Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 64) by the County Sharing Ratio.

Line 17, Box 68. State Share – The State Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 64) by the State Sharing Ratio.

Federal KinGAP

Line 18, Box 68. Amount of Distributed Collections – This represents the amount of distributed collections for the Federal KinGAP program in former assistance program cases. This includes Excess and all recoupment.

Line 18, Box 69. Excess – The amount of Excess in former assistance program cases.

Line 18, Box 70. Total Recoupment – Recoupment is obtained from CSE transaction detail. This amount is equal to the amount of distributed collections less Excess.

Note: Box 70 equals Box 68-69.

Line 18, Box 71. Federal Share – The Federal Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 70) by the FMAP.

Line 18, Box 72. County Share – The County Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 70) by the County Sharing Ratio.

Line 18, Box 73. State Share – The State Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 70) by the State Sharing Ratio.

State (.9750) CalWorks

Line 19 demonstrates the reported amounts related to aid programs where the sharing ratios are .9750 State Share and .0250 County Share.

Line 19, Box 74. Amount of Distributed Collections – This represents the amount of distributed collections for the State CalWORKS program in former assistance program cases. This includes Excess and all recoupment.

Line 19, Box 75. Excess – The amount of Excess in former assistance program cases.

Line 19, Box 76. Total Recoupment – Recoupment is obtained from CSE transaction detail. This amount equals the amount of distributed collections less Excess.

Note: Box 76 equals Box 74-75.

Line 19, Box 77. County Share – The County Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 76) by the County Sharing Ratio.

Line 19, Box 78. State Share. The State Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 76) by the State Sharing Ratio.

State (.9500) CalWORKS

Line 20, demonstrates the reported amounts related to aid programs where the sharing ratios are .9500 State Share and .0500 County Share.

Line 20, Box 79. Amount of Distributed Collections – This represents the amount of distributed collections for the State CalWORKS program in former assistance program cases. This includes Excess and all recoupment.

Line 20, Box 80. Excess – The amount of Excess in former assistance program cases.

Line 20, Box 81. Total Recoupment – Recoupment is obtained from CSE transaction detail. This amount equals the amount of distributed collections less Excess.

Note: Box 81 equals Box 79-80.

Line 20, Box 82. County Share – The County Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 81) by the County Sharing Ratio.

Line 20, Box 83. State Share – The State Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 81) by the State Sharing Ratio.

State KinGAP

Line 21, Box 84. Amount of Distributed Collections – This represent the amount of distributed collections for the State KinGAP program in former assistance program cases. This includes Excess and all recoupment.

Line 21, Box 85. Excess – The amount of Excess in former assistance program cases.

Line 21, Box 86. Total Recoupment – Recoupment is obtained from CSE transaction detail. This amount equals the amount of distributed collections less Excess.

Note: Box 86 equals Box 84-85.

Line 21, Box 87. County Share – The County Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 86) by the County Sharing Ratio.

Line 21, Box 88. State Share – The State Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 86) by the State Sharing Ratio.

Federal Foster Care

Line 22, Box 89. Amount of Distributed Collections – This represents the amount of distributed collections for the Federal Foster Care program in former assistance program cases. This includes Excess and all recoupment.

Line 22, Box 90. Excess – The amount of Excess in former assistance program cases.

Line 22, Box 91. Total Recoupment – Recoupment is obtained from CSE transaction detail. This amount equals the amount of distributed collections less Excess.

Note: Box 91 equals Box 89-90.

Line 22, Box 92. Federal Share – The Federal Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 91) by the FMAP.

Line 22, Box 93. County Share – The County Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 91) by the County Sharing Ratio.

Line 22, Box 94. State Share – The State Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 91) by the State Sharing Ratio.

Non-Federal Foster Care

Line 23, Box 95. Amount of Distributed Collections – This represents the amount of distributed collections for the Non-Federal Foster Care program in former assistance program cases. This includes Excess and all recoupment.

Line 23, Box 96. Excess – The amount of Excess in former assistance program cases.

Line 23, Box 97. Total Recoupment – Recoupment is obtained from CSE transaction detail. This amount equals the amount of distributed collections less Excess.

Note: Box 97 equals Box 95-96.

Line 23, Box 98. County Share – The County Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 97) by the County Sharing Ratio.

Line 23, Box 99. State Share – The State Share of recoupment in former assistance program cases is calculated by multiplying the Total Recoupment (Box 97) by the State Sharing Ratio.

TOTAL

Line 24, Box 100. Amount of Distributed Collections – The total amount of distributed collections for former assistance cases.

Note: Box 100 equals Box 62+68+74+79+84+89+95.

Line 24, Box 101. Excess – The total amount of Excess for former assistance cases.

Note: Box 101 equals Box 63+69+75+80+85+90+96.

Line 24, Box 102. Total Recoupment – The total amount of recoupment for former assistance cases.

Note: Box 102 equals Box 64+70+76+81+86+91+97.

Line 24, Box 103. Federal Share Total – The total amount of the federal share of recoupment for former assistance cases.

Note: Box 103 equals Box 65+71+92.

Line 24, Box 104. County Share – The total amount of the county share of recoupment for former assistance cases.

Note: Box 104 equals Box 66+72+77+82+87+93+98.

Line 24, Box 105. State Share – The total amount of the state share of recoupment for former assistance cases.

Note: Box 105 equals Box 67+73+78+83+88+94+99.