

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064

Reason for this Transmittal

- State Law or Regulation Change
- Federal Law or Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS

August 19, 2005

LCSA LETTER: 05-14

ALL IV-D DIRECTORS

SUBJECT: STATE FISCAL YEAR 2005/06 ADDITIONAL FEDERAL FINANCIAL PARTICIPATION EXPENDITURE SURVEY

As in State Fiscal Year (SFY) 2004/05, several local child support agencies (LCSA) expressed an interest in using county general funds (CGF) and/or remaining incentive funds to support the administrative allocation portion of the child support program in SFY 2005/06. Some LCSAs indicate that this will assist them in reducing the number of potential staff facing layoffs and in managing possible program reductions.

The SFY 2005/06 budget includes authority for an additional \$20 million Federal Financial Participation (FFP), and is based on the understanding that the LCSAs will be required to enter into a Memorandum of Understanding to provide the 34 percent match and pay any additional federal penalty resulting from the additional FFP. An LCSA may elect to use CGF dollars and/or remaining health insurance incentive funds, or performance incentive funds to mitigate program reductions during the 2005/06 fiscal year. The ramifications of using local funds in the child support program was discussed in the Use of County General Funds and Additional Federal Financial Participation for SFY 2004/05, LCSA letter 05-08, dated April 27, 2005.

In order to proceed with this process, the Department of Child Support Services (DCSS) is requesting that each LCSA complete the attached survey by August 31, 2005. The information provided in this survey will enable DCSS to identify and plan for additional FFP expenditures. In the event that county participation requests exceed the \$20 million additional FFP, DCSS would likely request an augmentation through the Section 28.00 process, similar to SFY 2004/05.

Please be reminded that the child support program is governed by federal and State law, regulation, and policy directive which apply to any funds spent in operation of the child support program. The use of county funds and/or health insurance incentive funds does not relieve your agency from abiding by the respective requirements that currently govern the expenditure of federal and State monies.

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All LCSAs must return a survey response to DCSS.

An electronic version of the survey (attachment II), which includes formulas, is available upon request. Please **email** Ted Halverson at **Ted.Halverson@dcss.ca.gov** or Cyrus Sanchez at **Cyrus.Sanchez@dcss.ca.gov** if you are interested in receiving this version.

Please send the completed survey, **signed by the LCSA director**, to:

California Department of Child Support Services
County Allocations and Claims Policy Unit
Attn: Cindi Pocaroba
P.O. Box 419064, M.S. 21
Rancho Cordova, CA 95741-9064

DCSS would like to thank you for your assistance in this process. If you have any questions or concerns, please contact Cindi Pocaroba at (916) 464-5086 or your County Allocation and Claims Policy analyst.

Sincerely,

s/Olivia Cortez

OLIVIA CORTEZ
Deputy Director
Administrative Services Division

Attachments (3)

cc: David Oppenheim, Child Support Directors Association

Instructions for the Completion of Attachment II

For LCSAs that do not intend to use county general funds and/or health insurance incentive funds to match Title IV-D funds in the child support program in SFY 2005/06, check the box stating “No” and stop. Remaining LCSAs will check the “Yes” box and complete lines A through E.

- **This is for Non-EDP administrative expenditures only.**
- On line A, please report the SFY 2005/06 Non-EDP Final Administrative Allocation for your LCSA, as reported in attachment III.
- On line B, please report the Non-EDP expenditures anticipated for SFY 2005/06.
- On Line C, please report the difference between your Projected SFY 2005/06 Expenditures (line B) and SFY 2005/06 Non-EDP Final Administrative Allocation (line A). The electronic version automatically calculates the difference between lines B and A. A positive amount would indicate your anticipated expenditures are larger than your Administrative Allocation.
- On line D, please report the result of multiplying the amount on line C by 66 percent. This represents the additional FFP requested by your LCSA in SFY 2005/06. The electronic version automatically calculates the FFP.
- On line E, 1, please report the result of subtracting the amount on line D from line C. This represents the county general funds and/or incentive funds to match Title IV-D funds projected to be expended by your LCSA in SFY 2005/06. The electronic version automatically calculates the non federal share.
- On line E, 2, please report the 34 percent matching share of line E, 1 that will be paid for with county general funds.
- On line E, 3, please report the amount of line E, 1 that will be paid for with health insurance incentives.
- On line E, 4, please report the amount of line E, 1 that will be paid for with performance incentives.
- Line E, 2 plus line E, 3, plus line E, 4 must equal line E, 1.

LCSA Name	
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SFY 2005/06 Non-EDP Child Support Administrative Expenditure Survey

Do you intend to use county general funds or health insurance incentive funds? YES NO
 If yes, please complete Lines B through E.

Line A	SFY 2005/06 Final Non-EDP Administrative Allocation.	
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Line B	Projected SFY 2005/06 Non-EDP Administrative Expenditures. DO NOT INCLUDE EDP EXPENDITURES.	
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Line C	Difference between Line B and Line A.	-
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Line D	Federal Share (Line C multiplied by 66%).	-
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Line E	1. Non Federal Share (Line C Less Line D). 2. Amount of Line 1 to be paid for with CGF. 3. Amount of Line 1 to be paid for with health insurance incentives. 4. Amount of Line 1 to be paid for with performance incentives <u>Line E2 plus Line E3 plus Line E4 must equal Line E1.</u>	-
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Return no later than August 31, 2005 to:

**California Department of Child Support Services
 County Allocations and Claims Policy Unit
 Attn.: Cindi Pocaroba
 P.O. Box 419064, M.S. 21
 Rancho Cordova, CA 95741-9064**

Signature of the LCSA Director:	Date:

**SFY 2005/06 Non-EDP Final Administrative
Allocation**

	SFY 2005/06 Total Non-EDP Final Administrative Allocation
TOTAL	\$ 709,584,163
Alameda	25,338,127
Butte	8,724,993
Central Sierra	2,828,936
Colusa	696,316
Contra Costa	18,230,381
Del Norte	2,202,344
Eastern Sierra	1,392,046
El Dorado	4,663,793
Fresno	21,119,597
Glenn	812,132
Humboldt	5,033,689
Imperial	3,583,013
Kern	21,348,573
Kings	4,091,067
Lake	2,591,289
Lassen	1,025,739
Los Angeles	142,238,515
Madera	2,741,196
Marin	3,654,105
Mariposa	667,616
Mendocino	3,000,546
Merced	9,335,076
Monterey	10,692,306
Napa	3,990,326
Orange	53,144,905
Placer	6,037,101
Plumas	831,761
Riverside	33,582,526
Sacramento	31,421,345
San Bernardino	37,680,200
San Diego	45,072,373
San Francisco	11,914,553
San Joaquin	14,319,958
San Luis Obispo	4,372,420
San Mateo	10,735,821
Santa Barbara	8,836,699
Santa Clara	35,503,036
Santa Cruz/San Benito	8,461,036
Shasta	7,182,376
Sierra-Nevada	4,046,411
Siskiyou/Modoc	3,597,052
Solano	11,800,220
Sonoma	14,411,603
Stanislaus	14,624,130
Sutter	2,913,906
Tehama	1,785,265
Trinity	637,025
Tulare	15,259,188
Tuolumne	2,000,145
Ventura	19,853,835
Yolo	5,692,807
Yuba	3,864,745