

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064



February 23, 2005

LCSA LETTER: 05-05

ALL IV-D DIRECTORS

SUBJECT: INDEPENDENT CONTRACTOR REGISTRY DATA ON CASE WORKER  
QUERY TOOL

This letter provides information about Independent Contractor Registry (ICR) data now available on the local child support agency (LCSA) secure website's Case Worker Query Tool (CWQT). In late 2004, Department of Child Support Services (DCSS) began matching obligors in Locate Status on the consortia systems' bi-monthly Federal Case Registry (FCR) submission against the Employment Development Department (EDD) hosted ICR database. The match response data is now available on CWQT.

The ICR data is available through two methods on the CWQT:

- CWQT provides an LCSA-specific report of all responses received for that LCSA.
- Member Search results now include ICR data under the "FCR" tab in the "Other" category.

Based on work with a few ICR pilot LCSAs, DCSS has learned that the ICR data requires manual work by the caseworker prior to issuing a wage assignment, usually a telephone call confirming the obligor is still employed as reported on the ICR. Once confirmation is made, caseworker staff can generate the wage assignment and medical support notice. Consortia systems will not be changed to automatically process ICR matches and issue wage assignments.

LCSAs are hereby notified to discontinue submission of ICR data matching requests to the California Parent Locator Service (CPLS), and instead reference the current data available on CWQT. Questions regarding ICR data should be directed to the CWQT Help Desk at (916) 464-5167 or [CountyCWQTHelp@DCSS.ca.gov](mailto:CountyCWQTHelp@DCSS.ca.gov).

Reason for this Transmittal

- State Law or Regulation Change
- Federal Law or Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS

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Please look for additional updates and enhancements to the CWQT application in the future. If you have questions or concerns regarding this matter, please contact Elizabeth Swearingen, Interim Systems Branch Chief, at (916) 464-5306.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Grogan". The signature is fluid and cursive, with the first name "Steve" written in a larger, more prominent script than the last name "Grogan".

STEVE GROGAN

Acting Deputy Director

Technology Services Division