

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064



October 31, 2000

LCSA LETTER: 00-05

TO: ALL IV-D DIRECTORS

SUBJECT: PRISM ADVISORY GROUP MEETING MINUTES

Please find attached the minutes from the October 5, 2000 Pre-Statewide Interim Systems Management (PRISM) Advisory Group (PAG) meeting. The PAG is a forum for consortia counties and the State (Department of Child Support Services, Department of Justice, Franchise Tax Board) to exchange information related to program policies and procedures that may impact automation. Although not all counties attend the PAG, as there are designated representatives, all counties will receive copies of the PAG meeting minutes. We anticipate PAG meetings to be held monthly.

If you have any questions, please contact Evan Auberry, PRISM Branch Manager, at (916) 263-2147.

Sincerely,

CHERYL HOTALING  
Deputy Director  
Technology Services Division

# **Meeting Minutes**

## **PRISM Advisory Group Meeting**

### **October 5, 2000**

#### **1) Welcome**

#### **2) AACA**

- County comments to the first draft AACA were distributed for review and discussion.
- The major concern among the counties was the language in a new section titled “Funding”. Counties indicated that the language might be acceptable if the phrase, “...in accordance with the provisions of applicable California law.” was deleted from the end of the last two paragraphs of the proposed language. (Note – this phrase has been deleted from the 2<sup>nd</sup> Draft).
- All county comments were taken into consideration for the 2<sup>nd</sup> Draft, which was sent to counties on October 13<sup>th</sup>.
- The Final AACA will be sent to counties on November 1<sup>st</sup> for signature.

#### **3) Consortia Governance Update**

- Shooting Star has been selected as the vendor to assist the PRISM project in county/consortia automation oversight. Their contract has been sent to the Administration and Children and Families (ACF) for final approval.
- Shooting Star will provide an assessment of the software used by the interim systems, will provide risk assessments and recommendations for process improvements, and will monitor process improvement activities.
- Shooting Star is expected to begin work on October 16<sup>th</sup>, pending ACF approval.

#### **4) Child Support Automation IV&V Update**

- One company will be selected to provide IV&V services across all the child support automation projects (PRISM, CAMP, CCSAS). The contract for this service will be managed by an independent agency, which is the Health and Human Services Agency Data Center.
- This contract should be in place sometime in November/December.

#### **5) Enhancement Funding Update**

- DCSS has submitted a request to Department of Finance (DOF) to use 100% general fund dollars to pay for Priority 1 enhancements denied by ACF. A response has not yet been received.
- DCSS is able to give counties approval letters for those Priority 1 enhancements that were approved by ACF. We expect these approval letters to go out by the end of next week. (Note: the approval letters for these enhancements were completed on 10/13.)

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- DOF may do a “30-Day Notice” to the Legislature regarding the use of 100% general fund dollars to pay for these specific enhancements. If the Legislature does not respond within 30 days, the request is considered “approved”.

**6) PAG Charter**

- The PAG Charter was distributed for review by the counties. Comments will be discussed at the next PAG meeting.

**7) CS 157 Report – Edwina Young, Deputy Director, Child Support Services Division**

- The CS 157 Report was re-discussed briefly for those counties that did not attend the September PAG meeting. Instructions for the CS 157 Report are expected to be released in the very near future.
- Consortia and large Legacy Counties (Fresno, Orange and San Diego) will meet in November to discuss CS Reports 155-157. A tentative date of Monday, November 6<sup>th</sup> was agreed upon in the event this meeting is needed. An official meeting notice will be sent.

**8) Questions/Issues**

- The CASES Consortium has a flat file of statewide POP data that they will send to the other consortia lead counties. Flat file will either be current data, or new data if the new POP CD is released shortly. (Note: Updated POP CD should be release by October 20. At that time, CASES Consortia will put this in a flat file and send the flat file to counties; counties can then use this flat file to match against their caseload).
- Brief discussion on whether the State is requiring a county to complete conversion from legacy system to consortium system as a pre-requisite to transitioning out of the DA’s Office (Note: Confirmed after the meeting that there is no such requirement)
- Concern that counties converting mid year will count first payment on arrears twice – once on the legacy system, and once again after conversion. (Note: PRISM’s conversion manager, Chuck DePoy, has been made aware of this concern and will be discussing further with consortia and legacy counties.)

**9) Wrap-Up**

- The next regularly scheduled PAG meeting will be Thursday, December 7th, 9:00am to 3:00pm, although a special PAG meeting will be conducted on Monday, November 6. This will take place at the new DCSS office – Rancho Cordova.

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**ATTENDEES**

- |   |                         |
|---|-------------------------|
| 1) Maureen Lenehan – Alameda (BEST)           | 21) Evan Auberry – DCSS |
| 2) George Grenfell, Jr. – Fresno              | 22) Rick Torres – DCSS  |
| 3) Bill Mallow – Kern (KIDZ)                  |                         |
| 4) Jim Mohler – Kern (KIDZ)                   |                         |
| 5) Barbara Catlow – Los Angeles (ARS)         |                         |
| 6) Dolly Lomeli - Orange                      |                         |
| 7) John Replogle – Riverside (STAR/KIDS)      |                         |
| 8) Milton Hyams – San Francisco (CASES)       |                         |
| 9) Christine Anderson – San Francisco (CASES) |                         |
| 10) Mark Whitmore – San Diego                 |                         |
| 11) Jim Beaumont – San Mateo (CHASER)         |                         |
| 12) Dennis Covell - Solano                    |                         |
| 13) Lisa Cruz – Solano                        |                         |
| 14) Laura Larrow – Sonoma                     |                         |
| 15) Peggy Anderson – Tulare                   |                         |
| 16) Cindy Elkins – Tulare                     |                         |
| 17) Charlotte Morris - Yolo                   |                         |
| 18) Cheryl Hotaling – DCSS                    |                         |
| 19) Edwina Young – DCSS                       |                         |
| 20) Elaine Moody - DCSS                       |                         |