

<b>EMPLOYMENT AND TRAINING ADMINISTRATION</b> <b>ADVISORY SYSTEM</b> <b>U.S. DEPARTMENT OF LABOR</b> <b>Washington, D.C. 20210</b>	CLASSIFICATION ONP\DSFP
	CORRESPONDENCE SYMBOL Bulletin
	DATE MAY 14 2004

**ADVISORY:** Farmworker Program Bulletin No. 2004-01  
 Change No. 1

**TO:** All National Farmworker Jobs Program Grantees

**FROM:** *Alina Walker*  
 Alina Walker, Chief  
 Division of Seasonal Farmworker Programs

**SUBJECT:** Preparation and Submission of Program year (PY)  
 2004 Grant Plans for the National Farmworkers  
 Jobs Program (NFJP)

**1. Purpose:** To provide a correction to the previously issued policy regarding limitations on Carryover funds (Section e.; page 6; paragraph 1) of the Farmworker Program Bulletin No. 2004-01.

**2. Background:** Farmworker Bulletin No. 2004-01 continued the policy of limiting carryover funds to 20 percent of the prior year's allocation. **That policy remains unchanged.** However, the policy also limited the use of prior year funds to services to participants, excluding program administration.

It has been brought to the attention of DSFP that excluding the use of prior year funds for program administration runs contrary to instructions issued in OMB Circular A-122 and other materials governing the use of Federal funds. DSFP is therefore rescinding that policy and allowing the use of prior year funds for program administration.

RESCISSIONS FPB 2004-01 Change No. 1	EXPIRATION DATE
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**3. Amendment to Bulletin No. 2004-01:** "Carryover Limitation: it is the policy of the Division of Seasonal Farmworker Programs to limit carryover funds to 20 percent of the prior year allocation. PY 2003 funds carried over into PY 2004 may be expended on services to participants and on program administration. The expenditure of PY 2003 funds (in PY 2004) on program administration may not exceed the percent approved in your PY 2003 grant plan. In accordance to the requirements of WIA, all funds must be identified and accounted for by year of appropriation. Grantees should expend PY 2003 funds before expending PY 2004 funds. All PY 2003 funds that are unexpended as of September 30, 2004, will be returned to the Employment and Training Administration.

**4. QUESTIONS.:** For further information/questions, please contact the Federal Project Officer assigned to your grant.