

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064



March 24, 2006

TC LETTER: 06-02

CHILD SUPPORT TRAINING COORDINATORS

SUBJECT: CCSAS VERSION ONE TRAINING KICK-OFF MEETING

Development efforts for CCSAS Version One Implementation Two (CCSAS V1.3) Training for Trainers (T4T) is nearing completion with training staff finalizing plans for the T4T session scheduled for April 17 – May 10, 2006. As part of the preparation for your participation in the T4T sessions, a training Kick-Off meeting is scheduled for Thursday, April 6, 2006.

This letter is intended as a helpful source of information about the scheduled Kick-Off meeting. It contains information about registration, location, travel logistics, and travel reimbursement.

The Kick-Off meeting is designed specifically for all Training Coordinators (TC's) and individuals scheduled to attend the CCSAS V1.3 T4T sessions. The agenda for this meeting will provide the most current updates on the training curriculum, delivery methodologies, and support materials for trainers to deliver at the local level.

As part of a collaborative team working toward the goal of CCSAS V1 implementation, a CCSAS V1.3, Implementation Planning Workshop has also been scheduled. This one-day workshop is intended for the LCSA Directors and/or Site Implementation Coordinators or the designee responsible for SWS V1.3 conversion. The workshop will provide the tools and information necessary to successfully plan for conversion to SWS V1.3. There are two separate dates scheduled to deliver the workshop. For Waves 1, 2, and 3, the workshop will be held on Wednesday, April 5, 2006. Waves 4, 5, and 6 will participate in the workshop on Thursday, April 13, 2006. You are encouraged to coordinate your plan for attending these events so that the appropriate representatives from your agency will participate in each of the events. For information about the implementation workshop, please contact Judy Candlish at (916) 464-5380 or by email at judy.candlish@dcss.ca.gov.

Registration

All TC's and T4T attendees are strongly urged to attend the Kick-Off meeting. As part of T4T, information in the Kick-Off meeting is an important level set for TC's and those who are registered for T4T. We have pre-registered all the TC's and T4T participants in the Kick-Off meeting. If you are not able to attend, please contact Lisa Seaton at (916) 464-5710 or by

email at lisa.seaton@dcss.ca.gov. We will not be accepting replacement names if you are not able to attend as the information delivered at the Kick-Off meeting is designed specifically for TC's and the T4T attendees.

Location & Travel Logistics

The Kick-Off meeting will take place on April 6, 2006. Registration begins at 9:00 a.m. and the meeting begins promptly at 9:30 a.m., concluding at 4:00 p.m.

Location

Gerold H. Goldberg Auditorium
Franchise Tax Board (FTB)
First Floor - California Building Town Center Facility (map attached)
9646 Butterfield Way
Sacramento, CA 95827

Security

The California Building Town Center, home of the auditorium and food court, can be accessed by all participants as it is not considered a secure building. Most other buildings at FTB are secure and require clearance and security badges. Please use the attached map to guide you directly to the California Building Town Center.

Lunch and Breaks

For the convenience of auditorium visitors, a food court is adjacent to the auditorium in the California Building Town Center. You are encouraged to remain onsite as the food court can easily be accessed for breaks and lunch during the event. Please be advised that food and beverages are strictly prohibited inside the auditorium.

Parking and Travel

For those driving to the meeting site:

- Parking is limited at FTB during this peak tax season. If you choose to park onsite, it will likely involve a short walk from the parking lot to the auditorium.
- The Sacramento Regional Transit District "Light Rail - Gold Line" stops at the Butterfield Station, directly in front of the California Building Town Center at FTB. Light Rail provides a good alternative because there is ample free parking at one of the adjacent stops (Watt Avenue, Mather Field, or Sunrise Stations) and the light-rail takes you directly to FTB. The cost is \$1.75 each way and tickets are available at on-site kiosks at each station. Trains depart approximately every 15 minutes. Additional information may be found at <http://www.sacrt.com/>.

For those flying into Sacramento International Airport:

- Shuttle service through "SuperShuttle" will be available.
- Taxi service is available on an on-call basis from the airport.
- Rental cars are also available at the airport, but are not recommended because of parking restrictions.

The scheduled start and end times for the Kick-Off meeting have been determined to accommodate same day travel. For those who are also attending the workshop on April 5, 2006, overnight stay may be necessary. Many hotels accept the government rate if you request it at the time the reservation is made. Please see attached listing for local hotels.

Travel Reimbursement

DCSS will reimburse LCSAs for travel and per diem costs associated with participation in the T4T sessions. LCSAs should use the code T6 (SWS Training Travel) for all LCSA trainers traveling to the CCSAS Training Kick-off Meeting April 6, 2006. In order to receive the reimbursement, you need to send an email to Marta Rivas-Glaze, Marta.Rivas-Glaze@dcss.ca.gov, and provide her with the following information:

Code for Travel: *T6 (SWS Training Travel)*

Description of Travel: *Example: "Two Staff traveled to Sacramento for CCSAS Training Kick-Off April 6, 2006"*

Estimate of Costs: *Total travel costs including per diem*

Fiscal Year: 2005/2006

After receipt of this information, the County Allocations and Claims Policy Unit – EDP Approvals team will set up account codes for travel expenses. These codes will appear on the Administrative Expense Claim in the EDP Section. LCSAs need to enter their travel costs in the appropriate account code in order to claim full reimbursement.

We look forward to your participation in the CCSAS Kick-Off. Should you have any questions, please contact Lisa Seaton of the Planning, Analysis & Program Administration Unit, Statewide Training Section, at (916) 464-5710 or by email at lisa.seaton@dcss.ca.gov.

Sincerely,

o/s by

DEBRA SANCHEZ
Branch Chief
Policy Branch

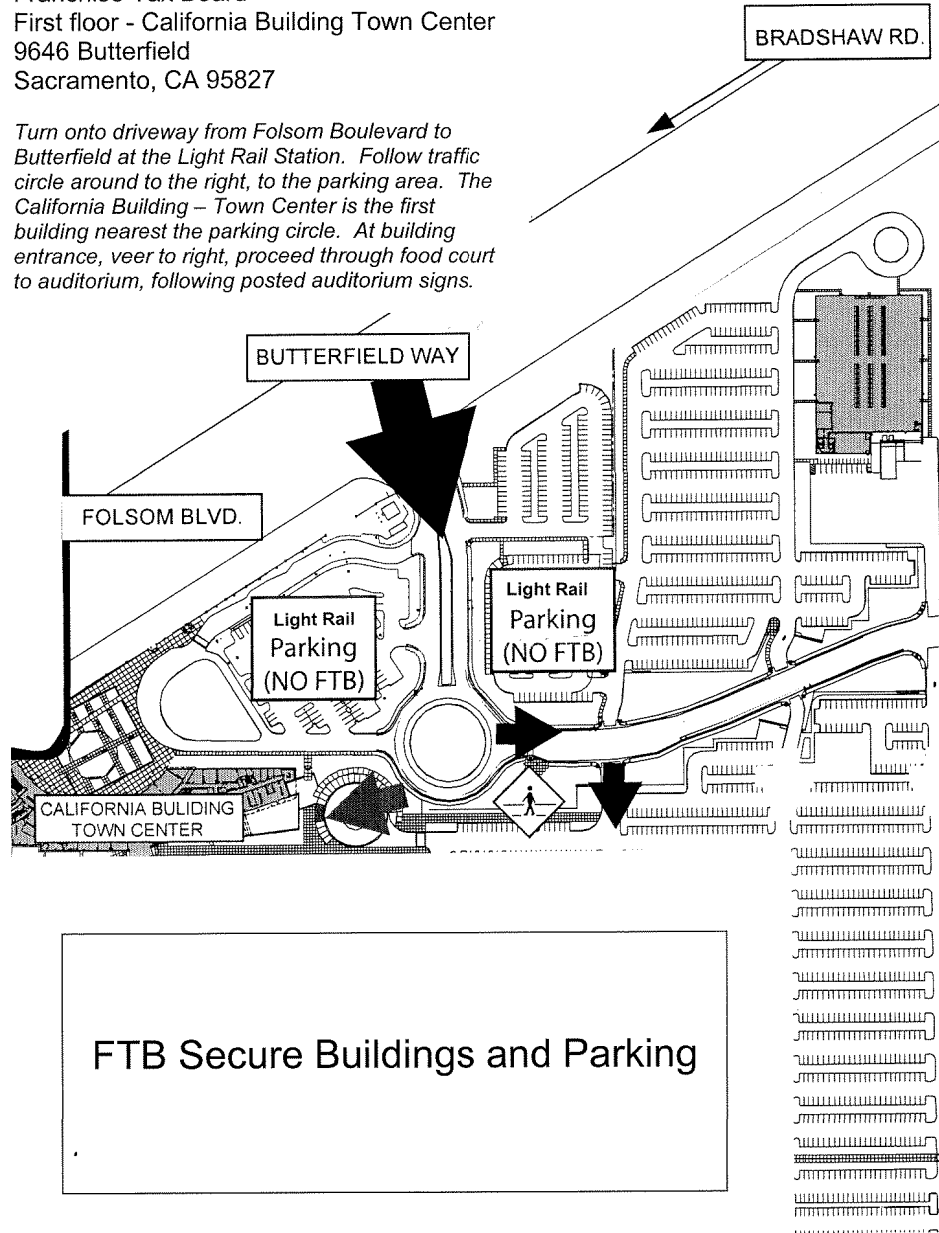
Attachments

cc: IV-D Directors
Bill Otterbeck, CCSAS Change Management

Gerold H. Goldberg Auditorium

Franchise Tax Board
First floor - California Building Town Center
9646 Butterfield
Sacramento, CA 95827

Turn onto driveway from Folsom Boulevard to Butterfield at the Light Rail Station. Follow traffic circle around to the right, to the parking area. The California Building – Town Center is the first building nearest the parking circle. At building entrance, veer to right, proceed through food court to auditorium, following posted auditorium signs.



LODGING

Inns, Suites, and Extended Stays

AmeriSuites	10744 Gold Center Drive Rancho Cordova	(916) 635-4799
Best Western Heritage Inn	11269 Point East Drive Rancho Cordova	(916) 635-4040
Cordova Inn	10701 Folsom Boulevard Rancho Cordova	(916) 631-0373
Courtyard By Marriott	10683 White Rock Road Rancho Cordova	(916) 638-3800
Crossland Economy Studios	11299 Point East Drive Rancho Cordova	(916) 859-0280
Days Inn	10800 Olson Drive Rancho Cordova	(916) 638-2500
Extended StayAmerica	10721 White Rock Road Rancho Cordova	(916) 635-2363
Fairfield Inn by Marriott	10713 White Rock Road Rancho Cordova	(916) 631-7500
First Value Inn Rancho Cordova	10271 Folsom Boulevard Rancho Cordova	(916) 362-5800
Hallmark Suites	11260 Point East Drive Rancho Cordova	(916) 638-4141
Hampton Inn	10755 Gold Center Drive Rancho Cordova	(916) 638-4800
Heritage Inn	11269 Point East Drive Rancho Cordova	(916) 635-4040
Hilton Garden Inn	221 Iron Point Road Folsom	(916) 353-1717
Inns of America	12249 Folsom Boulevard Rancho Cordova	(916) 351-1213
La Quinta	121 Iron Point Road Folsom	(916) 355-1616
Morada Inn	10800 Olson Drive Rancho Cordova	(916) 638-2500
	9646 Micron Avenue Rancho Cordova	(916) 361-3131
Oakwood Corporate Housing	3035 Prospect Park Drive Rancho Cordova	(916) 631-3777
Quality Inn	3240 Mather Field Road Rancho Cordova	(916) 363-3344
Residence Inn	2779 Prospect Park Drive Rancho Cordova	(916) 851-1550

Restaurants

Applebee's Neighborhood Grill & Bar	2170 Golden Center Lane Gold River A diverse menu including steaks, sandwiches, burgers, salads, and other grilled specialties.	(916) 635-1234
Café del Sol	Marriott's 1121 Point East Drive Rancho Cordova Specializing in regional cuisine	(916) 638-1100
Carl's Jr	2300 Sunrise Boulevard Rancho Cordova	(916) 859-0706
Cattlemen's Restaurant	12409 Folsom Boulevard Rancho Cordova Featuring great steaks, fresh seafood, and chicken	(916) 985-3030
Chili's Bar & Grill	5303 Sunrise Boulevard Fair Oaks 161 Iron Point Road Folsom	(916) 962-0404 (916) 351-1118
Chuck's Grill	12751 Folsom Boulevard In the Folsom Auto Mall	(916) 353-2065
Elephant Bar Restaurant	6063 Sunrise Mall Citrus Heights	(916) 961-3628
El Torito	5637 Sunrise Boulevard Citrus Heights	(916) 965-4411
Fresh Choice	5419 Sunrise Boulevard Citrus Heights	(916) 863-5680
Hannibal's Café	2868 Prospect Park Drive Rancho Cordova	(916) 851-1558
Hoppy Brewing	6300 Folsom Boulevard Sacramento California cuisine and award-winning ales	(916) 451-4677
In-N-Out Burger	2475 Sunrise Boulevard Rancho Cordova	(916) 786-1000
Kentucky Fried Chicken (KFC)	2202 Sunrise Boulevard Rancho Cordova	(916) 635-0166
McGee's Grill, Sports, and Nightclub	5623 Sunrise Boulevard Citrus Heights	(916) 966-1364
Olive Garden	5445 Sunrise Boulevard Citrus Heights	(916) 965-9537

More Restaurants

Outback Steakhouse Restaurant	2100 Golden Centre Lane Gold River	(916) 635-3603
Paragary's Bar and Oven	2220 Gold Springs Court Gold River	(916) 852-0214
Peppermill	5511 Sunrise Boulevard Citrus Heights	(916) 966-6072
Quizno's Classic Subs	10824 Olson Drive Rancho Cordova	(916) 858-1524
Starbucks Coffee	10826 Olson Drive Rancho Cordova	(916) 638-5675
Subway Sandwiches & Salads	Sunrise & White Rock Rancho Cordova	(916) 852-8934