

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064



April 15, 2005

TC LETTER: 05-06

CHILD SUPPORT TRAINING COORDINATORS

SUBJECT: **CCSAS V1 TRAINING UPDATE –  
CCSAS V1 TRAINING KICK-OFF EVENT**

The Department of Child Support Services (DCSS) is pleased to announce the California Child Support Automation System Version One (CCSAS V1) Training Kick-Off scheduled for **Thursday, May 12, 2005 from 9:00 a.m. to 4:00 p.m.** This event will be held in the DCSS Training Room #3023 in Rancho Cordova, CA.

The training kick-off will provide attendees with an introduction to V1 Statewide Services (SWS) training materials and approach, SWS System functionality, as well as an opportunity to hear more about the exciting progress being made towards the successful implementation of V1 training.

A few of the topics to be presented at the event are:

- Briefing on the CCSAS Project
- Current status of SWS and the Statewide Disbursement Unit (SDU)
- An overview of the SWS training materials
- An overview of the SWS System
- Planned T4T curriculum
- Local delivery training strategies

To sufficiently prepare each local child support agency (LCSA) for the conversion to CCSAS V1 SWS, attendance by the Training Coordinator (TC) or lead staff person responsible for LCSA training is **mandatory** at this training kick-off event. Due to space accommodations, attendance is limited to only one representative from each LCSA.

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A registration fee of \$10.00 is required for this event. This fee will cover the cost of lunch that will be provided for each attendee. In order to confirm your attendance please register online at [www.csdaca.org](http://www.csdaca.org) by **May 2, 2005**. Payments can be made online, or if you prefer, mail your payment to:

Child Support Directors Association (CSDA)  
Attention: Lisa Bispham  
925 L Street, Suite 1402  
Sacramento, CA 95814  
Telephone Number: (916) 446-6700  
Facsimile Number: (916) 446-1199

On May 11, 2005, the Regional Training Coordinators will attend a mandatory meeting to address the roles and responsibilities of the Regional Training Coordinator, Regional Secretary, Training Coordinators and how we can collectively ensure that the regional training infrastructure is adequate to support LCSA training responsibilities for CCSAS SWS implementation. **Training Coordinators are not required to attend on May 11.** The results of this meeting will be shared at the May 12, CCSAS V1 Training Kickoff event.

If you have any questions regarding the registration or logistics for this event, please contact CSDA at the number listed above. If you have any questions regarding the CCSAS V1 Training Kick-Off, please contact Joyce Dowell, Manager of the Planning, Analysis and Program Administration Unit at (916) 464-2789 or by e-mail at [joyce.dowell@dcss.ca.gov](mailto:joyce.dowell@dcss.ca.gov).

Sincerely,

VICTOR REA  
Acting Branch Chief  
Policy Branch

Attachment

cc IV-D Directors  
Training Advisory Committee