

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064



May 6, 2003

TC LETTER: 03-07

CHILD SUPPORT TRAINING COORDINATORS

SUBJECT: 2003 CHILD SUPPORT TRAINING PROGRAM RESOURCES SURVEY

The Department of Child Support Services' Training and Procedures Unit is pleased to announce that the results of the 2003 Child Support Training Program Resources Survey are now available on the web site. You can locate the reports at <http://www.childsup.cahwnet.gov/program/training/news.htm>

The reports are available in the following formats:

- Detail responses by County
- Detail responses by Region
- Detail responses by Size
- Detail responses by Category

There are also two graphics available which illustrate other computer applications used in the agencies and challenges and difficulties agencies face relative to administering the training program locally.

Copies of these reports will be provided at the Training Coordinators (TC) meeting to facilitate the first Regional Infrastructure meetings. However, we encourage you to access and review your agency and regional reports prior to the meeting so that you can make any notes you feel may be important to your discussion of resources at the regional level.



DO YOUR PART TO HELP CALIFORNIA SAVE ENERGY  
For energy saving tips, visit the DCSS website at  
[www.childsup.cahwnet.gov](http://www.childsup.cahwnet.gov)

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If you have questions regarding the reports or accessing the web site, please contact Tim Hughes at [tim.Hughes@dcss.ca.gov](mailto:tim.Hughes@dcss.ca.gov) or 916-464-5516. If you have any questions regarding the TC meeting, please contact Kim Krazynski at [kim.krazynski@dcss.ca.gov](mailto:kim.krazynski@dcss.ca.gov) or 916-464-5174.

Sincerely,

SHAR SCHROEPFER, Chief  
Policy Branch

cc IV-D Directors  
Training Advisory Committee

# California Department of Child Support



## Statewide Training Team 2003 Child Support Training Program Resources Survey

<b>LCSA: Alameda</b> Training Coordinator: Mary Teich                      FT or PT: Full-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	1
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	4
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	50
How many rooms do you have available for training?	2
Total number of computers dedicated to training	12
Training computers with Pentium III or higher	12
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	No, none have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	2
How many LCD projectors for training?	1
How many projectors with laptops for training?	0
How many televisions for training?	3
How many VCRs for training?	3
How many Camcorders for training?	1
How many flip charts for training?	5
How many whiteboards for training?	1
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to selected staff based on job necessity
	0
	0
Staff use of internet capable computer?	Available to selected staff based on job necessity
	0
	0
Staff use of CD capable computers?	Available to selected staff based on job necessity
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Word
	Adobe Acrobat
	Microsoft Outlook
	Microsoft Excel
	Microsoft PowerPoint
	Microsoft Access
	0
What is the total capacity of all training rooms?	60
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	7
What challenges to providing staff with timely orientation?	None
What is the length of orientation course?	One week for support staff; 8 weeks for caseworkers
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	Within a month after each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	6
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA:	<b>Butte</b>
Training Coordinator:	Kerry L Williams FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	4
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	1
How many part-time non-certified trainers?	0
How many full-time support staff for training?	1
How many part-time support staff for training?	1
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	15
How many rooms do you have available for training?	2
Total number of computers dedicated to training	15
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	Not applicable
Training computers with Pentium II or higher with CDs	Not applicable
Training computers with Pentium II or lower	15
Training computers with Pentium II or lower with internet	Yes, all do have Internet access
Training computers with Pentium II or lower with CDs	Yes, all do have CD ROMs
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	2
How many VCRs for training?	1
How many Camcorders for training?	1
How many flip charts for training?	3
How many whiteboards for training?	2
Video conferencing ability:	On-site facilities being developed
Video conferencing capability date:	December, 2003
Your County's Internet availability	Available to selected staff in supervision management and administration
	Available on designated training computers
	Available to selected staff based on job necessity
Staff use of internet capable computer?	Available on designated training computers
	0
	0
Staff use of CD capable computers?	Available on designated training computers
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Adobe Acrobat
	Microsoft Excel
	Microsoft Word
	Microsoft PowerPoint
	Microsoft Outlook
	KIDZ
	0
What is the total capacity of all training rooms?	20
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	6
What challenges to providing staff with timely orientation?	If the training room is booked with continuous education courses, our new hires have to wait for a break in the schedule in order to attend orientation. We tried setting aside the first two weeks of each month for new hire training but that only works if the new staff begin their employment at the first of the month, which is difficult to coordinate.
What is the length of orientation course?	one week for overview and an additional one to two weeks for job specific intense training.
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	3
What year for Beginning and Advanced Attorney Training?	FY 2002-2003

LCSA: <b>Central Sierra</b>	
Training Coordinator: Rita Ross	FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	1
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	20
How many rooms do you have available for training?	3
Total number of computers dedicated to training	3
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	3
Training computers with Pentium II or lower with internet	Yes, all do have Internet access
Training computers with Pentium II or lower with CDs	Yes, all do have CD ROMs
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	6
How many VCRs for training?	3
How many Camcorders for training?	0
How many flip charts for training?	0
How many whiteboards for training?	2
Video conferencing ability:	On-site facilities being developed
Video conferencing capability date:	July 1, 2003
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Access
	Adobe Acrobat
	Microsoft Excel
	Microsoft Word
	Microsoft PowerPoint
	0
	0
What is the total capacity of all training rooms?	50
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	not applicable
What is the length of orientation course?	? hours
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	1
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Colusa</b>	
Training Coordinator: Mary Anderson	FT or PT: Part-time
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	1
Do you have facilities for in-house training?	No
What is your county's max in-house training capacity?	0
How many rooms do you have available for training?	0
Total number of computers dedicated to training	0
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Yes, all do have Internet access
Training computers with Pentium II or lower with CDs	Yes, all do have CD ROMs
How many overhead projectors for training?	0
How many LCD projectors for training?	0
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	0
How many whiteboards for training?	0
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Excel
	Microsoft Word
	Microsoft Outlook
	0
	0
	0
	0
What is the total capacity of all training rooms?	0
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	No
How many staff does it take to deliver the orientation annually?	0
What challenges to providing staff with timely orientation?	N/A
What is the length of orientation course?	? hours
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	0
What year for Beginning and Advanced Attorney Training?	FY 2003-2004

<b>LCSA: Contra Costa</b> Training Coordinator: Debby Coggin FT or PT: Full-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	1
How many full-time non-certified trainers?	2
How many part-time DCSS/OCSE certified trainers?	1
How many part-time non-certified trainers?	1
How many full-time support staff for training?	3
How many part-time support staff for training?	2
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	24
How many rooms do you have available for training?	3
Total number of computers dedicated to training	24
Training computers with Pentium III or higher	24
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	2
How many LCD projectors for training?	4
How many projectors with laptops for training?	0
How many televisions for training?	2
How many VCRs for training?	3
How many Camcorders for training?	1
How many flip charts for training?	2
How many whiteboards for training?	4
Video conferencing ability:	Fully functional, on-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to selected staff based on job necessity
	0
	0
Staff use of internet capable computer?	Available to selected staff based on job necessity
	0
	0
Staff use of CD capable computers?	Available to selected staff in supervision management and administration
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Excel
	Microsoft Word
	Microsoft PowerPoint
	Adobe Acrobat
	Microsoft WordPerfect
	0
	0
What is the total capacity of all training rooms?	24
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	2
What challenges to providing staff with timely orientation?	None
What is the length of orientation course?	4 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Southern California
How many attorneys for Beginning Attorney Training?	4
How many attorneys for Advanced Attorney Training?	6
What year for Beginning and Advanced Attorney Training?	No Preference



LCSA: <b>Del Norte</b>	
Training Coordinator: Jennifer Young	FT or PT: Full-time
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	1
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	1
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	25
How many rooms do you have available for training?	1
Total number of computers dedicated to training	6
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	Not applicable
Training computers with Pentium II or higher with CDs	Not applicable
Training computers with Pentium II or lower	6
Training computers with Pentium II or lower with internet	Yes, all do have Internet access
Training computers with Pentium II or lower with CDs	Yes, all do have CD ROMs
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	1
How many whiteboards for training?	3
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft PowerPoint
	Adobe Acrobat
	Microsoft Excel
	Microsoft Access
	Microsoft Outlook
	Microsoft Word
	0
What is the total capacity of all training rooms?	25
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	0
What is the length of orientation course?	120 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	1
How many attorneys for Advanced Attorney Training?	1
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>El Dorado</b>	
Training Coordinator: Debra Wade	FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	2
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	20
How many rooms do you have available for training?	2
Total number of computers dedicated to training	20
Training computers with Pentium III or higher	20
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	2
How many projectors with laptops for training?	0
How many televisions for training?	2
How many VCRs for training?	2
How many Camcorders for training?	0
How many flip charts for training?	2
How many whiteboards for training?	1
Video conferencing ability:	Fully functional, on-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Not available
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Adobe Acrobat
	Microsoft Outlook
	Microsoft PowerPoint
	Microsoft Word
	Microsoft Access
	Microsoft Excel
	0
What is the total capacity of all training rooms?	20
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	none
What is the length of orientation course?	2 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	0
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Fresno</b>	
Training Coordinator: David Huls	FT or PT: Part-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	3
How many full-time non-certified trainers?	2
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	30
How many rooms do you have available for training?	2
Total number of computers dedicated to training	30
Training computers with Pentium III or higher	30
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	2
How many projectors with laptops for training?	3
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	1
How many flip charts for training?	1
How many whiteboards for training?	5
Video conferencing ability:	Fully functional, on-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Word
	Microsoft Excel
	Microsoft Access
	Microsoft PowerPoint
	Microsoft Outlook
	Adobe Acrobat
	0
What is the total capacity of all training rooms?	30
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	5
What challenges to providing staff with timely orientation?	With a dedicated Training Unit, we have not experienced a problem in providing timely orientation training.
What is the length of orientation course?	7 weeks
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	1
How many attorneys for Advanced Attorney Training?	11
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Glenn</b>	
Training Coordinator: Dawn Mayer and Belinda FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	2
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	2
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	24
How many rooms do you have available for training?	2
Total number of computers dedicated to training	43
Training computers with Pentium III or higher	43
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	0
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	1
How many flip charts for training?	0
How many whiteboards for training?	0
Video conferencing ability:	Fully functional, off-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Adobe Acrobat
	Microsoft Outlook
	Microsoft Access
	Microsoft Excel
	Microsoft PowerPoint
	Microsoft Word
	0
What is the total capacity of all training rooms?	43
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	time/staff
What is the length of orientation course?	varies
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	1
What year for Beginning and Advanced Attorney Training?	FY 2002-2003

<b>LCSA: Humboldt</b> Training Coordinator: Sharon L. Mitchell      FT or PT: Full-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	1
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	15
How many rooms do you have available for training?	1
Total number of computers dedicated to training	16
Training computers with Pentium III or higher	16
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	2
How many VCRs for training?	2
How many Camcorders for training?	1
How many flip charts for training?	0
How many whiteboards for training?	1
Video conferencing ability:	Fully functional, on-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Access
	Adobe Acrobat
	Microsoft Outlook
	Microsoft Word
	Microsoft PowerPoint
	Microsoft Excel
	0
What is the total capacity of all training rooms?	15
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	Availability of the trainer.
What is the length of orientation course?	12 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	0
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Imperial</b>	
Training Coordinator: Tanya Matus & Auggie S:FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	1
How many part-time non-certified trainers?	6
How many full-time support staff for training?	0
How many part-time support staff for training?	5
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	25
How many rooms do you have available for training?	1
Total number of computers dedicated to training	0
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	Not applicable
Training computers with Pentium II or higher with CDs	Not applicable
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	2
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	1
How many flip charts for training?	4
How many whiteboards for training?	0
Video conferencing ability:	Fully functional, off-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Word
	Adobe Acrobat
	Microsoft Outlook
	Microsoft Access
	Microsoft PowerPoint
	Microsoft Excel
	0
What is the total capacity of all training rooms?	25
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	5
What challenges to providing staff with timely orientation?	Inability to have dedicated training computers. EDP allocation cut 50% for PC replacement/add last year
What is the length of orientation course?	24 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Southern California
How many attorneys for Beginning Attorney Training?	2
How many attorneys for Advanced Attorney Training?	2
What year for Beginning and Advanced Attorney Training?	FY 2002-2003

LCSA: <b>Inyo / Mono</b>	
Training Coordinator: Julie M. Tiede FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	1
How many part-time non-certified trainers?	1
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	15
How many rooms do you have available for training?	1
Total number of computers dedicated to training	0
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	Not applicable
Training computers with Pentium II or higher with CDs	Not applicable
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	0
How many whiteboards for training?	0
Video conferencing ability:	On-site facilities being developed
Video conferencing capability date:	3-30-2003
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Word
	Microsoft Outlook
	Adobe Acrobat
	Microsoft Excel
	Microsoft PowerPoint
	0
	0
What is the total capacity of all training rooms?	15
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	No
How many staff does it take to deliver the orientation annually?	0
What challenges to providing staff with timely orientation?	Because we are a small county, we don't have a formal training program. Other counties have been extremely generous in allowing our new staff to attend their formal training. This has however required that staff travel and be out of the office for extensive periods of time. An example of this is that both of the fso's in Mono County just completed 6 weeks of training in Sonora. The training was invaluable but was a real juggling act for both the fso's and the rest of the office staff.
What is the length of orientation course?	not applicable
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Southern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	1
What year for Beginning and Advanced Attorney Training?	FY 2002-2003

LCSA: <b>Kern</b>	
Training Coordinator: Terrie Porter FT or PT: Full-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	2
How many full-time non-certified trainers?	1
How many part-time DCSS/OCSE certified trainers?	3
How many part-time non-certified trainers?	5
How many full-time support staff for training?	1
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	30
How many rooms do you have available for training?	2
Total number of computers dedicated to training	45
Training computers with Pentium III or higher	45
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	2
How many projectors with laptops for training?	0
How many televisions for training?	1
How many VCRs for training?	2
How many Camcorders for training?	1
How many flip charts for training?	2
How many whiteboards for training?	3
Video conferencing ability:	Fully functional, on-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	0
Staff use of internet capable computer?	Available on designated training computers
	Available to selected staff based on job necessity
	Available to selected staff in supervision management and administration
Staff use of CD capable computers?	Available to selected staff based on job necessity
	Available on designated training computers
	Available to selected staff in supervision management and administration
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Access
	Microsoft Excel
	Microsoft Word
	Microsoft PowerPoint
	Adobe Acrobat
	0
	0
What is the total capacity of all training rooms?	45
Use an automated system to manage training?	Yes
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	5
What challenges to providing staff with timely orientation?	Providing orientation to new staff was a challenge when the department did not have a dedicated staff development unit.
What is the length of orientation course?	240 hour for FSO orientation and 40 hours for Account Clerk orientation. We are currently developing an orientation for Support Clerical Staff members.
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Southern California
How many attorneys for Beginning Attorney Training?	1
How many attorneys for Advanced Attorney Training?	4
What year for Beginning and Advanced Attorney Training?	No Preference



LCSA: <b>Kings</b>	
Training Coordinator: Lisa Gamble	FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	1
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	3
How many part-time non-certified trainers?	0
How many full-time support staff for training?	1
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	30
How many rooms do you have available for training?	1
Total number of computers dedicated to training	11
Training computers with Pentium III or higher	11
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	3
How many VCRs for training?	2
How many Camcorders for training?	1
How many flip charts for training?	2
How many whiteboards for training?	0
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Adobe Acrobat
	Microsoft Outlook
	Microsoft Excel
	Microsoft PowerPoint
	Microsoft Word
	0
	0
What is the total capacity of all training rooms?	30
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	A major challenge has been trying to balance scheduling training for new employees then having a new hire start after training has started.
What is the length of orientation course?	40 hours
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	Yes, automated
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	0
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Lake</b>	
Training Coordinator: Tammie Crump-Widener FT or PT: Full-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	1
How many full-time non-certified trainers?	1
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	3
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	4
How many rooms do you have available for training?	1
Total number of computers dedicated to training	4
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	Not applicable
Training computers with Pentium II or higher with CDs	Not applicable
Training computers with Pentium II or lower	4
Training computers with Pentium II or lower with internet	Yes, all do have Internet access
Training computers with Pentium II or lower with CDs	Yes, all do have CD ROMs
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	1
How many whiteboards for training?	0
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available on designated training computers
	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available on designated training computers
	Available to selected staff based on job necessity
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft PowerPoint
	Adobe Acrobat
	Microsoft Outlook
	Microsoft Access
	Microsoft Word
	Microsoft Excel
	0
What is the total capacity of all training rooms?	1
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	0
What challenges to providing staff with timely orientation?	none
What is the length of orientation course?	2 hours
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, automated
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	2
How many attorneys for Advanced Attorney Training?	1
What year for Beginning and Advanced Attorney Training?	FY 2002-2003

LCSA: <b>Lassen</b>	
Training Coordinator: Diana Midkiff FT or PT: Part-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	1
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	25
How many rooms do you have available for training?	1
Total number of computers dedicated to training	5
Training computers with Pentium III or higher	5
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	0
How many VCRs for training?	0
How many Camcorders for training?	0
How many flip charts for training?	1
How many whiteboards for training?	1
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Adobe Acrobat
	Front Page
	Microsoft PowerPoint
	Microsoft Word
	Microsoft Excel
	Microsoft Access
	0
What is the total capacity of all training rooms?	25
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	Lack of formal training material. Lack of time/staff, due to the fact that the Training Coordinator is also the QAPI Coordinator, Compliance Officer, and Mentor.
What is the length of orientation course?	12 hours
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	1
How many attorneys for Advanced Attorney Training?	1
What year for Beginning and Advanced Attorney Training?	FY 2003-2004

<b>LCSA: Los Angeles</b> Training Coordinator: Nicole Krenn                      FT or PT: Full-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	22
How many full-time non-certified trainers?	7
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	30
How many part-time support staff for training?	1
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	75
How many rooms do you have available for training?	5
Total number of computers dedicated to training	105
Training computers with Pentium III or higher	81
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	24
Training computers with Pentium II or lower with internet	Yes, all do have Internet access
Training computers with Pentium II or lower with CDs	Yes, all do have CD ROMs
How many overhead projectors for training?	7
How many LCD projectors for training?	8
How many projectors with laptops for training?	4
How many televisions for training?	11
How many VCRs for training?	11
How many Camcorders for training?	1
How many flip charts for training?	13
How many whiteboards for training?	10
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to selected staff based on job necessity
	0
	0
Staff use of CD capable computers?	Available to selected staff based on job necessity
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Excel
	Microsoft PowerPoint
	Adobe Acrobat
	Microsoft Word
	Microsoft Outlook
	0
	0
What is the total capacity of all training rooms?	180
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	5
What challenges to providing staff with timely orientation?	None
What is the length of orientation course?	4 weeks
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Southern California
How many attorneys for Beginning Attorney Training?	10
How many attorneys for Advanced Attorney Training?	5
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Madera</b>	
Training Coordinator: Joan R. Pillow	FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	1
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	30
How many rooms do you have available for training?	2
Total number of computers dedicated to training	1
Training computers with Pentium III or higher	7
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	0
How many LCD projectors for training?	0
How many projectors with laptops for training?	0
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	1
How many whiteboards for training?	2
Video conferencing ability:	On-site facilities being developed
Video conferencing capability date:	April 1, 2003
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Excel
	Microsoft Word
	Microsoft Outlook
	Adobe Acrobat
	No
	0
	0
What is the total capacity of all training rooms?	35
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	Yes
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	0
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	Limited training space - no longer an issue
What is the length of orientation course?	12-16 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	Over a month after each training session
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	2
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Marin</b>	
Training Coordinator: VaDonna Danesi FT or PT: Part-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	3
How many full-time support staff for training?	0
How many part-time support staff for training?	3
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	50
How many rooms do you have available for training?	3
Total number of computers dedicated to training	7
Training computers with Pentium III or higher	7
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	3
How many projectors with laptops for training?	0
How many televisions for training?	1
How many VCRs for training?	2
How many Camcorders for training?	0
How many flip charts for training?	6
How many whiteboards for training?	13
Video conferencing ability:	Fully functional, on-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Word
	Microsoft Access
	Microsoft Outlook
	Adobe Acrobat
	Microsoft Excel
	Microsoft PowerPoint
	0
What is the total capacity of all training rooms?	3
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	3
What challenges to providing staff with timely orientation?	Until 2002 we had a basic orientation of 1 day and then a mentoring set up where the new employee would start in Establishment for 6 weeks then move to Enforcement for 6 weeks and then to their respective functional job position. We now have a course that we have developed and used only once that was approximately 3 weeks long. This training also included mandatory County of Marin Human Resource classes and a trip to hour court hearings. New employees
What is the length of orientation course?	21-24 hours, see above
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	Within a month after each training session
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	0
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Mariposa</b>	
Training Coordinator: Debbie Walton FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	1
How many full-time support staff for training?	0
How many part-time support staff for training?	1
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	1
How many rooms do you have available for training?	1
Total number of computers dedicated to training	1
Training computers with Pentium III or higher	1
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	0
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	0
How many whiteboards for training?	0
Video conferencing ability:	Fully functional, on-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Access
	Microsoft Excel
	Microsoft Word
	Microsoft PowerPoint
	Microsoft Outlook
	Adobe Acrobat
	0
What is the total capacity of all training rooms?	1
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	none
What is the length of orientation course?	varies, done on a one-on-one basis
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	0
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Mendocino</b>	
Training Coordinator: Phyllis Delfin FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	2
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	9
How many rooms do you have available for training?	1
Total number of computers dedicated to training	9
Training computers with Pentium III or higher	9
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	0
How many LCD projectors for training?	1
How many projectors with laptops for training?	0
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	0
How many whiteboards for training?	1
Video conferencing ability:	Fully functional, on-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Excel
	Adobe Acrobat
	Microsoft Word
	Microsoft Access
	Microsoft Outlook
	Microsoft PowerPoint
	0
What is the total capacity of all training rooms?	9
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	2
What challenges to providing staff with timely orientation?	Notification of new hires coming in hasn't been timely in the past.
What is the length of orientation course?	1 hour
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	2
How many attorneys for Advanced Attorney Training?	2
What year for Beginning and Advanced Attorney Training?	No Preference



LCSA: <b>Merced</b>	
Training Coordinator: Sharon D. Wardale-Trejo FT or PT: Part-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	3
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	2
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	174
How many rooms do you have available for training?	2
Total number of computers dedicated to training	24
Training computers with Pentium III or higher	24
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	4
How many LCD projectors for training?	0
How many projectors with laptops for training?	2
How many televisions for training?	3
How many VCRs for training?	3
How many Camcorders for training?	1
How many flip charts for training?	2
How many whiteboards for training?	3
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	Available on designated training computers
Staff use of internet capable computer?	Available on designated training computers
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Excel
	Novell Groupwise
	Microsoft Word
	Microsoft Access
	Adobe Acrobat
	Microsoft PowerPoint
	0
What is the total capacity of all training rooms?	174
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	2
What challenges to providing staff with timely orientation?	New staff hired infrequently. Insufficient number to merit a full class.
What is the length of orientation course?	40 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	3
What year for Beginning and Advanced Attorney Training?	FY 2003-2004

<b>LCSA: Modoc/Siskiyou</b> Training Coordinator: Charlene McConnell FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	2
How many part-time non-certified trainers?	1
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	10
How many rooms do you have available for training?	1
Total number of computers dedicated to training	10
Training computers with Pentium III or higher	10
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	1
How many whiteboards for training?	1
Video conferencing ability:	Fully functional, off-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to selected staff based on job necessity
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Excel
	Word Perfect
	Microsoft Access
	Microsoft PowerPoint
	Adobe Acrobat
	Microsoft Word
	0
What is the total capacity of all training rooms?	10
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	Orientation training currently is being handled by the Staff Development Analyst due to my many other duties with supervising 8 staff members, compliance and quality control reviews for both Siskiyou and Modoc County.
What is the length of orientation course?	1 hour
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	1
How many attorneys for Advanced Attorney Training?	0
What year for Beginning and Advanced Attorney Training?	FY 2002-2003

<b>LCSA: Monterey</b> Training Coordinator: Jo Ellen Holtzworth FT or PT: Part-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	3
How many part-time non-certified trainers?	1
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	24
How many rooms do you have available for training?	1
Total number of computers dedicated to training	24
Training computers with Pentium III or higher	24
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	3
How many projectors with laptops for training?	0
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	1
How many flip charts for training?	2
How many whiteboards for training?	1
Video conferencing ability:	On-site facilities being developed
Video conferencing capability date:	Unknown
Your County's Internet availability	Available to selected staff based on job necessity
	0
	0
Staff use of internet capable computer?	Available to selected staff based on job necessity
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Rumba
	Microsoft Excel
	Microsoft Word
	Microsoft Access
	Microsoft Outlook
	Adobe Acrobat
	Microsoft PowerPoint
What is the total capacity of all training rooms?	24
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	3
What challenges to providing staff with timely orientation?	Waiting until we have enough individuals to warrant a session
What is the length of orientation course?	3 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	0
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Napa</b>	
Training Coordinator: Maria Carolomagno FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	4
How many part-time non-certified trainers?	6
How many full-time support staff for training?	0
How many part-time support staff for training?	1
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	50
How many rooms do you have available for training?	1
Total number of computers dedicated to training	8
Training computers with Pentium III or higher	8
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	0
How many projectors with laptops for training?	2
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	5
How many whiteboards for training?	3
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to selected staff based on job necessity
	Available on designated training computers
	0
Staff use of internet capable computer?	Available to selected staff based on job necessity
	Available on designated training computers
	0
Staff use of CD capable computers?	Available on designated training computers
	Available to all staff
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft PowerPoint
	Adobe Acrobat
	Microsoft Outlook
	Microsoft Access
	Microsoft Excel
	Microsoft Word
	0
What is the total capacity of all training rooms?	50
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	12
What challenges to providing staff with timely orientation?	Time for the training team to do the training properly. The fact that we don't have one single person who's sole job is training. Seems not a good use of time to do a full on training for one person.
What is the length of orientation course?	4 weeks
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	1
How many attorneys for Advanced Attorney Training?	3
What year for Beginning and Advanced Attorney Training?	No Preference

<b>LCSA: Nevada/Sierra</b> Training Coordinator: Ken Osborn FT or PT: Full-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	1
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	4
How many part-time non-certified trainers?	3
How many full-time support staff for training?	1
How many part-time support staff for training?	2
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	75
How many rooms do you have available for training?	2
Total number of computers dedicated to training	15
Training computers with Pentium III or higher	15
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Not applicable
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	3
How many LCD projectors for training?	2
How many projectors with laptops for training?	1
How many televisions for training?	5
How many VCRs for training?	4
How many Camcorders for training?	1
How many flip charts for training?	3
How many whiteboards for training?	2
Video conferencing ability:	On-site facilities being developed
Video conferencing capability date:	will be complete and fully functional Mar. 10, 2003
Your County's Internet availability	Available on designated training computers
	Available to all staff
	0
Staff use of internet capable computer?	Available on designated training computers
	Available to all staff
	0
Staff use of CD capable computers?	Available on designated training computers
	Available to all staff
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Word
	Adobe Acrobat
	groupwise; docushare
	Microsoft PowerPoint
	Microsoft Access
	Microsoft Excel
	0
What is the total capacity of all training rooms?	75
Use an automated system to manage training?	Yes
Own the "Survival Run" video by Pyramid Video?	Yes
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	5
What challenges to providing staff with timely orientation?	Putting new hire on line to soon because of inadequate staff to conduct long term training. Thus orientation time is limited.
What is the length of orientation course?	40hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	5
What year for Beginning and Advanced Attorney Training?	FY 2003-2004

LCSA: <b>Orange</b>	
Training Coordinator: Barbara Mizerek FT or PT: Part-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	11
How many full-time non-certified trainers?	3
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	4
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	50
How many rooms do you have available for training?	4
Total number of computers dedicated to training	36
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	36
Training computers with Pentium II or lower with internet	Yes, all do have Internet access
Training computers with Pentium II or lower with CDs	Yes, all do have CD ROMs
How many overhead projectors for training?	3
How many LCD projectors for training?	4
How many projectors with laptops for training?	1
How many televisions for training?	3
How many VCRs for training?	2
How many Camcorders for training?	1
How many flip charts for training?	5
How many whiteboards for training?	4
Video conferencing ability:	On-site facilities being developed
Video conferencing capability date:	April 1, 2003
Your County's Internet availability	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	Available on designated training computers
Staff use of internet capable computer?	Available to selected staff based on job necessity
	Available on designated training computers
	Available to selected staff in supervision management and administration
Staff use of CD capable computers?	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	Available on designated training computers
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Outlook
	Adobe Acrobat
	Microsoft PowerPoint
	Microsoft Word
	Microsoft Excel
	0
	0
What is the total capacity of all training rooms?	86
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	4
What challenges to providing staff with timely orientation?	None
What is the length of orientation course?	144 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Southern California
How many attorneys for Beginning Attorney Training?	4
How many attorneys for Advanced Attorney Training?	4
What year for Beginning and Advanced Attorney Training?	FY 2003-2004

LCSA: <b>Placer</b>	
Training Coordinator: Kathy Shealy FT or PT: Full-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	2
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	20
How many rooms do you have available for training?	1
Total number of computers dedicated to training	14
Training computers with Pentium III or higher	14
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	0
How many televisions for training?	2
How many VCRs for training?	1
How many Camcorders for training?	1
How many flip charts for training?	2
How many whiteboards for training?	1
Video conferencing ability:	Fully functional, on-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	Available on designated training computers
	0
Staff use of internet capable computer?	Available to all staff
	Available on designated training computers
	0
Staff use of CD capable computers?	Available on designated training computers
	Available to all staff
	0
Staff use of email capable computers?	Available on designated training computers
	Available to all staff
	0
What applications are used?	Microsoft Word
	Microsoft PowerPoint
	Learn Linc
	Microsoft Excel
	Microsoft Outlook
	Adobe Acrobat
	0
What is the total capacity of all training rooms?	20
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	none
What is the length of orientation course?	21 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	5
What year for Beginning and Advanced Attorney Training?	FY 2002-2003

LCSA: <b>Plumas</b>	
Training Coordinator: Michelle Blackford FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	2
How many full-time non-certified trainers?	1
How many part-time DCSS/OCSE certified trainers?	2
How many part-time non-certified trainers?	1
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	25
How many rooms do you have available for training?	1
Total number of computers dedicated to training	2
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	No, none have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	2
Training computers with Pentium II or lower with internet	No, none have Internet access
Training computers with Pentium II or lower with CDs	Yes, all do have CD ROMs
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	0
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	1
How many whiteboards for training?	0
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Word
	0
	0
	0
	0
	0
What is the total capacity of all training rooms?	1
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	n/a
What is the length of orientation course?	16 hours
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	0
What year for Beginning and Advanced Attorney Training?	No Preference



LCSA: <b>Riverside</b>	
Training Coordinator: Tom Boyle	FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	4
How many full-time non-certified trainers?	1
How many part-time DCSS/OCSE certified trainers?	1
How many part-time non-certified trainers?	36
How many full-time support staff for training?	4
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	36
How many rooms do you have available for training?	4
Total number of computers dedicated to training	52
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	52
Training computers with Pentium II or lower with internet	Yes, all do have Internet access
Training computers with Pentium II or lower with CDs	Yes, all do have CD ROMs
How many overhead projectors for training?	3
How many LCD projectors for training?	4
How many projectors with laptops for training?	1
How many televisions for training?	2
How many VCRs for training?	2
How many Camcorders for training?	1
How many flip charts for training?	4
How many whiteboards for training?	7
Video conferencing ability:	Fully functional, on-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft PowerPoint
	Microsoft Word
	Microsoft Excel
	Microsoft Access
	Microsoft Outlook
	Adobe Acrobat
	0
What is the total capacity of all training rooms?	100
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	2
What challenges to providing staff with timely orientation?	Orientation training contains a significant number of subjects and forms. The challenge has been to allow sufficient discussion and review of the various items within the allotted time period
What is the length of orientation course?	8 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	Over a month after each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Southern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	2
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Sacramento</b>	
Training Coordinator: Patty McGhee	FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	2
How many full-time non-certified trainers?	3
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	2
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	30
How many rooms do you have available for training?	3
Total number of computers dedicated to training	32
Training computers with Pentium III or higher	32
Training computers with Pentium III or higher with internet	No, none have Internet access
Training computers with Pentium II or higher with CDs	No, none have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	3
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	3
How many Camcorders for training?	1
How many flip charts for training?	3
How many whiteboards for training?	3
Video conferencing ability:	On-site facilities being developed
Video conferencing capability date:	Date unknown
Your County's Internet availability	Available to selected staff based on job necessity
	0
	0
Staff use of internet capable computer?	Available to selected staff based on job necessity
	0
	0
Staff use of CD capable computers?	Available to selected staff based on job necessity
	0
	0
Staff use of email capable computers?	Available to selected staff based on job necessity
	0
	0
What applications are used?	Microsoft Excel
	Adobe Acrobat
	Microsoft PowerPoint
	Microsoft Outlook
	Microsoft Word
	0
	0
What is the total capacity of all training rooms?	42
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	6
What challenges to providing staff with timely orientation?	none
What is the length of orientation course?	2 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	1
How many attorneys for Advanced Attorney Training?	4
What year for Beginning and Advanced Attorney Training?	FY 2002-2003

LCSA: <b>San Benito/Santa Cruz</b>	
Training Coordinator: Lisa Todd	FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	2
How many full-time non-certified trainers?	2
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	40
How many rooms do you have available for training?	1
Total number of computers dedicated to training	5
Training computers with Pentium III or higher	5
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	2
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	1
How many flip charts for training?	1
How many whiteboards for training?	1
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Outlook
	Microsoft Excel
	Microsoft Word
	0
	0
	0
	0
What is the total capacity of all training rooms?	40
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	8
What challenges to providing staff with timely orientation?	Our training department is fairly new, but challenges have included scheduling of presenters/trainers with room availability, system availability, access to training materials or training material development.
What is the length of orientation course?	For Caseworkers, orientation is 8 weeks long.
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	1
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>San Bernardino</b>	
Training Coordinator: Liz todd	FT or PT: Part-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	4
How many full-time non-certified trainers?	2
How many part-time DCSS/OCSE certified trainers?	1
How many part-time non-certified trainers?	0
How many full-time support staff for training?	1
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	80
How many rooms do you have available for training?	3
Total number of computers dedicated to training	40
Training computers with Pentium III or higher	40
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	3
How many projectors with laptops for training?	2
How many televisions for training?	2
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	2
How many whiteboards for training?	6
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to selected staff based on job necessity
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Outlook
	Adobe Acrobat
	Microsoft PowerPoint
	Microsoft Excel
	Microsoft Word
	Microsoft Access
	0
What is the total capacity of all training rooms?	94
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	6
What challenges to providing staff with timely orientation?	structuring and arranging orientation to accomodate small numbers of new employees every pay period (two weeks)
What is the length of orientation course?	8 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	Over a month after each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Southern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	3
What year for Beginnning and Advanced Attorney Training?	FY 2002-2003

<b>LCSA: San Diego</b> Training Coordinator: Chris Ching                      FT or PT: Part-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	8
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	4
How many part-time non-certified trainers?	0
How many full-time support staff for training?	29
How many part-time support staff for training?	10
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	54
How many rooms do you have available for training?	6
Total number of computers dedicated to training	24
Training computers with Pentium III or higher	24
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	No, none have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	6
How many projectors with laptops for training?	7
How many televisions for training?	1
How many VCRs for training?	4
How many Camcorders for training?	0
How many flip charts for training?	10
How many whiteboards for training?	8
Video conferencing ability:	Fully functional, on-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Not available
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Outlook
	Adobe Acrobat
	Microsoft Excel
	Microsoft PowerPoint
	Microsoft Word
	0
	0
What is the total capacity of all training rooms?	60
Use an automated system to manage training?	Yes
Own the "Survival Run" video by Pyramid Video?	Yes
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	30
What challenges to providing staff with timely orientation?	Scheduling conflicts
What is the length of orientation course?	24 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	Within a month after each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Southern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	5
What year for Beginning and Advanced Attorney Training?	No Preference

<b>LCSA: San Francisco</b> Training Coordinator: Russell Bratburd      FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	4
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	10
How many rooms do you have available for training?	2
Total number of computers dedicated to training	12
Training computers with Pentium III or higher	12
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	1
How many whiteboards for training?	1
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to selected staff based on job necessity
	Available to selected staff in supervision management and administration
	0
Staff use of internet capable computer?	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	0
Staff use of CD capable computers?	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	0
Staff use of email capable computers?	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	0
What applications are used?	Adobe Acrobat
	Microsoft PowerPoint
	Microsoft Word
	Microsoft Excel
	Microsoft Access
	Microsoft Outlook
	0
What is the total capacity of all training rooms?	30
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	3
What challenges to providing staff with timely orientation?	Maintaining a dedicated training staff has been our main difficulty.
What is the length of orientation course?	Our new hire training runs about 5 weeks.
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	2
How many attorneys for Advanced Attorney Training?	8
What year for Beginning and Advanced Attorney Training?	No Preference

<b>LCSA: San Joaquin</b> Training Coordinator: Ramona Sajor      FT or PT: Part-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	13
How many full-time non-certified trainers?	1
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	18
How many rooms do you have available for training?	1
Total number of computers dedicated to training	18
Training computers with Pentium III or higher	18
Training computers with Pentium III or higher with internet	Not applicable
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	3
How many projectors with laptops for training?	0
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	3
How many whiteboards for training?	1
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	0
Staff use of internet capable computer?	Available to selected staff based on job necessity
	Available to selected staff in supervision management and administration
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	0
What applications are used?	Microsoft Excel
	Microsoft PowerPoint
	Microsoft Word
	Microsoft Outlook
	Adobe Acrobat
	0
	0
What is the total capacity of all training rooms?	18
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it tfe to deliver the orientation annually?	4
What challenges to providing staff with timely orientation?	New employee orientation is provided approximately every two months. This depends if there is staff in need of the orientation.
What is the length of orientation course?	4
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	6
What year for Beginnning and Advanced Attorney Training?	No Preference

<b>LCSA: San Luis Obispo</b> Training Coordinator: Genny Gater FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	15
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	15
How many full-time support staff for training?	0
How many part-time support staff for training?	15
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	30
How many rooms do you have available for training?	2
Total number of computers dedicated to training	6
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	Not applicable
Training computers with Pentium II or higher with CDs	Not applicable
Training computers with Pentium II or lower	6
Training computers with Pentium II or lower with internet	Yes, all do have Internet access
Training computers with Pentium II or lower with CDs	Yes, all do have CD ROMs
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	1
How many whiteboards for training?	1
Video conferencing ability:	None at this time
Video conferencing capability date:	06/30/03
Your County's Internet availability	Available to selected staff based on job necessity
	0
	0
Staff use of internet capable computer?	Available to selected staff based on job necessity
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft PowerPoint
	Microsoft Word
	Adobe Acrobat
	WordPerfect
	0
	0
	0
What is the total capacity of all training rooms?	55
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	15
What challenges to providing staff with timely orientation?	The orientation is done for all new employees over the course of one week.
What is the length of orientation course?	40
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	1
What year for Beginning and Advanced Attorney Training?	FY 2002-2003



<b>LCSA: San Mateo</b> Training Coordinator: Jorie Townsley      FT or PT: Part-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	2
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	3
How many part-time non-certified trainers?	10
How many full-time support staff for training?	2
How many part-time support staff for training?	13
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	7
How many rooms do you have available for training?	1
Total number of computers dedicated to training	7
Training computers with Pentium III or higher	7
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Yes, all do have Internet access
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	2
How many projectors with laptops for training?	2
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	4
How many whiteboards for training?	1
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to selected staff based on job necessity
	Available to selected staff in supervision management and administration
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	0
	Microsoft Access
	Adobe Acrobat
	Microsoft PowerPoint
	Microsoft Word
	Microsoft Excel
	0
What is the total capacity of all training rooms?	7
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	3
What challenges to providing staff with timely orientation?	None
What is the length of orientation course?	24 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, automated
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	5
What year for Beginning and Advanced Attorney Training?	No Preference

<b>LCSA: Santa Barbara</b> Training Coordinator: Terry Sharpe                      FT or PT: Part-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	5
How many full-time non-certified trainers?	3
How many part-time DCSS/OCSE certified trainers?	5
How many part-time non-certified trainers?	0
How many full-time support staff for training?	3
How many part-time support staff for training?	2
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	70
How many rooms do you have available for training?	6
Total number of computers dedicated to training	7
Training computers with Pentium III or higher	7
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	0
How many LCD projectors for training?	2
How many projectors with laptops for training?	2
How many televisions for training?	3
How many VCRs for training?	3
How many Camcorders for training?	0
How many flip charts for training?	0
How many whiteboards for training?	3
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft PowerPoint
	Adobe Acrobat
	Microsoft Outlook
	Microsoft Access
	Microsoft Excel
	Microsoft Word
	0
What is the total capacity of all training rooms?	70
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	Logistical. Two of our branch offices are located in the northern part of the county. The third branch office is located in the southern coastal part of the county. This sometimes, present a problem with moving staff from one location to another, but it not impossible.
What is the length of orientation course?	8
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Southern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	5
What year for Beginnning and Advanced Attorney Training?	FY 2003-2004

LCSA: <b>Santa Clara</b>	
Training Coordinator: Lori Thomas	FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	6
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	35
How many full-time support staff for training?	1
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	154
How many rooms do you have available for training?	16
Total number of computers dedicated to training	40
Training computers with Pentium III or higher	40
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	6
How many projectors with laptops for training?	6
How many televisions for training?	2
How many VCRs for training?	1
How many Camcorders for training?	2
How many flip charts for training?	4
How many whiteboards for training?	2
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Not available
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	all of the above.
	0
	0
	0
	0
	0
What is the total capacity of all training rooms?	224
Use an automated system to manage training?	Yes
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	2
What challenges to providing staff with timely orientation?	None. We give a general type overview of the program, specifics on our department's mission statement & goals. We give an overview of the different units within the department, go over the org. chart. We complete the orientation overview in one day and then move on to an overview of the CASES system and how work is generated and received as well as CDS info, etc.
What is the length of orientation course?	8 hours to 2 weeks
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, automated
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	19
How many attorneys for Advanced Attorney Training?	19
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Shasta</b>	
Training Coordinator: Margaret Randolph FT or PT: Part-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	1
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	1
How many part-time non-certified trainers?	1
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	24
How many rooms do you have available for training?	1
Total number of computers dedicated to training	25
Training computers with Pentium III or higher	25
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	1
How many flip charts for training?	1
How many whiteboards for training?	1
Video conferencing ability:	Fully functional, off-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available on designated training computers
	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
Staff use of internet capable computer?	Available on designated training computers
	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
Staff use of CD capable computers?	Available on designated training computers
	Available to selected staff based on job necessity
	Available to selected staff in supervision management and administration
Staff use of email capable computers?	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	0
What applications are used?	Adobe Acrobat
	Microsoft Word
	Microsoft PowerPoint
	Microsoft Outlook
	Microsoft Excel
	0
	0
What is the total capacity of all training rooms?	24
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	2
What challenges to providing staff with timely orientation?	New hires with different start dates
What is the length of orientation course?	80 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	4
What year for Beginning and Advanced Attorney Training?	FY 2002-2003

LCSA: <b>Solano</b>	
Training Coordinator: Teleia Cherry	FT or PT: Full-time
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	1
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	35
How many rooms do you have available for training?	2
Total number of computers dedicated to training	12
Training computers with Pentium III or higher	12
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	3
How many whiteboards for training?	2
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to selected staff based on job necessity
	0
	0
Staff use of internet capable computer?	Available to selected staff based on job necessity
	0
	0
Staff use of CD capable computers?	Available to selected staff based on job necessity
	0
	0
Staff use of email capable computers?	Available to selected staff based on job necessity
	0
	0
What applications are used?	Microsoft Word
	Adobe Acrobat
	Microsoft PowerPoint
	Microsoft Excel
	Microsoft Outlook
	Microsoft Access
	0
What is the total capacity of all training rooms?	37
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	Yes
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	Not Applicable
What is the length of orientation course?	40 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	5
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Sonoma</b>	
Training Coordinator: Jean Alves	FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	2
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	3
How many part-time non-certified trainers?	2
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	114
How many rooms do you have available for training?	2
Total number of computers dedicated to training	13
Training computers with Pentium III or higher	13
Training computers with Pentium III or higher with internet	No, none have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	3
How many LCD projectors for training?	3
How many projectors with laptops for training?	3
How many televisions for training?	2
How many VCRs for training?	2
How many Camcorders for training?	1
How many flip charts for training?	4
How many whiteboards for training?	1
Video conferencing ability:	Fully functional, off-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to selected staff based on job necessity
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to selected staff based on job necessity
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	WP, Lotus, Group Wise, some Microsoft Office 2000
	Microsoft Access
	Adobe Acrobat
	0
	0
	0
	0
What is the total capacity of all training rooms?	114
Use an automated system to manage training?	Yes
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	2
What challenges to providing staff with timely orientation?	Absence of one trainer
What is the length of orientation course?	8 hours
Do you have an immediate post-course participant evaluation?	Yes, automated
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, automated
Do you have a process to assess impact of training on job?	Yes, automated
Do you have process for regular content assessment?	Yes, automated
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	1
How many attorneys for Advanced Attorney Training?	7
What year for Beginning and Advanced Attorney Training?	FY 2003-2004

LCSA: <b>Stanislaus</b>	
Training Coordinator: Sheri Hurst	FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	5
How many full-time non-certified trainers?	6
How many part-time DCSS/OCSE certified trainers?	4
How many part-time non-certified trainers?	7
How many full-time support staff for training?	14
How many part-time support staff for training?	11
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	22
How many rooms do you have available for training?	2
Total number of computers dedicated to training	11
Training computers with Pentium III or higher	11
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	3
How many projectors with laptops for training?	1
How many televisions for training?	2
How many VCRs for training?	2
How many Camcorders for training?	1
How many flip charts for training?	4
How many whiteboards for training?	5
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Excel
	Microsoft Access
	Microsoft PowerPoint
	Microsoft Word
	Microsoft Outlook
	Adobe Acrobat
	0
What is the total capacity of all training rooms?	22
Use an automated system to manage training?	Yes
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	5
What challenges to providing staff with timely orientation?	None
What is the length of orientation course?	13 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	4
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Sutter</b>	
Training Coordinator: Shelley Beach	FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	1
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	3
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	5
How many rooms do you have available for training?	1
Total number of computers dedicated to training	5
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	Not applicable
Training computers with Pentium II or higher with CDs	Not applicable
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	0
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	0
How many VCRs for training?	0
How many Camcorders for training?	0
How many flip charts for training?	0
How many whiteboards for training?	1
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to selected staff in supervision management and administration
	Available on designated training computers
	Available to selected staff based on job necessity
Staff use of internet capable computer?	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	Available on designated training computers
Staff use of CD capable computers?	Available to selected staff in supervision management and administration
	Available on designated training computers
	Available to selected staff based on job necessity
Staff use of email capable computers?	Available to selected staff based on job necessity
	Available to selected staff in supervision management and administration
	0
What applications are used?	Microsoft Access
	Microsoft PowerPoint
	Microsoft Outlook
	Microsoft Word
	Microsoft Excel
	Adobe Acrobat
	0
What is the total capacity of all training rooms?	5
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	none
What is the length of orientation course?	2 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	1
How many attorneys for Advanced Attorney Training?	2
What year for Beginning and Advanced Attorney Training?	No Preference



<b>LCSA: Tehama</b> Training Coordinator: Kim Maxwell FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	1
How many part-time non-certified trainers?	5
How many full-time support staff for training?	0
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	10
How many rooms do you have available for training?	1
Total number of computers dedicated to training	1
Training computers with Pentium III or higher	1
Training computers with Pentium III or higher with internet	Not applicable
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	0
How many LCD projectors for training?	0
How many projectors with laptops for training?	0
How many televisions for training?	0
How many VCRs for training?	0
How many Camcorders for training?	0
How many flip charts for training?	0
How many whiteboards for training?	1
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to selected staff in supervision management and administration
	Available to selected staff based on job necessity
	0
What applications are used?	Microsoft Word
	0
	0
	0
	0
	0
	0
What is the total capacity of all training rooms?	10
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	Availability of experienced personnel to train.
What is the length of orientation course?	24 hours
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	1
How many attorneys for Advanced Attorney Training?	1
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Trinity</b>	
Training Coordinator: Lynn McConnachie FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	Yes
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	1
How many full-time support staff for training?	0
How many part-time support staff for training?	1
Do you have facilities for in-house training?	No
What is your county's max in-house training capacity?	0
How many rooms do you have available for training?	0
Total number of computers dedicated to training	0
Training computers with Pentium III or higher	0
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	0
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	0
How many whiteboards for training?	0
Video conferencing ability:	On-site facilities being developed
Video conferencing capability date:	Hopefully by June 15, 2003
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Adobe Acrobat
	Microsoft Outlook
	Microsoft Excel
	Microsoft Word
	Microsoft PowerPoint
	Dissomaster
	0
What is the total capacity of all training rooms?	0
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	Small county-no "formal" orientation, one on one for several weeks
What is the length of orientation course?	one on one-several weeks
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	No
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	0
What year for Beginning and Advanced Attorney Training?	FY 2003-2004

LCSA: <b>Tulare</b>	
Training Coordinator: Thomas L. Jenkins FT or PT: Full-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	2
How many full-time non-certified trainers?	3
How many part-time DCSS/OCSE certified trainers?	15
How many part-time non-certified trainers?	15
How many full-time support staff for training?	1
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	40
How many rooms do you have available for training?	5
Total number of computers dedicated to training	19
Training computers with Pentium III or higher	19
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	2
How many LCD projectors for training?	3
How many projectors with laptops for training?	2
How many televisions for training?	2
How many VCRs for training?	2
How many Camcorders for training?	1
How many flip charts for training?	6
How many whiteboards for training?	6
Video conferencing ability:	None at this time
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to selected staff in supervision management
	Available on designated training computers
	Available to selected staff based on job necessity
Staff use of internet capable computer?	Available to selected staff in supervision management
	Available to selected staff based on job necessity
	Available on designated training computers
Staff use of CD capable computers?	Available on designated training computers
	Available to selected staff in supervision management
	Available to selected staff based on job necessity
Staff use of email capable computers?	Available to selected staff based on job necessity
	Available on designated training computers
	Available to selected staff in supervision management
What applications are used?	Adobe Acrobat
	Microsoft Excel
	Microsoft Word
	Microsoft PowerPoint
	0
	0
	0
What is the total capacity of all training rooms?	93
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	16
What challenges to providing staff with timely orientation?	We do not have large groups come in at a time usually,
	122 hours for all of the classroom training of a new
	CSO, 68 for a new CSA and less for support staff
What is the length of orientation course?	
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	3
How many attorneys for Advanced Attorney Training?	5
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Tuolumne</b>	
Training Coordinator: Adele Hendrickson FT or PT: Part-time	
Does your county have a formal training department?	No
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	0
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	0
How many part-time non-certified trainers?	0
How many full-time support staff for training?	0
How many part-time support staff for training?	6
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	20
How many rooms do you have available for training?	2
Total number of computers dedicated to training	6
Training computers with Pentium III or higher	6
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	1
How many projectors with laptops for training?	1
How many televisions for training?	2
How many VCRs for training?	1
How many Camcorders for training?	1
How many flip charts for training?	1
How many whiteboards for training?	2
Video conferencing ability:	Fully functional, on-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Adobe Acrobat
	Microsoft Outlook
	Microsoft Excel
	Microsoft Word
	Microsoft PowerPoint
	0
	0
What is the total capacity of all training rooms?	26
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	Yes
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	6
What challenges to providing staff with timely orientation?	Unit Supervisors provide the training. This means they must serve in other capacities at the same time they are training. Therefore, the primary challenge is personnel resource issue. However, that has not interfered with meeting out goal of having all new staff participate in the orientation program preliminary to their serving in their Unit functions.
What is the length of orientation course?	40 hrs for caseworkers & attys; 20 hrs for all others.
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	2
What year for Beginning and Advanced Attorney Training?	FY 2003-2004

LCSA: <b>Ventura</b>	
Training Coordinator: Carol Grant	FT or PT: Full-time
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	Yes
How many full-time DCSS/OCSE certified trainers?	1
How many full-time non-certified trainers?	5
How many part-time DCSS/OCSE certified trainers?	1
How many part-time non-certified trainers?	3
How many full-time support staff for training?	1
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	42
How many rooms do you have available for training?	3
Total number of computers dedicated to training	12
Training computers with Pentium III or higher	12
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	2
How many projectors with laptops for training?	2
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	1
How many flip charts for training?	3
How many whiteboards for training?	3
Video conferencing ability:	Fully functional, off-site facilities
Video conferencing capability date:	Not Applicable
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to selected staff based on job necessity
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft Word
	Microsoft Excel
	Microsoft Access
	Adobe Acrobat
	Microsoft PowerPoint
	0
	0
What is the total capacity of all training rooms?	66
Use an automated system to manage training?	Yes
Own the "Survival Run" video by Pyramid Video?	Yes
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	Yes
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	None
What is the length of orientation course?	2 days
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	Yes, non-automated (manual)
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Southern California
How many attorneys for Beginning Attorney Training?	1
How many attorneys for Advanced Attorney Training?	10
What year for Beginning and Advanced Attorney Training?	FY 2002-2003

LCSA: <b>Yolo</b>	
Training Coordinator: Lorraine Caprio FT or PT: Part-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	3
How many full-time non-certified trainers?	0
How many part-time DCSS/OCSE certified trainers?	11
How many part-time non-certified trainers?	11
How many full-time support staff for training?	1
How many part-time support staff for training?	0
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	14
How many rooms do you have available for training?	1
Total number of computers dedicated to training	14
Training computers with Pentium III or higher	14
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	0
How many LCD projectors for training?	2
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	4
How many whiteboards for training?	1
Video conferencing ability:	On-site facilities being developed
Video conferencing capability date:	Unknown
Your County's Internet availability	Available to all staff
	0
	0
Staff use of internet capable computer?	Available to all staff
	0
	0
Staff use of CD capable computers?	Available to all staff
	0
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Adobe Acrobat
	WordPerfect
	Microsoft PowerPoint
	Microsoft Word
	Microsoft Excel
	Microsoft Outlook
	Microsoft Access
What is the total capacity of all training rooms?	14
Use an automated system to manage training?	Yes
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	No
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	1
What challenges to providing staff with timely orientation?	We have just recently developed a larger staff development team. Before staffing was an issue to both train and produce the orientation materials.
What is the length of orientation course?	4 hours
Do you have an immediate post-course participant evaluation?	Yes, non-automated (manual)
When are evaluations completed by the participant?	At the end of each training session
Do you have an immediate post-course instructor evaluation?	Yes, non-automated (manual)
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	4
What year for Beginning and Advanced Attorney Training?	No Preference

LCSA: <b>Yuba</b>	
Training Coordinator: Catherine Dunning FT or PT: Full-time	
Does your county have a formal training department?	Yes
Does your county rely exclusively on OJT?	No
Does your county employ a formal mentoring program?	No
How many full-time DCSS/OCSE certified trainers?	1
How many full-time non-certified trainers?	1
How many part-time DCSS/OCSE certified trainers?	4
How many part-time non-certified trainers?	7
How many full-time support staff for training?	0
How many part-time support staff for training?	1
Do you have facilities for in-house training?	Yes
What is your county's max in-house training capacity?	50
How many rooms do you have available for training?	4
Total number of computers dedicated to training	12
Training computers with Pentium III or higher	12
Training computers with Pentium III or higher with internet	Yes, all do have Internet access
Training computers with Pentium II or higher with CDs	Yes, all do have CD ROMs
Training computers with Pentium II or lower	0
Training computers with Pentium II or lower with internet	Not applicable
Training computers with Pentium II or lower with CDs	Not applicable
How many overhead projectors for training?	1
How many LCD projectors for training?	2
How many projectors with laptops for training?	1
How many televisions for training?	1
How many VCRs for training?	1
How many Camcorders for training?	0
How many flip charts for training?	2
How many whiteboards for training?	2
Video conferencing ability:	On-site facilities being developed
Video conferencing capability date:	June 2003
Your County's Internet availability	Available on designated training computers
	Available to all staff
	0
Staff use of internet capable computer?	Available on designated training computers
	Available to all staff
	0
Staff use of CD capable computers?	Available on designated training computers
	Available to all staff
	0
Staff use of email capable computers?	Available to all staff
	0
	0
What applications are used?	Microsoft PowerPoint
	Microsoft Outlook
	Adobe Acrobat
	Microsoft Access
	Microsoft Word
	KIDZ, Learn Link, Dissomaster
	Microsoft Excel
What is the total capacity of all training rooms?	97
Use an automated system to manage training?	No
Own the "Survival Run" video by Pyramid Video?	No
Own "Securing the Future" by OCSE?	Yes
Own "POP" video produced by DSS/DCSS?	No
Do you currently provide orientation training to new staff?	Yes
How many staff does it take to deliver the orientation annually?	2
What challenges to providing staff with timely orientation?	Turnover in staff in the training unit has presented a problem in providing timely orientation training.
What is the length of orientation course?	24 hours
Do you have an immediate post-course participant evaluation?	No
When are evaluations completed by the participant?	Never
Do you have an immediate post-course instructor evaluation?	No
Do you have a process to assess impact of training on job?	No
Do you have process for regular content assessment?	Yes, non-automated (manual)
Where would you prefer to send attorneys for training?	Northern California
How many attorneys for Beginning Attorney Training?	0
How many attorneys for Advanced Attorney Training?	2
What year for Beginning and Advanced Attorney Training?	FY 2003-2004

Region name/number:	<b>Northern Region 1</b>			
LCSA's	Butte, Colusa, Del Norte, Glenn, Humboldt, Lake, Lassen, Mendocino, Modoc, Plumas, Shasta, Siskiyou, Sutter, Tehama, Trinity, Yolo, Yuba			
TCs	Full time	6	Part time	10
Does your county have a formal training department?	No:		Yes:	8
				8
Does your county rely exclusively on OJT?	No:		Yes:	9
				7
Does your county employ a formal mentoring program?	No:		Yes:	13
				3
How many full-time DCSS/OCSE certified trainers?				14
How many full-time non-certified trainers?				6
How many part-time DCSS/OCSE certified trainers?				28
How many part-time non-certified trainers?				27
How many full-time support staff for training?				6
How many part-time support staff for training?				6
Do you have facilities for in-house training?	No:		Yes:	2
				14
What is the max in-house training capacity?				255
How many rooms do you have available for training?				19
Total number of computers dedicated to training				167
Training computers with Pentium III or higher				135
Training computers with Pentium II or lower				27
How many overhead projectors for training?				10
How many LCD projectors for training?				15
How many projectors with laptops for training?				13
How many televisions for training?				19
How many VCRs for training?				14
How many Camcorders for training?				4
How many flip charts for training?				15
How many whiteboards for training?				15
Video conferencing ability:	Fully functional, off-site facilities			3
	Fully functional, on-site facilities			2
	None at this time			7
	On-site facilities being developed			4
Staff use of internet capable computer?	Available on designated training computers			5
	Available to all staff			11
	Available to selected staff based on job necessity			5
	Available to selected staff in supervision management and administration			5
Staff use of internet/Training web pages	Available on designated training computers			4
	Available to all staff			13
	Available to selected staff based on job necessity			2
	Available to selected staff in supervision management and administration			2
	Not available			0
Staff use of CD capable computers?	Available on designated training computers			5
	Available to all staff			11
	Available to selected staff based on job necessity			4
	Available to selected staff in supervision management and administration			2
Staff use of Email?	Available on designated training computers			0
	Available to all staff			13
	Available to selected staff based on job necessity			3
	Available to selected staff in supervision management and administration			3
What applications are used?	Adobe Acrobat			13
	Microsoft Access			10
	Microsoft Excel			14
	Microsoft Outlook			12
	Microsoft PowerPoint			13
	Microsoft Word			16
	Other			6
What is the total capacity of all training rooms?				299
Use an automated system to manage training?	No:		Yes:	15
				1
Own the "Survival Run" video by Pyramid Video?	No:		Yes:	16
				0
Own "Securing the Future" by OCSE?	No:		Yes:	8
				8
Own "POP" video produced by DSS/DCSS?	No:		Yes:	7
				9
Do you currently provide orientation training to new staff?	No:		Yes:	1



	Yes:	15
Region name/number: <b>Northern Region 1</b>		
How many staff does it take to deliver the orientation annually?		22
Do you have an immediate post-course participant evaluation?	No	9
	Yes, automated	0
	Yes, non-automated (manual)	7
When are evaluations completed by the participant?	At the end of each training session	8
	Never	9
	Within a month after each training session	0
	Over a month after each training session	0
Do you have an immediate post-course instructor evaluation?	No	9
	Yes, automated	0
	Yes, non-automated (manual)	7
Do you have a process to assess impact of training on job?	No	12
	Yes, automated	0
	Yes, non-automated (manual)	4
Do you have process for regular content assessment?	No	9
	Yes, automated	1
	Yes, non-automated (manual)	6
Where would you prefer to send attorneys for training?	Northern California	16
	Southern California	0
How many attorneys for Beginning Attorney Training?		9
How many attorneys for Advanced Attorney Training?		22
What year for Beginning and Advanced Attorney Training?	FY 2002-2003	5
	FY 2003-2004	4
	No Preference	7

Region name/number:	<b>Bay Area Region 2</b>			
LCSA's	Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Santa Cruz, Solano, Sonoma			
TCs	Full time	6	Part time	4
Does your county have a formal training department?	No:			3
	Yes:			7
Does your county rely exclusively on OJT?	No:			8
	Yes:			2
Does your county employ a formal mentoring program?	No:			6
	Yes:			4
How many full-time DCSS/OCSE certified trainers?				15
How many full-time non-certified trainers?				4
How many part-time DCSS/OCSE certified trainers?				15
How many part-time non-certified trainers?				61
How many full-time support staff for training?				6
How many part-time support staff for training?				19
Do you have facilities for in-house training?	No:			0
	Yes:			10
What is the max in-house training capacity?				534
How many rooms do you have available for training?				33
Total number of computers dedicated to training				140
Training computers with Pentium III or higher				140
Training computers with Pentium II or lower				0
How many overhead projectors for training?				14
How many LCD projectors for training?				23
How many projectors with laptops for training?				16
How many televisions for training?				15
How many VCRs for training?				16
How many Camcorders for training?				6
How many flip charts for training?				35
How many whiteboards for training?				29
Video conferencing ability:	Fully functional, off-site facilities			1
	Fully functional, on-site facilities			2
	None at this time			7
	On-site facilities being developed			0
Staff use of internet capable computer?	Available on designated training computers			1
	Available to all staff			4
	Available to selected staff based on job necessity			6
	Available to selected staff in supervision management and administration			1
Staff use of internet/Training web pages	Available on designated training computers			1
	Available to all staff			4
	Available to selected staff based on job necessity			5
	Available to selected staff in supervision management and administration			1
	Not available			1
Staff use of CD capable computers?	Available on designated training computers			1
	Available to all staff			4
	Available to selected staff based on job necessity			5
	Available to selected staff in supervision management and administration			3
Staff use of Email?	Available on designated training computers			0
	Available to all staff			8
	Available to selected staff based on job necessity			2
	Available to selected staff in supervision management and administration			1
What applications are used?	Adobe Acrobat			8
	Microsoft Access			7
	Microsoft Excel			8
	Microsoft Outlook			6
	Microsoft PowerPoint			7
	Microsoft Word			8
	Other			2
What is the total capacity of all training rooms?				652
Use an automated system to manage training?	No:			8
	Yes:			2
Own the "Survival Run" video by Pyramid Video?	No:			9
	Yes:			1
Own "Securing the Future" by OCSE?	No:			4
	Yes:			6
Own "POP" video produced by DSS/DCSS?	No:			5
	Yes:			5
Do you currently provide orientation training to new staff?	No:			0

	Yes:	10
Region name/number: <b>Bay Area Region 2</b>		
How many staff does it take to deliver the orientation annually?		43
Do you have an immediate post-course participant evaluation?	No	1
	Yes, automated	1
	Yes, non-automated (manual)	8
When are evaluations completed by the participant?	At the end of each training session	8
	Never	1
	Within a month after each training session	3
	Over a month after each training session	0
Do you have an immediate post-course instructor evaluation?	No	2
	Yes, automated	1
	Yes, non-automated (manual)	7
Do you have a process to assess impact of training on job?	No	5
	Yes, automated	1
	Yes, non-automated (manual)	4
Do you have process for regular content assessment?	No	2
	Yes, automated	3
	Yes, non-automated (manual)	5
Where would you prefer to send attorneys for training?	Northern California	9
	Southern California	1
How many attorneys for Beginning Attorney Training?		27
How many attorneys for Advanced Attorney Training?		60
What year for Beginning and Advanced Attorney Training?	FY 2002-2003	0
	FY 2003-2004	1
	No Preference	9

Region name/number:	<b>Eastern Region 3</b>		
LCSA's	Alpine, Amador, Calaveras, El Dorado, Inyo, Kings, Madera, Mariposa, Mon, Sierra-Nevada, Placer, Tuolumne,		
TCs	Full time	6	Part time 3
Does your county have a formal training department?	No:	3	
	Yes:	6	
Does your county rely exclusively on OJT?	No:	6	
	Yes:	3	
Does your county employ a formal mentoring program?	No:	7	
	Yes:	2	
How many full-time DCSS/OCSE certified trainers?	7		
How many full-time non-certified trainers?	1		
How many part-time DCSS/OCSE certified trainers?	8		
How many part-time non-certified trainers?	5		
How many full-time support staff for training?	2		
How many part-time support staff for training?	9		
Do you have facilities for in-house training?	No:	0	
	Yes:	9	
What is the max in-house training capacity?	231		
How many rooms do you have available for training?	15		
Total number of computers dedicated to training	74		
Training computers with Pentium III or higher	71		
Training computers with Pentium II or lower	3		
How many overhead projectors for training?	9		
How many LCD projectors for training?	10		
How many projectors with laptops for training?	6		
How many televisions for training?	23		
How many VCRs for training?	16		
How many Camcorders for training?	4		
How many flip charts for training?	11		
How many whiteboards for training?	10		
Video conferencing ability:	Fully functional, off-site facilities	0	
	Fully functional, on-site facilities	4	
	None at this time	1	
	On-site facilities being developed	4	
Staff use of internet capable computer?	Available on designated training computers	2	
	Available to all staff	9	
	Available to selected staff based on job necessity	0	
	Available to selected staff in supervision management and administration	0	
Staff use of internet/Training web pages	Available on designated training computers	2	
	Available to all staff	8	
	Available to selected staff based on job necessity	0	
	Available to selected staff in supervision management and administration	0	
	Not available	1	
Staff use of CD capable computers?	Available on designated training computers	2	
	Available to all staff	9	
	Available to selected staff based on job necessity	0	
	Available to selected staff in supervision management and administration	0	
Staff use of Email?	Available on designated training computers	1	
	Available to all staff	9	
	Available to selected staff based on job necessity	0	
	Available to selected staff in supervision management and administration	0	
What applications are used?	Adobe Acrobat	9	
	Microsoft Access	4	
	Microsoft Excel	9	
	Microsoft Outlook	7	
	Microsoft PowerPoint	8	
	Microsoft Word	9	
	Other	2	
What is the total capacity of all training rooms?	272		
Use an automated system to manage training?	No:	8	
	Yes:	1	
Own the "Survival Run" video by Pyramid Video?	No:	7	
	Yes:	2	
Own "Securing the Future" by OCSE?	No:	6	
	Yes:	3	
Own "POP" video produced by DSS/DCSS?	No:	5	
	Yes:	4	
Do you currently provide orientation training to new staff?	No:	1	

	Yes:	8
Region name/number: <b>Eastern Region 3</b>		
How many staff does it take to deliver the orientation annually?		17
Do you have an immediate post-course participant evaluation?	No	4
	Yes, automated	0
	Yes, non-automated (manual)	5
When are evaluations completed by the participant?	At the end of each training session	4
	Never	4
	Within a month after each training session	0
	Over a month after each training session	1
Do you have an immediate post-course instructor evaluation?	No	7
	Yes, automated	0
	Yes, non-automated (manual)	2
Do you have a process to assess impact of training on job?	No	5
	Yes, automated	1
	Yes, non-automated (manual)	3
Do you have process for regular content assessment?	No	5
	Yes, automated	0
	Yes, non-automated (manual)	4
Where would you prefer to send attorneys for training?	Northern California	8
	Southern California	1
How many attorneys for Beginning Attorney Training?		0
How many attorneys for Advanced Attorney Training?		16
What year for Beginning and Advanced Attorney Training?	FY 2002-2003	2
	FY 2003-2004	2
	No Preference	5

Region name/number:	<b>Central Valley Region 4</b>			
LCSA's	Fresno, Merced, Monterey, Sacramento, San Benito, San Joaquin, Stanislaus, Tulare			
TCs	Full time	3	Part time	4
Does your county have a formal training department?	No:			0
	Yes:			7
Does your county rely exclusively on OJT?	No:			7
	Yes:			0
Does your county employ a formal mentoring program?	No:			4
	Yes:			3
How many full-time DCSS/OCSE certified trainers?				28
How many full-time non-certified trainers?				15
How many part-time DCSS/OCSE certified trainers?				22
How many part-time non-certified trainers?				25
How many full-time support staff for training?				17
How many part-time support staff for training?				11
Do you have facilities for in-house training?	No:			0
	Yes:			7
What is the max in-house training capacity?				338
How many rooms do you have available for training?				16
Total number of computers dedicated to training				158
Training computers with Pentium III or higher				158
Training computers with Pentium II or lower				0
How many overhead projectors for training?				11
How many LCD projectors for training?				17
How many projectors with laptops for training?				9
How many televisions for training?				11
How many VCRs for training?				13
How many Camcorders for training?				6
How many flip charts for training?				21
How many whiteboards for training?				24
Video conferencing ability:	Fully functional, off-site facilities			0
	Fully functional, on-site facilities			1
	None at this time			4
	On-site facilities being developed			2
Staff use of internet capable computer?	Available on designated training computers			2
	Available to all staff			3
	Available to selected staff based on job necessity			5
	Available to selected staff in supervision management and administration			3
Staff use of internet/Training web pages	Available on designated training computers			2
	Available to all staff			2
	Available to selected staff based on job necessity			4
	Available to selected staff in supervision management and administration			2
	Not available			0
Staff use of CD capable computers?	Available on designated training computers			1
	Available to all staff			5
	Available to selected staff based on job necessity			2
	Available to selected staff in supervision management and administration			1
Staff use of Email?	Available on designated training computers			1
	Available to all staff			4
	Available to selected staff based on job necessity			3
	Available to selected staff in supervision management and administration			2
What applications are used?	Adobe Acrobat			7
	Microsoft Access			4
	Microsoft Excel			7
	Microsoft Outlook			5
	Microsoft PowerPoint			7
	Microsoft Word			7
	Other			2
What is the total capacity of all training rooms?				403
Use an automated system to manage training?	No:			6
	Yes:			1
Own the "Survival Run" video by Pyramid Video?	No:			7
	Yes:			0
Own "Securing the Future" by OCSE?	No:			4
	Yes:			3
Own "POP" video produced by DSS/DCSS?	No:			1
	Yes:			6
Do you currently provide orientation training to new staff?	No:			0

	Yes:	7
Region name/number: <b>Central Valley Region 4</b>		
How many staff does it take to deliver the orientation annually?		41
Do you have an immediate post-course participant evaluation?	No	0
	Yes, automated	0
	Yes, non-automated (manual)	7
When are evaluations completed by the participant?	At the end of each training session	7
	Never	0
	Within a month after each training session	0
	Over a month after each training session	2
Do you have an immediate post-course instructor evaluation?	No	3
	Yes, automated	0
	Yes, non-automated (manual)	4
Do you have a process to assess impact of training on job?	No	2
	Yes, automated	0
	Yes, non-automated (manual)	5
Do you have process for regular content assessment?	No	1
	Yes, automated	0
	Yes, non-automated (manual)	6
Where would you prefer to send attorneys for training?	Northern California	7
	Southern California	0
How many attorneys for Beginning Attorney Training?		5
How many attorneys for Advanced Attorney Training?		33
What year for Beginning and Advanced Attorney Training?	FY 2002-2003	1
	FY 2003-2004	1
	No Preference	5

Region name/number:	<b>Southern Region 5</b>			
LCSA's	Imperial, Kern, Riverside, San Bernardino, San Luis Obispo, Santa Barbara, Ventura			
TCs	Full time	3	Part time	4
Does your county have a formal training department?	No:		Yes:	2
				5
Does your county rely exclusively on OJT?	No:		Yes:	5
				2
Does your county employ a formal mentoring program?	No:		Yes:	3
				4
How many full-time DCSS/OCSE certified trainers?				16
How many full-time non-certified trainers?				27
How many part-time DCSS/OCSE certified trainers?				12
How many part-time non-certified trainers?				65
How many full-time support staff for training?				10
How many part-time support staff for training?				22
Do you have facilities for in-house training?	No:		Yes:	0
				7
What is the max in-house training capacity?				313
How many rooms do you have available for training?				21
Total number of computers dedicated to training				162
Training computers with Pentium III or higher				104
Training computers with Pentium II or lower				58
How many overhead projectors for training?				9
How many LCD projectors for training?				15
How many projectors with laptops for training?				9
How many televisions for training?				11
How many VCRs for training?				11
How many Camcorders for training?				4
How many flip charts for training?				16
How many whiteboards for training?				23
Video conferencing ability:	Fully functional, off-site facilities			2
	Fully functional, on-site facilities			2
	None at this time			3
	On-site facilities being developed			0
Staff use of internet capable computer?	Available on designated training computers			0
	Available to all staff			5
	Available to selected staff based on job necessity			2
	Available to selected staff in supervision management and administration			1
Staff use of internet/Training web pages	Available on designated training computers			1
	Available to all staff			4
	Available to selected staff based on job necessity			3
	Available to selected staff in supervision management and administration			1
	Not available			0
Staff use of CD capable computers?	Available on designated training computers			1
	Available to all staff			5
	Available to selected staff based on job necessity			2
	Available to selected staff in supervision management and administration			1
Staff use of Email?	Available on designated training computers			0
	Available to all staff			7
	Available to selected staff based on job necessity			0
	Available to selected staff in supervision management and administration			0
What applications are used?	Adobe Acrobat			7
	Microsoft Access			6
	Microsoft Excel			6
	Microsoft Outlook			4
	Microsoft PowerPoint			7
	Microsoft Word			7
	Other			1
What is the total capacity of all training rooms?				455
Use an automated system to manage training?	No:		Yes:	5
				2
Own the "Survival Run" video by Pyramid Video?	No:		Yes:	6
				1
Own "Securing the Future" by OCSE?	No:		Yes:	4
				3
Own "POP" video produced by DSS/DCSS?	No:		Yes:	3
				4
Do you currently provide orientation training to new staff?	No:		Yes:	0



	Yes:	7
Region name/number: <b>Southern Region 5</b>		
How many staff does it take to deliver the orientation annually?		35
Do you have an immediate post-course participant evaluation?	No	2
	Yes, automated	0
	Yes, non-automated (manual)	5
When are evaluations completed by the participant?	At the end of each training session	5
	Never	2
	Within a month after each training session	0
	Over a month after each training session	2
Do you have an immediate post-course instructor evaluation?	No	3
	Yes, automated	0
	Yes, non-automated (manual)	4
Do you have a process to assess impact of training on job?	No	3
	Yes, automated	0
	Yes, non-automated (manual)	4
Do you have process for regular content assessment?	No	1
	Yes, automated	0
	Yes, non-automated (manual)	6
Where would you prefer to send attorneys for training?	Northern California	1
	Southern California	6
How many attorneys for Beginning Attorney Training?		4
How many attorneys for Advanced Attorney Training?		27
What year for Beginning and Advanced Attorney Training?	FY 2002-2003	4
	FY 2003-2004	1
	No Preference	2

Region name/number:	<b>Southern Region 6</b>			
LCSA's	Los Angeles, Orange, San Diego			
TCs	Full time	2	Part time	1
Does your county have a formal training department?	No:			0
	Yes:			3
Does your county rely exclusively on OJT?	No:			3
	Yes:			0
Does your county employ a formal mentoring program?	No:			2
	Yes:			1
How many full-time DCSS/OCSE certified trainers?				41
How many full-time non-certified trainers?				10
How many part-time DCSS/OCSE certified trainers?				4
How many part-time non-certified trainers?				0
How many full-time support staff for training?				63
How many part-time support staff for training?				11
Do you have facilities for in-house training?	No:			0
	Yes:			3
What is the max in-house training capacity?				179
How many rooms do you have available for training?				15
Total number of computers dedicated to training				165
Training computers with Pentium III or higher				105
Training computers with Pentium II or lower				60
How many overhead projectors for training?				11
How many LCD projectors for training?				18
How many projectors with laptops for training?				12
How many televisions for training?				15
How many VCRs for training?				17
How many Camcorders for training?				2
How many flip charts for training?				28
How many whiteboards for training?				22
Video conferencing ability:	Fully functional, off-site facilities			0
	Fully functional, on-site facilities			1
	None at this time			1
	On-site facilities being developed			1
Staff use of internet capable computer?	Available on designated training computers			1
	Available to all staff			2
	Available to selected staff based on job necessity			1
	Available to selected staff in supervision management and administration			1
Staff use of internet/Training web pages	Available on designated training computers			1
	Available to all staff			1
	Available to selected staff based on job necessity			2
	Available to selected staff in supervision management and administration			1
	Not available			0
Staff use of CD capable computers?	Available on designated training computers			1
	Available to all staff			2
	Available to selected staff based on job necessity			1
	Available to selected staff in supervision management and administration			1
Staff use of Email?	Available on designated training computers			0
	Available to all staff			3
	Available to selected staff based on job necessity			0
	Available to selected staff in supervision management and administration			0
What applications are used?	Adobe Acrobat			3
	Microsoft Access			0
	Microsoft Excel			3
	Microsoft Outlook			3
	Microsoft PowerPoint			3
	Microsoft Word			3
	Other			0
What is the total capacity of all training rooms?				326
Use an automated system to manage training?	No:			2
	Yes:			1
Own the "Survival Run" video by Pyramid Video?	No:			2
	Yes:			1
Own "Securing the Future" by OCSE?	No:			1
	Yes:			2
Own "POP" video produced by DSS/DCSS?	No:			0
	Yes:			3
Do you currently provide orientation training to new staff?	No:			0

	Yes:	3
Region name/number: <b>Southern Region 6</b>		
How many staff does it take to deliver the orientation annually?		39
Do you have an immediate post-course participant evaluation?	No	0
	Yes, automated	0
	Yes, non-automated (manual)	3
When are evaluations completed by the participant?	At the end of each training session	2
	Never	0
	Within a month after each training session	1
	Over a month after each training session	0
Do you have an immediate post-course instructor evaluation?	No	0
	Yes, automated	0
	Yes, non-automated (manual)	3
Do you have a process to assess impact of training on job?	No	2
	Yes, automated	0
	Yes, non-automated (manual)	1
Do you have process for regular content assessment?	No	0
	Yes, automated	0
	Yes, non-automated (manual)	3
Where would you prefer to send attorneys for training?	Northern California	0
	Southern California	3
How many attorneys for Beginning Attorney Training?		14
How many attorneys for Advanced Attorney Training?		14
What year for Beginning and Advanced Attorney Training?	FY 2002-2003	0
	FY 2003-2004	1
	No Preference	2

Size Grouping:	<b>Very Large</b>		
LCSA's	Los Angeles, Orange, Riverside, Sacramento, San Bernardino, San Diego		
TCs	Full time	4	Part time 2
Does your county have a formal training department?	No:		0
	Yes:		6
Does your county rely exclusively on OJT?	No:		6
	Yes:		0
Does your county employ a formal mentoring program?	No:		5
	Yes:		1
How many full-time DCSS/OCSE certified trainers?			51
How many full-time non-certified trainers?			16
How many part-time DCSS/OCSE certified trainers?			6
How many part-time non-certified trainers?			36
How many full-time support staff for training?			70
How many part-time support staff for training?			11
Do you have facilities for in-house training?	No:		0
	Yes:		6
What is the max in-house training capacity?			325
How many rooms do you have available for training?			25
Total number of computers dedicated to training			289
Training computers with Pentium III or higher			177
Training computers with Pentium II or lower			112
How many overhead projectors for training?			16
How many LCD projectors for training?			28
How many projectors with laptops for training?			16
How many televisions for training?			20
How many VCRs for training?			23
How many Camcorders for training?			4
How many flip charts for training?			37
How many whiteboards for training?			38
Video conferencing ability:	Fully functional, off-site facilities		0
	Fully functional, on-site facilities		2
	None at this time		2
	On-site facilities being developed		2
Staff use of internet capable computer?	Available on designated training computers		1
	Available to all staff		4
	Available to selected staff based on job necessity		2
	Available to selected staff in supervision management and administration		1
Staff use of internet/Training web pages	Available on designated training computers		1
	Available to all staff		3
	Available to selected staff based on job necessity		3
	Available to selected staff in supervision management and administration		1
	Not available		0
Staff use of CD capable computers?	Available on designated training computers		1
	Available to all staff		4
	Available to selected staff based on job necessity		1
	Available to selected staff in supervision management and administration		1
Staff use of Email?	Available on designated training computers		0
	Available to all staff		5
	Available to selected staff based on job necessity		1
	Available to selected staff in supervision management and administration		0
What applications are used?	Adobe Acrobat		6
	Microsoft Access		2
	Microsoft Excel		6
	Microsoft Outlook		6
	Microsoft PowerPoint		6
	Microsoft Word		6
	Other		0
What is the total capacity of all training rooms?			562
Use an automated system to manage training?	No:		5
	Yes:		1
Own the "Survival Run" video by Pyramid Video?	No:		5
	Yes:		1
Own "Securing the Future" by OCSE?	No:		2
	Yes:		4
Own "POP" video produced by DSS/DCSS?	No:		1
	Yes:		5
Do you currently provide orientation training to new staff?	No:		0
	Yes:		6

Size Grouping: <b>Very Large</b>		
How many staff does it take to deliver the orientation annually?		53
Do you have an immediate post-course participant evaluation?		
No		0
Yes, automated		0
Yes, non-automated (manual)		6
When are evaluations completed by the participant?		
At the end of each training session		5
Never		0
Within a month after each training session		2
Over a month after each training session		1
Do you have an immediate post-course instructor evaluation?		
No		0
Yes, automated		0
Yes, non-automated (manual)		6
Do you have a process to assess impact of training on job?		
No		4
Yes, automated		0
Yes, non-automated (manual)		2
Do you have process for regular content assessment?		
No		0
Yes, automated		0
Yes, non-automated (manual)		6
Where would you prefer to send attorneys for training?		
Northern California		1
Southern California		5
How many attorneys for Beginning Attorney Training?		15
How many attorneys for Advanced Attorney Training?		23
What year for Beginning and Advanced Attorney Training?		
FY 2002-2003		2
FY 2003-2004		1
No Preference		3

Size Grouping:	<b>Large</b>		
LCSA's	Alameda, Contra Costa, Fresno, Kern, San Francisco, San Joaquin, Santa Clara, Stanislaus, Tulare, Ventura		
TCs	Full time	7	Part time 3
Does your county have a formal training department?	No:		1
	Yes:		9
Does your county rely exclusively on OJT?	No:		9
	Yes:		1
Does your county employ a formal mentoring program?	No:		6
	Yes:		4
How many full-time DCSS/OCSE certified trainers?			39
How many full-time non-certified trainers?			20
How many part-time DCSS/OCSE certified trainers?			28
How many part-time non-certified trainers?			70
How many full-time support staff for training?			21
How many part-time support staff for training?			13
Do you have facilities for in-house training?	No:		0
	Yes:		10
What is the max in-house training capacity?			420
How many rooms do you have available for training?			38
Total number of computers dedicated to training			223
Training computers with Pentium III or higher			223
Training computers with Pentium II or lower			0
How many overhead projectors for training?			13
How many LCD projectors for training?			27
How many projectors with laptops for training?			15
How many televisions for training?			16
How many VCRs for training?			17
How many Camcorders for training?			9
How many flip charts for training?			31
How many whiteboards for training?			31
Video conferencing ability:	Fully functional, off-site facilities		1
	Fully functional, on-site facilities		3
	None at this time		6
	On-site facilities being developed		0
Staff use of internet capable computer?	Available on designated training computers		1
	Available to all staff		4
	Available to selected staff based on job necessity		6
	Available to selected staff in supervision management and administration		4
Staff use of internet/Training web pages	Available on designated training computers		2
	Available to all staff		2
	Available to selected staff based on job necessity		7
	Available to selected staff in supervision management and administration		4
	Not available		1
Staff use of CD capable computers?	Available on designated training computers		2
	Available to all staff		5
	Available to selected staff based on job necessity		4
	Available to selected staff in supervision management and administration		4
Staff use of Email?	Available on designated training computers		1
	Available to all staff		7
	Available to selected staff based on job necessity		3
	Available to selected staff in supervision management and administration		3
What applications are used?	Adobe Acrobat		9
	Microsoft Access		6
	Microsoft Excel		9
	Microsoft Outlook		5
	Microsoft PowerPoint		9
	Microsoft Word		9
	Other		1
What is the total capacity of all training rooms?			612
Use an automated system to manage training?	No:		6
	Yes:		4
Own the "Survival Run" video by Pyramid Video?	No:		9
	Yes:		1
Own "Securing the Future" by OCSE?	No:		5
	Yes:		5
Own "POP" video produced by DSS/DCSS?	No:		4
	Yes:		6
Do you currently provide orientation training to new staff?	No:		0

	Yes:	10
Size Grouping: <b>Large</b>		
How many staff does it take to deliver the orientation annually?		50
Do you have an immediate post-course participant evaluation?	No	0
	Yes, automated	0
	Yes, non-automated (manual)	10
When are evaluations completed by the participant?	At the end of each training session	9
	Never	0
	Within a month after each training session	2
	Over a month after each training session	2
Do you have an immediate post-course instructor evaluation?	No	4
	Yes, automated	0
	Yes, non-automated (manual)	6
Do you have a process to assess impact of training on job?	No	3
	Yes, automated	0
	Yes, non-automated (manual)	7
Do you have process for regular content assessment?	No	2
	Yes, automated	1
	Yes, non-automated (manual)	7
Where would you prefer to send attorneys for training?	Northern California	7
	Southern California	3
How many attorneys for Beginning Attorney Training?		31
How many attorneys for Advanced Attorney Training?		79
What year for Beginning and Advanced Attorney Training?	FY 2002-2003	1
	FY 2003-2004	0
	No Preference	9

Size Grouping:	<b>Medium</b>		
LCSA's	Butte, Imperial, Kings, Merced, Monterey, Placer, San Benito, San Mateo, Santa Barbara, Santa Cruz, Shasta, Solano, Sonoma, Yolo		
TCs	Full time	6	Part time 7
Does your county have a formal training department?	No:		2
	Yes:		11
Does your county rely exclusively on OJT?	No:		10
	Yes:		3
Does your county employ a formal mentoring program?	No:		7
	Yes:		6
How many full-time DCSS/OCSE certified trainers?			26
How many full-time non-certified trainers?			5
How many part-time DCSS/OCSE certified trainers?			31
How many part-time non-certified trainers?			33
How many full-time support staff for training?			8
How many part-time support staff for training?			31
Do you have facilities for in-house training?	No:		0
	Yes:		13
What is the max in-house training capacity?			592
How many rooms do you have available for training?			22
Total number of computers dedicated to training			171
Training computers with Pentium III or higher			156
Training computers with Pentium II or lower			15
How many overhead projectors for training?			17
How many LCD projectors for training?			20
How many projectors with laptops for training?			16
How many televisions for training?			22
How many VCRs for training?			19
How many Camcorders for training?			9
How many flip charts for training?			32
How many whiteboards for training?			17
Video conferencing ability:	Fully functional, off-site facilities		3
	Fully functional, on-site facilities		1
	None at this time		6
	On-site facilities being developed		0
Staff use of internet capable computer?	Available on designated training computers		4
	Available to all staff		8
	Available to selected staff based on job necessity		6
	Available to selected staff in supervision management and administration		3
Staff use of internet/Training web pages	Available on designated training computers		4
	Available to all staff		8
	Available to selected staff based on job necessity		3
	Available to selected staff in supervision management and administration		1
	Not available		0
Staff use of CD capable computers?	Available on designated training computers		3
	Available to all staff		8
	Available to selected staff based on job necessity		4
	Available to selected staff in supervision management and administration		2
Staff use of Email?	Available on designated training computers		1
	Available to all staff		11
	Available to selected staff based on job necessity		2
	Available to selected staff in supervision management and administration		1
What applications are used?	Adobe Acrobat		12
	Microsoft Access		1
	Microsoft Excel		1
	Microsoft Outlook		8
	Microsoft PowerPoint		12
	Microsoft Word		10
	Other		27
What is the total capacity of all training rooms?			599
Use an automated system to manage training?	No:		11
	Yes:		2
Own the "Survival Run" video by Pyramid Video?	No:		12
	Yes:		1
Own "Securing the Future" by OCSE?	No:		6
	Yes:		7
Own "POP" video produced by DSS/DCSS?	No:		6
	Yes:		7
Do you currently provide orientation training to new staff?	No:		0
	Yes:		13



Size Grouping: <b>Medium</b>		
How many staff does it take to deliver the orientation annually?		36
Do you have an immediate post-course participant evaluation?		No 2
		Yes, automated 1
		Yes, non-automated (manual) 10
When are evaluations completed by the participant?		At the end of each training session 10
		Never 3
		Within a month after each training session 0
		Over a month after each training session 0
Do you have an immediate post-course instructor evaluation?		No 2
		Yes, automated 1
		Yes, non-automated (manual) 10
Do you have a process to assess impact of training on job?		No 7
		Yes, automated 2
		Yes, non-automated (manual) 4
Do you have process for regular content assessment?		No 3
		Yes, automated 2
		Yes, non-automated (manual) 8
Where would you prefer to send attorneys for training?		Northern California 11
		Southern California 2
How many attorneys for Beginning Attorney Training?		3
How many attorneys for Advanced Attorney Training?		44
What year for Beginning and Advanced Attorney Training?		FY 2002-2003 4
		FY 2003-2004 3
		No Preference 6

Size Grouping:	<b>Small</b>		
LCSA's	El Dorado, Humboldt, Lake, Madera, Mendocino, Modoc, Napa, San Luis Obispo, Sierra-Nevada, Siskiyou, Sutter, Tehama, Yuba		
TCs	Full time	7	Part time 5
Does your county have a formal training department?	No:		5
	Yes:		7
Does your county rely exclusively on OJT?	No:		7
	Yes:		5
Does your county employ a formal mentoring program?	No:		9
	Yes:		3
How many full-time DCSS/OCSE certified trainers?			8
How many full-time non-certified trainers?			19
How many part-time DCSS/OCSE certified trainers?			18
How many part-time non-certified trainers?			37
How many full-time support staff for training?			4
How many part-time support staff for training?			19
Do you have facilities for in-house training?	No:		0
	Yes:		12
What is the max in-house training capacity?			308
How many rooms do you have available for training?			19
Total number of computers dedicated to training			107
Training computers with Pentium III or higher			98
Training computers with Pentium II or lower			10
How many overhead projectors for training?			10
How many LCD projectors for training?			12
How many projectors with laptops for training?			9
How many televisions for training?			16
How many VCRs for training?			15
How many Camcorders for training?			2
How many flip charts for training?			16
How many whiteboards for training?			16
Video conferencing ability:	Fully functional, off-site facilities		1
	Fully functional, on-site facilities		3
	None at this time		5
	On-site facilities being developed		3
Staff use of internet capable computer?	Available on designated training computers		5
	Available to all staff		8
	Available to selected staff based on job necessity		4
	Available to selected staff in supervision management and administration		2
Staff use of internet/Training web pages	Available on designated training computers		4
	Available to all staff		8
	Available to selected staff based on job necessity		3
	Available to selected staff in supervision management and administration		1
	Not available		1
Staff use of CD capable computers?	Available on designated training computers		5
	Available to all staff		9
	Available to selected staff based on job necessity		3
	Available to selected staff in supervision management and administration		1
Staff use of Email?	Available on designated training computers		0
	Available to all staff		10
	Available to selected staff based on job necessity		2
	Available to selected staff in supervision management and administration		2
What applications are used?	Adobe Acrobat		11
	Microsoft Access		0
	Microsoft Excel		10
	Microsoft Outlook		8
	Microsoft PowerPoint		10
	Microsoft Word		12
	Other		4
What is the total capacity of all training rooms?			382
Use an automated system to manage training?	No:		11
	Yes:		1
Own the "Survival Run" video by Pyramid Video?	No:		11
	Yes:		1
Own "Securing the Future" by OCSE?	No:		8
	Yes:		4
Own "POP" video produced by DSS/DCSS?	No:		7
	Yes:		5
Do you currently provide orientation training to new staff?	No:		0
	Yes:		12

Size Grouping: <b>Small</b>		
How many staff does it take to deliver the orientation annually?		42
Do you have an immediate post-course participant evaluation?	No	7
	Yes, automated	0
	Yes, non-automated (manual)	5
When are evaluations completed by the participant?	At the end of each training session	5
	Never	7
	Within a month after each training session	0
	Over a month after each training session	1
Do you have an immediate post-course instructor evaluation?	No	10
	Yes, automated	0
	Yes, non-automated (manual)	2
Do you have a process to assess impact of training on job?	No	8
	Yes, automated	2
	Yes, non-automated (manual)	4
Do you have process for regular content assessment?	No	5
	Yes, automated	1
	Yes, non-automated (manual)	6
Where would you prefer to send attorneys for training?	Northern California	12
	Southern California	0
How many attorneys for Beginning Attorney Training?		8
How many attorneys for Advanced Attorney Training?		19
What year for Beginning and Advanced Attorney Training?	FY 2002-2003	3
	FY 2003-2004	2
	No Preference	7

Size Grouping:	<b>Very Small</b>		
LCSA's	Alpine, Amador, Calaveras, Colusa, Del Norte, Glenn, Inyo, Lassen, Marin, Mariposa, Mono, Plumas, Trinity, Tuolumne		
TCs	Full time	2	Part time 9
Does your county have a formal training department?	No:		8
	Yes:		3
Does your county rely exclusively on OJT?	No:		6
	Yes:		5
Does your county employ a formal mentoring program?	No:		8
	Yes:		3
How many full-time DCSS/OCSE certified trainers?			2
How many full-time non-certified trainers?			3
How many part-time DCSS/OCSE certified trainers?			6
How many part-time non-certified trainers?			7
How many full-time support staff for training?			1
How many part-time support staff for training?			14
Do you have facilities for in-house training?	No:		2
	Yes:		9
What is the max in-house training capacity?			205
How many rooms do you have available for training?			15
Total number of computers dedicated to training			73
Training computers with Pentium III or higher			62
Training computers with Pentium II or lower			11
How many overhead projectors for training?			8
How many LCD projectors for training?			11
How many projectors with laptops for training?			9
How many televisions for training?			16
How many VCRs for training?			13
How many Camcorders for training?			2
How many flip charts for training?			10
How many whiteboards for training?			21
Video conferencing ability:	Fully functional, off-site facilities		1
	Fully functional, on-site facilities		3
	None at this time		4
	On-site facilities being developed		3
Staff use of internet capable computer?	Available on designated training computers		0
	Available to all staff		10
	Available to selected staff based on job necessity		1
	Available to selected staff in supervision management and administration		1
Staff use of internet/Training web pages	Available on designated training computers		0
	Available to all staff		11
	Available to selected staff based on job necessity		0
	Available to selected staff in supervision management and administration		0
	Not available		0
Staff use of CD capable computers?	Available on designated training computers		11
	Available to all staff		0
	Available to selected staff based on job necessity		0
	Available to selected staff in supervision management and administration		0
Staff use of Email?	Available on designated training computers		0
	Available to all staff		11
	Available to selected staff based on job necessity		0
	Available to selected staff in supervision management and administration		0
What applications are used?	Adobe Acrobat		9
	Microsoft Access		6
	Microsoft Excel		10
	Microsoft Outlook		8
	Microsoft PowerPoint		9
	Microsoft Word		11
	Other		2
What is the total capacity of all training rooms?			252
Use an automated system to manage training?	No:		11
	Yes:		0
Own the "Survival Run" video by Pyramid Video?	No:		10
	Yes:		1
Own "Securing the Future" by OCSE?	No:		6
	Yes:		5
Own "POP" video produced by DSS/DCSS?	No:		3
	Yes:		8
Do you currently provide orientation training to new staff?	No:		2
	Yes:		9

Size Grouping: <b>Very Small</b>		
How many staff does it take to deliver the orientation annually?		16
Do you have an immediate post-course participant evaluation?		No 7
		Yes, automated 0
		Yes, non-automated (manual) 4
When are evaluations completed by the participant?		At the end of each training session 5
		Never 6
		Within a month after each training session 0
		Over a month after each training session 1
Do you have an immediate post-course instructor evaluation?		No 8
		Yes, automated 0
		Yes, non-automated (manual) 3
Do you have a process to assess impact of training on job?		No 7
		Yes, automated 0
		Yes, non-automated (manual) 4
Do you have process for regular content assessment?		No 8
		Yes, automated 0
		Yes, non-automated (manual) 3
Where would you prefer to send attorneys for training?		Northern California 10
		Southern California 1
How many attorneys for Beginning Attorney Training?		2
How many attorneys for Advanced Attorney Training?		7
What year for Beginning and Advanced Attorney Training?		FY 2002-2003 2
		FY 2003-2004 4
		No Preference 5

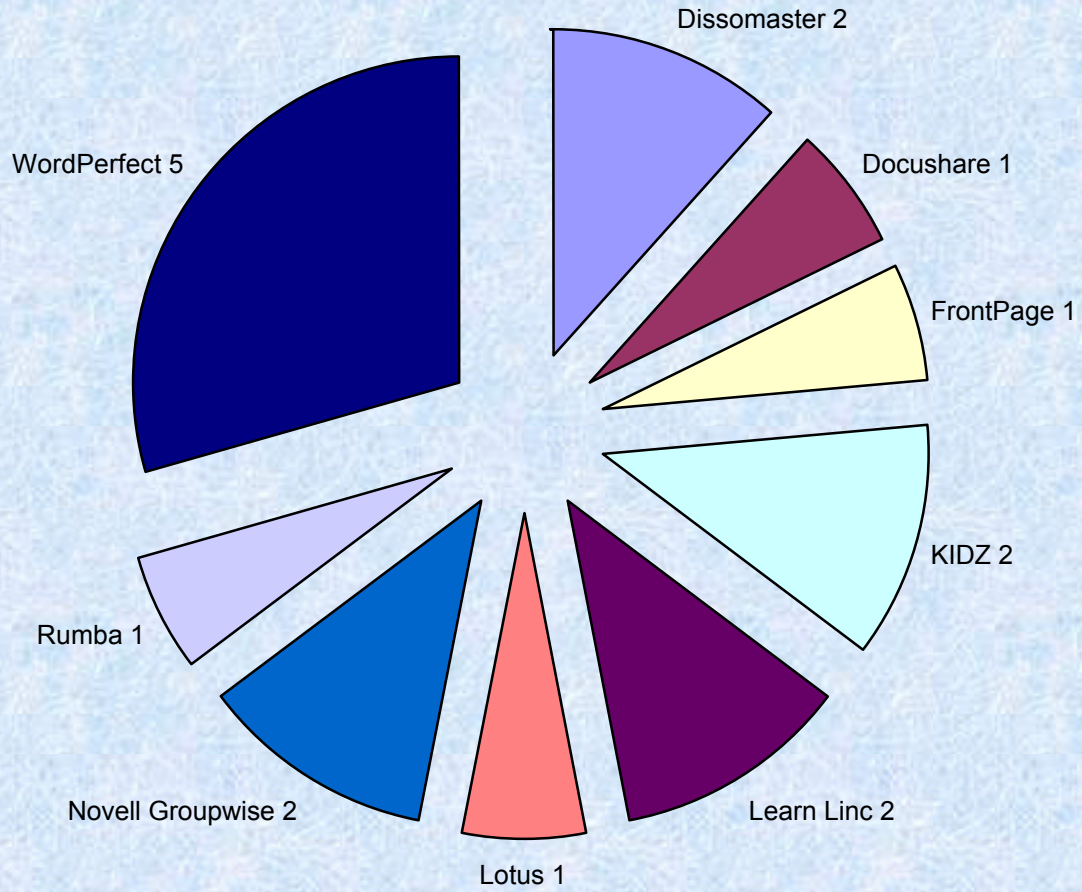
**CDCSS 2003 Statewide Training Resources Survey  
Question Categories**

<b>Training Coordinator Information</b>		Bay Area 2	Central Valley 4	Eastern 3	Northern 1	South 5	South 6	Very Large	Large	Medium	Small	Very Small
Is the Training Coordinator dedicated full-time or part-time?	Full-time	6	3	6	6	3	2	4	7	6	7	2
	Part-time	4	4	3	10	4	1	2	3	7	5	9
Does your county have a formal training department?	No:	3	0	3	8	2	0	0	1	2	5	8
	Yes:	7	7	6	8	5	3	6	9	11	7	3
<b>Training Personnel Resources</b>		Bay Area 2	Central Valley 4	Eastern 3	Northern 1	South 5	South 6	Very Large	Large	Medium	Small	Very Small
Does your county rely exclusively on OJT?	No:	8	7	6	9	5	3	6	9	10	7	6
	Yes:	2	0	3	7	2	0	0	1	3	5	5
Does your county employ a formal mentoring program?	No:	6	4	7	13	3	2	5	6	7	9	8
	Yes:	4	3	2	3	4	1	1	4	6	3	3
How many full-time DCSS/OCSE certified trainers?		15	28	7	14	16	41	51	39	26	8	2
How many full-time non-certified trainers?		4	15	1	6	27	10	16	20	5	19	3
How many part-time DCSS/OCSE certified trainers?		15	22	8	28	12	4	6	28	31	18	6
How many part-time non-certified trainers?		61	25	5	27	65	0	36	70	33	37	7
How many full-time support staff for training?		6	17	2	6	10	63	70	21	8	4	1
How many part-time support staff for training?		19	11	9	6	22	11	11	13	31	19	14
<b>Physical Plant Resources</b>		Bay Area 2	Central Valley 4	Eastern 3	Northern 1	South 5	South 6	Very Large	Large	Medium	Small	Very Small
Do you have facilities for in-house training?	No:	0	0	0	2	0	0	0	0	0	0	2
	Yes:	10	7	9	14	7	3	6	10	13	12	9
What is the max in-house training capacity?		534	338	231	255	313	179	325	420	592	308	205
How many rooms do you have available for training?		33	16	15	19	21	15	25	38	22	19	15
What is the total capacity of all training rooms?		652	403	272	299	455	326	562	612	599	382	252
<b>Current Orientation Practices</b>		Bay Area 2	Central Valley 4	Eastern 3	Northern 1	South 5	South 6	Very Large	Large	Medium	Small	Very Small
Do you currently provide orientation training to new staff?	No:	0	0	1	1	0	0	0	0	0	0	2
	Yes:	10	7	8	15	7	3	6	10	13	12	9
How many staff does it take to deliver the orientation annually?		43	41	17	22	35	39	53	50	36	42	16
<b>Current Evaluation Practices</b>		Bay Area 2	Central Valley 4	Eastern 3	Northern 1	South 5	South 6	Very Large	Large	Medium	Small	Very Small
Do you have an immediate post-course participant evaluation?	No	1	0	4	9	2	0	0	0	2	7	7
	Yes, automated	1	0	0	0	0	0	0	0	1	0	0
	Yes, non-automated (manual)	8	7	5	7	5	3	6	10	10	5	4
When are evaluations completed by the participant?	At the end	8	7	4	8	5	2	5	9	10	5	5
	Never	1	0	4	9	2	0	0	0	3	7	6
	Within a month	3	0	0	0	0	1	2	2	0	0	0
	Over a month after	0	2	1	0	2	0	1	2	0	1	1
Do you have an immediate post-course instructor evaluation?	No	2	3	7	9	3	0	0	4	2	10	8
	Yes, automated	1	0	0	0	0	0	0	0	1	0	0
	Yes, non-automated (manual)	7	4	2	7	4	3	6	6	10	2	3
Do you have a process to assess impact of training on job?	No	5	2	5	12	3	2	4	3	7	8	7
	Yes, automated	1	0	1	0	0	0	0	0	2	2	0
	Yes, non-automated (manual)	4	5	3	4	4	1	2	7	4	4	4
Do you have process for regular content assessment?	No	2	1	5	9	1	0	0	2	3	5	8
	Yes, automated	3	0	0	1	0	0	0	1	2	1	0
	Yes, non-automated (manual)	5	6	4	6	6	3	6	7	8	6	3

**CDCSS 2003 Statewide Training Resources Survey  
Question Categories**

Regional Training		Bay	Central	Eastern 3	Northern 1	South 5	South 6	Very				Very
		Area 2	Valley 4					Large	Large	Medium	Small	Small
Where would you prefer to send attorneys for training?	Northern California	9	7	8	16	1	0	1	7	11	12	10
	Southern California	1	0	1	0	6	3	5	3	2	0	1
How many attorneys for Beginning Attorney Training?		27	5	0	9	4	14	15	31	3	8	2
How many attorneys for Advanced Attorney Training?		60	33	16	22	27	14	23	79	44	19	7
What year for Beginning and Advanced Attorney Training?	FY 2002-2003	0	1	2	5	4	0	2	1	4	3	2
	FY 2003-2004	1	1	2	4	1	1	1	0	3	2	4
	No Preference	9	5	5	7	2	2	3	9	6	7	5
Equipment Resources		Bay	Central	Eastern 3	Northern 1	South 5	South 6	Very				Very
		Area 2	Valley 4					Large	Large	Medium	Small	Small
Total number of computers dedicated to training		140	158	74	167	162	165	289	223	171	107	73
Training computers with Pentium III or higher		140	158	71	135	104	105	177	223	156	98	62
Training computers with Pentium II or lower		0	0	3	27	58	60	112	0	15	10	11
How many overhead projectors for training?		14	11	9	10	9	11	16	13	17	10	8
How many LCD projectors for training?		23	17	10	15	15	18	28	27	20	12	11
How many projectors with laptops for training?		16	9	6	13	9	12	16	15	16	9	9
How many televisions for training?		15	11	23	19	11	15	20	16	22	16	16
How many VCRs for training?		16	13	16	14	11	17	23	17	19	15	13
How many Camcorders for training?		6	6	4	4	4	2	4	9	9	2	2
How many flip charts for training?		35	21	11	15	16	28	37	31	32	16	10
How many whiteboards for training?		29	24	10	15	23	22	38	31	17	16	21
Video conferencing ability:	Fully functional, off-site facilities	1	0	0	3	2	0	0	1	3	1	1
	Fully functional, on-site facilities	2	1	4	2	2	1	2	3	1	3	3
	None at this time	7	4	1	7	3	1	2	6	6	5	4
	On-site facilities being developed	0	2	4	4	0	1	2	0	0	3	3
Staff use of internet capable computer?	Training computers	1	2	2	5	0	1	1	1	4	5	0
	Available to all staff	4	3	9	11	5	2	4	4	8	8	10
	Job necessity	6	5	0	5	2	1	2	6	6	4	1
Staff use of internet/Training web pages	Management and administration	1	3	0	5	1	1	1	4	3	2	1
	Training computers	1	2	2	4	1	1	1	2	4	4	0
	Available to all staff	4	2	8	13	4	1	3	2	8	8	11
	Job necessity	5	4	0	2	3	2	3	7	3	3	0
Staff use of CD capable computers?	Management and administration	1	2	0	2	1	1	1	4	1	1	0
	Training computers	1	1	2	5	1	1	1	2	3	5	11
	Available to all staff	4	5	9	11	5	2	4	5	8	9	0
	Job necessity	5	2	0	4	2	1	1	4	4	3	0
Staff use of Email?	Management and administration	3	1	0	2	1	1	1	4	2	1	0
	Training computers	0	1	1	0	0	0	0	1	1	0	0
	Available to all staff	8	4	9	13	7	3	5	7	11	10	11
	Job necessity	2	3	0	3	0	0	1	3	2	2	0
What applications are used?	Management and administration	1	2	0	3	0	0	0	3	1	2	0
	Adobe Acrobat	8	7	9	13	7	3	6	9	12	11	9
	Microsoft Access	7	4	4	10	6	0	2	6	1	0	6
	Microsoft Excel	8	7	9	14	6	3	6	9	1	10	10
	Microsoft Outlook	6	5	7	12	4	3	6	5	8	8	8
	Microsoft PowerPoint	7	7	8	13	7	3	6	9	12	10	9
	Microsoft Word	8	7	9	16	7	3	6	9	10	12	11
Use an automated system to manage training?	Other	2	2	2	6	1	0	0	1	27	4	2
	No:	8	6	8	15	5	2	5	6	11	11	11
Own the "Survival Run" video by Pyramid Video?	Yes:	2	1	1	1	2	1	1	4	2	1	0
	No:	9	7	7	16	6	2	5	9	12	11	10
Own "Securing the Future" by OCSE?	Yes:	1	0	2	0	1	1	1	1	1	1	1
	No:	4	4	6	8	4	1	2	5	6	8	6
Own "POP" video produced by DSS/DCSS?	Yes:	6	3	3	8	3	2	4	5	7	4	5
	No:	5	1	5	7	3	0	1	4	6	7	3
	Yes:	5	6	4	9	4	3	5	6	7	5	8

### Other Computer Applications used in LCSA





## Challenges and Difficulties in Timely Orientation

