

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064



July 16, 2002

TC LETTER: 02-11

TO: CHILD SUPPORT TRAINING COORDINATORS

SUBJECT: BEGINNING CHILD SUPPORT SPECIALIST AND ATTORNEY TRAINING  
SEPTEMBER 23-27, 2002

The Department of Child Support Services is pleased to announce the Beginning Child Support Specialist and Attorney Training.

**Program Information**

This training replaces the prior Beginners Family Support Officer (FSO) College and the Beginners Prosecutors College to create a new beginning training event. This training will be broken out into two child support specialist tracks, and one attorney track.

**Participant Recommendations**

This event is appropriate for child support staff, both attorneys and Child Support Specialists that have not attended an FSO or Prosecutors College, and have at least three months on the job.

**Event and Registration Information**

This event will be held at the Holiday Inn Capitol Plaza, Sacramento at 300 "J" Street from 1:00 p.m. Monday, September 23<sup>rd</sup> through 1:00 p.m. on Friday, September 27<sup>th</sup>. Space is limited to 100 attorneys, and 100 child support staff. Priority for attendance will be based on a first come, first serve policy. There will be two separate Child Support Specialist tracks of 50 each, and one Attorney track with a capacity of 100. Those attorneys who are in attendance at the Attorney track will be eligible to receive Minimum Continuing Legal Education credits.



DO YOUR PART TO HELP CALIFORNIA SAVE ENERGY  
For energy saving tips, visit the DCSS website at  
[www.childsup.cahwnet.gov](http://www.childsup.cahwnet.gov)

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Attached you will find the "Beginners Child Support Specialist and Attorney Training" Brochure/Registration Form. Please be sure to distribute this information to all staff in your county that may be interested in participating in this training. Each county will also be receiving a number of Brochure/Registration Forms in hardcopy for distribution. Hotel and travel information is available on the Registration Form.

Please make sure staff complete and submit the registration form and payment to the:

Child Support Directors Association  
Attention: **Natalie Dillon**  
925 L Street, Suite 1402  
Sacramento, CA 95814

Telephone Number: (916) 446-6700  
Facsimile Number: (916) 446-1199

If you have questions regarding the registration or logistics for this event, please contact Natalie Dillon at the number listed above.

If you have questions regarding the Beginning Child Support Specialist and Attorney Training, please contact Kim Krazynski, Manager, Training and Procedures Unit at (916) 464-5174.

Sincerely,

SHAR SCHROEPFER, Chief  
Policy Branch

Attachments

cc: IV-D Directors  
Training Advisory Committee

**Shuttle**

If you are interested in securing a shuttle from the Sacramento Airport, the hotel recommends contacting SuperShuttle at (800) 258-3826. Their charge is \$11.00 per person, per trip.



**Parking**

There is parking available at the parking garage near the hotel. For guests of the hotel, the cost is \$9.00 to self park, and \$13.00 for valet parking daily. For non-guest visitors of the hotel, valet parking rates are the same. If you wish to self park the cost is \$14.00.

**Child Support  
Directors Association**

925 L Street Suite 1402  
Sacramento, CA 95814

**September 23-27, 2002  
Holiday Inn Capitol Plaza  
Sacramento, California**

California  
Department of Child Support Services

**Beginning Child  
Support Specialist  
and Attorney  
Training**



## **DCSS Beginning Child Support Specialist and Attorney Training**

This training replaces the prior Beginners Family Support Officer (FSO) College and the Beginners Prosecutors College to create a new combined beginners training event. This training will be broken out into two child support specialist tracks, and one attorney track.

This event is appropriate for child support staff who have not attended an FSO or Prosecutors College, and have at least three months on the job.

The opening plenary session will be designed to give all participants a consistent statewide overview of child support. Minimum Continuing Legal Education (MCLE) credit will be offered for the attorney track. Child Support Directors Association (CSDA) and California District Attorneys Association (CDAA) will assist in the planning of this event.



Morning and afternoon breaks will be provided daily. Lunches will be on your own.

### ***Cancellation Policy:***

Cancellations will not be accepted after September 6, 2002. After that date, registrants will be obligated to pay the full registration fee.

## **Location**

The DCSS Beginning Child Support Specialist and Attorney Training (BCSSAT) will be held at the Holiday Inn Capitol Plaza, 300 J Street, Sacramento. The hotel can be reached at (800) 465-4329 (800-HOLIDAY) or (916) 446-0100.

The special Child Support Directors Association room rate for this event is \$99.00 plus tax for both single and double occupancy. The deadline for this special room rate is **September 3, 2002**. The Registration fee for the conference is \$380.00.



## **Travel Arrangements**

Patterson Travel has arranged special air travel and rental car rates through the Child Support Directors Association for participants of Department of Child Support Services training events. To take advantage of these special savings, call Patterson Travel, Business Travel Center, at (916) 929-3565, (800) 748-6655. Press 1 to reach the first available agent. All costs for travel are expected to be paid by the individual counties sending participants to this event.

## **DCSS**

### **Beginning Child Support Specialist and Attorney Training**

### **Registration Form**

#### **Sign up for:**

**Price**  
\$380.00

- Attorney Track**  
(MCLE Credit Provided)
- Child Support Specialist Track**

*Please make check payable to CSDA*

Name \_\_\_\_\_

County \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Person phone number \_\_\_\_\_

## **Child Support Directors Association**

925 L Street, Suite 1402  
Sacramento, CA 95814

Phone: (916) 446-6700  
Fax: (916) 446-1199  
Email: [ndillon@csdaca.org](mailto:ndillon@csdaca.org)

**Natalie Dillon (916) 446-6700**