Memorandum

Date

From

Director, Center for Food Safety and Applied Nutrition (HFS-1)

Subject

Laboratory Quality Assurance Manual

Τo

All Laboratory Personnel

OCT 3 0 1995

As part of a regulatory agency, the Center for Food Safety and Applied Nutrition (CFSAN) has long been aware of the need for high standards in the conduct of its scientific research. The Quality Assurance Program developed by the Center is designed to support the research conducted without inhibiting scientific creativity. The quality assurance criteria which are the backbone of the program are included in the Laboratory Quality Assurance Manual.

Attached is your copy of the second edition of the CFSAN Laboratory Quality Assurance Manual that has been revised to reflect the changes in organizational structure, modifications in existing procedures, inclusion of a section on laboratory safety as well as the addition of the responsibilities of contract services that support Center research. This manual has been prepared to assist Center personnel in all aspects of quality assurance to the fullest extent possible. Laboratory personnel are expected to abide by all applicable requirements. Supervisors are urged to familiarize themselves with the contents and to assure that subordinates adhere to the approved procedures.

I am proud of the achievements our scientists have made in advancing the reputation of quality research conducted in the Center. I know that I can count on your continued cooperation in this endeavor.

Fred R. Shank, Ph.D.

Attachment

CFSAN LABORATORY QUALITY ASSURANCE MANUAL

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Study Director

Principal Investigator

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