

MOTIONS AND **PRELIMINARY** HEARINGS RE USE OF CASH COLLATERAL, OR TO OBTAIN CREDIT

1. Motion - Each motion must include the statement required by [Local Form #541.7](#).
2. Notice of **PRELIMINARY** Hearing on Motion - The moving party shall COMPLETELY fill out [Local Form #541.1](#) [NOTE: LOCAL FORM #541.1 REQUIRES YOU TO OBTAIN THE DATE, TIME AND ADDRESS OF HEARING FROM THE COURT BEFORE SERVICE!]
3. Service of Motion AND Notice - The moving party shall SIMULTANEOUSLY serve copies of BOTH the motion AND the NOTICE ([Local Form #541.1](#)) on all of the parties listed in pt. 5 of the Notice.

**NOTE: THIS SERVICE SHALL BE MADE WITHIN A REASONABLE TIME PRIOR TO THE HEARING BY GIVING TELEPHONIC OR OTHER ACTUAL NOTICE OF THE HEARING DATE, TIME AND LOCATION TO ALL PARTIES REQUIRING NOTICE (INCLUDING THE U.S. TRUSTEE), OR ELSE THE COURT SHALL BE NOTIFIED AND A NEW DATE, ETC. REQUESTED. SANCTIONS MAY BE IMPOSED FOR FAILURE TO COMPLY!**

4. Filing of Motion AND Notice with Clerk's Office - On the same date as copies are served as provided in pt. 5 of the Notice, the moving party will mail to, or directly file with, the Clerk of Court BOTH: (a) the completely filled out original Notice of Motion WITH (b) the original Motion attached thereto.