GUIDELINES

for Submission of a *One-Page Abstract* of a Formal Paper

to be Considered for Presentation at the Conference

Deadline (extended) *for submission: March 5, 2009*

Please adhere to the following **Guidelines** when drafting your *Abstract*.

1. English is the official language for all EESAT Conferences. All publications and presentations of information must be in the English language.

2. The only acceptable word processing program for abstracts is "Microsoft WORD."

3. Format your abstract as follows:

 - Text font: "Times New Roman," 12 pt size, **aligned left**.

 - The abstract must be single-spaced and confined to **one side of one page**: 8.5 inches x 11.0 inches. (But, see **NOTE** below)

 - All margins: 1.0" (inches)

4. State the name and affiliations of the author(s) on the second line following the title:

 Designate one author as the "***Contact Author***" and include the following information for him/her:

 Mailing Address, Telephone Number, Fax Number, and E-mail Address.

5. E-mail your abstract to EESAT Information (eesatinfo@sandia.gov) no later than March 3, 2009.

If your abstract is accepted, you will be notified promptly. ***Within two (2) days*** *of emailing your abstract, if you have **not** received confirmation that the EESAT Committee received your abstract, please contact Dan Borneo, Conf. Mgr. (drborne@sandia.gov) or call 505-284-9880 (USA).*

Thank you for your cooperation. We look forward to receiving your abstract.

NOTE: If images aid in understanding the intent of your paper, you may include a maximum of two (2) images in your abstract:

 - Convert your images to **.jpg format**.
 - Insert the images on a **separate page**.

Questions?   Contact Don Ragland (dragla@sandia.gov) or 505-845-9623 (USA) .