From: Toth-Allen, Jean
Sent: Tuesday, November 07, 2006 10:22 AM
To: [purged]
Subject: RE: Resume China

Dear [purged],

Thank you for your inquiry regarding positions with FDA.

It would be best for you to look at the job site developed to announce open positions at FDA. The site's address is http://jobsearch.usajobs.opm.gov/a9fda.asp. Links from this site will provide details of positions that are presently available as well as the procedures for applying. If you are interested in other Federal Agencies as well, you should look at http://www.fedworld.gov/jobs/jobsearch.html.

Hope this information is useful and good luck in your search. If you need further information and/or have additional questions, please submit them once again to the official GCP mailbox, gcp.questions@.fda.hhs.gov, in lieu of responding to my personal e-mail address.
Sincerely yours,

Jean Toth-Allen, Ph.D.
Good Clinical Practice Program
OSHC, Office of the Commissioner, US FDA

This communication does not constitute a written advisory opinion under 21 CFR 10.85, but rather is an informal communication under 21 CFR 10.85(k) which represents the best judgment of the employee providing it. This information does not necessarily represent the formal position of FDA, and does not bind or otherwise obligate or commit the agency to the views expressed.

-----Original Message-----
From: [purged]
Sent: Friday, November 03, 2006 9:52 AM
To: OC GCP Questions
Subject: Resume China

Dear Sir or Madam:

I am very interested in a position (trade/business development) of your organization. I feel that my education and experience has made me highly qualified for this position and I think I can help bring good things to your organization.

I have educated and worked in China and Canada. I have systematic knowledge of logistics, accounting, finance, investment, and marketing. I have experience in engineering projects for a broad range of industries. I have strong analytical and quantitative skills. I have excellent organization, negotiation, verbal and written presentation skills, and extensive IT skills.

Recently, I have maintained a sales force in Oil industry of China with successful customers include: Sinopec, Petrochina, and CNOOC.

Therefore, I am submitting my resume to you for your consideration. I believe I would be a good match with your company and that I would be able to live up to your expectations. I am excited by the prospect of an opportunity to contribute my years of knowledge, skills, and experience to the success of your business and I sincerely hope you look upon my application favorably.

Thank you very much for your kind attention, I am looking forward to your reply.

Sincerely yours,

[purged]