BULLETIN 2009-02

December 11, 2008

U.S. Department of Labor	Distribution:	Subject: New Apprenticeable
Employment and Training		Occupation – Microbiology
Administration	A-541 Headquarters	Quality Control Technician
Office of Apprenticeship (OA)	A-544 All Field Tech	-
Washington, D.C. 20210	A-547 SD+RD+SAC+;	Code: 200
	Lab.Com	
Symbols: DSNIP/DMc		Action: Immediate

<u>PURPOSE</u>: To inform the Office of Apprenticeship (OA) staff of a new apprenticeable occupation:

Microbiology Quality Control Technician RAPIDS Code: 1135HY O*NET-SOC Code: 19-4021.00 Training Term: 2,000-3,000 hours Type of Training: Hybrid

BACKGROUND: Regional Director Jill Houser, on behalf of the Northeast Biomanufacturing Center and Collaborative, submitted this apprenticeability request for the occupation Microbiology Quality Control Technician. The duties of a Microbiology Quality Control Technician include: Performing routine microbiological testing of raw materials, in-process samples and finished formulations according to Standard Operating Procedures (SOPs). Conducting routine environmental monitoring of good manufacturing practices, manufacturing areas, equipment and processes according to established procedures. Calibrating and maintaining microbiology laboratory equipment. Compiling and analyzing data for documentation of test results and preparing related reports. Revise and update SOPs as necessary.

<u>ACTION</u>: The OA staff should familiarize themselves with this bulletin including all attachments. If you have any questions, please contact Doug McPherson at (202) 693-3783.

Microbiology Quality Control Technician will be added to the list of occupations recognized as apprenticeable when the list is reissued. A suggested Work Process Schedule and Related Instruction Outline are attached.

NOTE: This bulletin is being sent via electronic mail.

