

West Virginia Bureau of Employment Programs
] Research Information and Analysis Division

September 30, 2004

Annual Performance Report
Program Year 2003

The Research, Information and Analysis Division completed all seven of the core products and services stipulations of the Employment and Training Administration's TEGL for program year 2003.

In sequential order, these include:

1. Continue to populate the ALMIS database with state data. ALMIS version 2.2 was launched this program year. Licensed occupations were updated in March 2004.
2. Produce and disseminate industry and occupational employment projections. Short-term (2003-2005) and long-term (2002-2012) occupations were available by June 2004 for the state and for the seven local workforce investment areas in the state.
3. Provide occupational and career information products for public use. Career information products produced this program year include short and long-term industry and occupational projections, the launching of the new Virtual LMI web site and the occupational and career information that it contains, Local Employment Dynamics (LED) information, occupational employment and wage data for the state, metropolitan statistical areas and seven workforce investment areas, industry wage data, licensed occupations information, and an O*Net based skills assessment.
4. Provide public electronic access to the ALMIS Employer Database. Public access to the ALMIS employer database was updated once in the spring and fall of the year.
5. Provide information and support to state and local workforce investment boards (WIBS) and provide other special demand information products and services. Monthly, annual and other regular information produced by this division is prepared in workforce investment area format where possible. Many special demand requests are compiled in the course of the program year. In addition to the above, the following special reports were completed this program year: employment and jobs report (October 2003), West Virginia education and jobs report (November 2003), tracking economic changes report (December 2003), fastest growing occupations report (January 2004), and monthly career occupational profiles.
6. Improve and deploy electronic state workforce information delivery systems. The Virtual LMI electronic information system was deployed this program year after many months of installation procedures, testing and loading data. It was available for public use in June 2004. We are still maintaining our older web pages as well. The URL for West Virginia's Virtual LMI is www.wvlmi.com Our original web site URL is www.state.wv.us/bep

7. Support state workforce information training activities. Training activities were conducted on the following dates:
 - a. July 9, 2003—Statewide Annual Conference of Governor’s Workforce Investment Division.
 - b. September 9, 2003—Special project for the Governor’s Workforce Investment Division.
 - c. September 22, 2003—LMI training in cooperation with the state Higher Education Policy Commission (open to local WIB staff), Charleston WV.
 - d. September 23, 2003—LMI training in cooperation with the state Higher Education Policy Commission (open to local WIB staff), Beckley WV.
 - e. September 29, 2003—LMI training in cooperation with the state Higher Education Policy Commission (open to local WIB staff), Stonewall Jackson Lake and Resort, central WV.
 - f. September 30, 2003—LMI training in cooperation with the state Higher Education Policy Commission (open to local WIB staff), Shepherdstown WV.
 - g. November 12, 2003—On-site consultation to assist Workforce Investment Area 4 in grant application.
 - h. January 20, 2004—On-site organizational meeting with Workforce Investment Area 2 representatives.
 - i. February 24, 2004—Panel discussion with WVU Center for Excellence in Disabilities, Charleston WV.
 - j. March 4, 2004—On-site LMI presentation for Workforce Investment Area 1.

Consultation and customer satisfaction assessment. Three distinct techniques were used to measure consultation and customer satisfaction—a web-based survey (which now has an automatic capability in Virtual LMI), random queries from telephone data requests, and individual/group evaluations after all training sessions and presentations.