

## For Additional Information

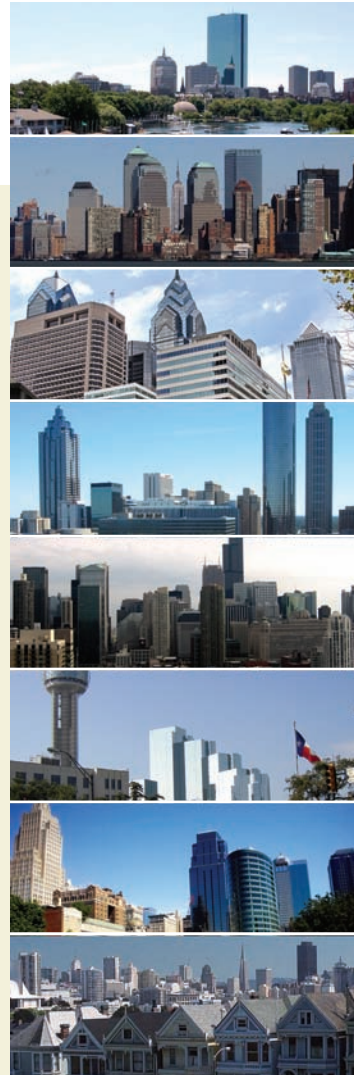
To learn more about the Office of Inspector General and the Office of Evaluation and Inspections, and to review any of our reports, please go to [www.oig.hhs.gov](http://www.oig.hhs.gov). This Web site also provides information on current vacancy announcements for our office. You may submit an informational resume to the e-mail address listed below for cities in which you are interested, but you also will need to submit a formal application through the OIG Web site.


### Headquarters Offices:

Washington, DC [WASOEIjobs@oig.hhs.gov](mailto:WASOEIjobs@oig.hhs.gov)  
Baltimore, MD [BALOEIjobs@oig.hhs.gov](mailto:BALOEIjobs@oig.hhs.gov)

### Regional Offices:

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From your very first day, you will be a hands-on team member in the challenging world of program evaluation. 



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OIG

Office of Inspector General  
Office of Evaluation and Inspections

The Office of Evaluation and Inspections (OEI) is looking for select individuals to join our team of skilled analysts to improve government programs that affect the lives of every American. As part of an independent oversight agency, you will have the opportunity to assess the policies, procedures, and operations of these important programs.

OEI conducts national evaluations to provide the Department of Health and Human Services, Congress, and the public with timely, useful, and reliable information on significant issues. Specifically, these evaluations focus on preventing fraud, waste, or abuse and promoting economy, efficiency, and effectiveness in departmental programs. To promote impact, our evaluations present practical recommendations for improving program operations.

### Programs and issues you will evaluate could include:

- Medicare
- Medicaid
- Drug safety
- Public health preparedness
- Foster care
- Head Start



From your very first day, you will be a hands-on team member in the challenging world of program evaluation.

Each of our regional offices contains about 15 people. We work in teams of 3 to 4 members: a project director, analysts, and a headquarters specialist, backed by statistical and data processing experts. The team develops and designs the project, collects the data, analyzes the evidence, writes the report, and presents it to senior government officials who will use the results to improve the efficiency and effectiveness of the Department's programs.

We have no typical day on the job. Our work may involve analyzing quantitative data, conducting surveys, reviewing laws and regulations, or writing research findings. To do evaluation work most effectively, we often visit sites throughout the country to gather evidence directly from government officials, service providers, and program beneficiaries.

Staff in our headquarters offices in Washington, DC, and Baltimore, Maryland, are program specialists in the areas of public health and human services, Medicare, or Medicaid. These specialists provide coordination and assistance to regional teams from the start of inspections through data analysis to final review of reports for signature by the Inspector General.

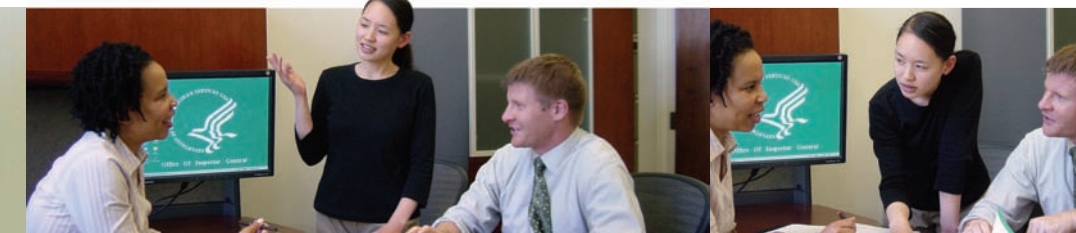
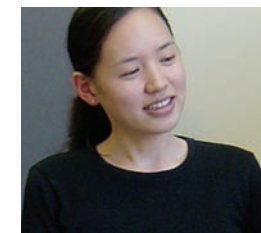
Our staff is diverse, motivated, energetic, and talented.

More than half have graduate degrees in fields such as evaluation research, business and public administration, statistical analysis, policy analysis, public health, social work, political science, information technology, law, and other disciplines.

OEI fosters an environment of continuous learning by providing extensive training. We believe that individual growth leads to organizational growth and success. OEI provides staff development through coaching, mentoring, formal external training, and in-house training.

### Skills you will learn and use as an evaluator include:

- interviewing and communication
- quantitative and qualitative data analysis
- survey design
- effective writing
- presentation and public speaking
- collaboration and teamwork



### OEI's work has:

- saved the Medicare and Medicaid programs billions of dollars through more effective purchasing of drugs, supplies, and equipment
- improved oversight systems that protect nursing home residents
- monitored the capacity of public health systems to address bioterrorism
- enhanced the system of protections for participants in clinical trials
- improved the well-being of children in foster care

### Pay and Benefits

As a Federal employee, you will receive excellent benefits, including:

- 13 days of vacation each year during your first 3 years, 20 days each year for the next 12 years, and 26 days each year thereafter
- 10 paid holidays each year
- Paid sick leave
- Periodic salary increases
- Potential cash awards for superior accomplishments
- Federal Employees Health Benefits Program
- Federal Employees Retirement System
- Optional tax-deferred Thrift Savings Plan, with up to 5-percent agency matching (similar to a 401K plan)
- Optional life insurance

The U.S. Office of Personnel Management's Web site ([www.opm.gov](http://www.opm.gov)) describes pay and benefit policies in detail.