

**Bureau of the Public Debt**  
**FedInvest Logon – ID Request**  
**General Information**

**INSTRUCTIONS**

**Please Complete All Fields in Blue**

- 1. Action Requested:** Grant = New access to FedInvest  
Revoke = Delete user access  
Add Additional account = Access to additional AFS, existing users  
Supervisor Change = Change in supervisor  
Other = Any other changes

**Effective Date:** Enter MM DD YY
- 2. User Information:** Please fill out **all** information completely.

**Name:** Format -- Last Name, First Name, MI  
(If you do not have a middle initial please input **NMI**)

**ALC:** Indicate the Agency Location Code. e.g. 20551234

**AFS- Full Access:** Full Access is for users that **process** transactions on behalf of their agency. Please list **all** Account Fund Symbols (AFS) in which you need full access. (e.g. 20X8185)

**AFS- Inquiry Access:** Inquiry Access is for users that **do not** process investments but want view only access. Please list **all** Account Fund Symbols (AFS) in which you need inquiry access. (e.g. 20X8185 and 20X8155)

**Note:** User can have full or inquiry access with the same ID. (e.g. users process investments for certain AFS and also need view access for other AFS) – List in both places above.

**Street Address Line 2:** Please indicate particular building or room number.
- 3. CFO Information:** Please complete entire section.
- 4. Supervisor Information:** To be completed and signed by supervisor.
- 5. User Information:** To be completed and signed by user.

**Mothers Maiden Name** Please indicate mother's maiden name (required).

All documents may be emailed to [fedinvestor@bpd.treas.gov](mailto:fedinvestor@bpd.treas.gov) or faxed to 304-480-5212.  
If you submit an incomplete form your access will be delayed.  
If you have additional questions please call (304) 480-5151.