

§ 901.5

in any litigation arising from its authorities or actions.

(2) Advise the Board of Directors and the staff of statutory or regulatory requirements, and assure compliance therewith.

(3) Prepare or review all contracts, agreements or other documents of a legal nature.

(4) Prepare or review all draft legislation, regulations, official notices and other legal publications.

(5) Perform such other duties as may be prescribed by the Board of Directors, the President, or the Executive Director.

(f) *Powers and duties of the Assistant Director/Development.* The Assistant Director/Development shall advise the Board of Directors, officers and staff of the Corporation on all development activities to accomplish the goals of the development plan. He shall:

(1) Manage development activities in accordance with the development plan.

(2) Function as a key management official performing a wide range of duties required to accomplish the rebuilding of Pennsylvania Avenue.

(3) Provide managerial responsibility for the work of all project managers and consultants relating to development projects.

(4) Coordinate the tasks of other staff professionals as required for accomplishment of projects.

(5) Be liaison between the Corporation and other governmental agencies that review projects in the development area.

(6) Perform such other duties as may be prescribed by the Board of Directors, the President, or the Executive Director.

(g) *Powers and Duties of the Secretary.* The Secretary, to be appointed by the Chairman from among the Corporation's staff, shall give notice of all meetings of the Board of Directors and record and keep the minutes thereof, keep in safe custody the seal of the Corporation, and shall affix the same to any instrument requiring it. When so affixed, the seal shall be attested by the signature of the Secretary. The Secretary shall also perform such other duties as may be prescribed by the

36 CFR Ch. IX (7-1-05 Edition)

Board of Directors, the President, or the Executive Director.

[40 FR 41524, Sept. 8, 1975, as amended at 47 FR 34536, Aug. 10, 1982]

§ 901.5 Annual report.

The Executive Director shall prepare annually a comprehensive and detailed report of the Corporation's operations, activities, and accomplishments for the review of the Board of Directors. Upon approval by the Board, the Chairman shall transmit the report in January of each year to the President of the United States and to the Congress.

§ 901.6 Seal.

The Corporation may adopt a corporate seal which shall have the name of the Corporation and year of incorporation printed upon it. The seal may be used by causing it or a facsimile thereof to be impressed, affixed, or reproduced.

§ 901.7 Amendments.

These bylaws may be altered, amended, or repealed by the Board of Directors at any meeting, if notice of the proposed alteration, amendment, or repeal is contained in the notice of the meeting.

PART 902—FREEDOM OF INFORMATION ACT

Subpart A—Applicability and Policy

- Sec.
902.01 Purpose and applicability.
902.02 Statement of policy.
902.03 Definitions.

Subpart B—General Administration

- 902.10 Delegation of administration of this part.
902.11 How records may be requested.
902.12 Maintenance of statistics; annual report to Congress.
902.13 Indexes of Corporation records.
902.14 Deletion of nondiscloseable information from requested records.
902.15 Protection of records.

Subpart C—Publication in the Federal Register

- 902.20 Applicability.
902.21 Publication in the FEDERAL REGISTER shall be constructive notice of information that affects the public.

Subpart D—Availability of Records Not Published in the Federal Register

- 902.30 Applicability.
- 902.31 Access, inspection and copying.

Subpart E—Availability of Reasonably Described Records

- 902.40 Applicability.
- 902.41 Public access to reasonably described records.
- 902.42 Request for records of concern to more than one government organization.

Subpart F—Exemptions From Public Access to Corporation Records

- 902.50 Applicability.
- 902.51 Records relating to matters that are required by Executive order to be kept secret.
- 902.52 Records related solely to internal personnel rules and practices.
- 902.53 Records exempted from disclosure by statute.
- 902.54 Trade secrets and commercial or financial information that is privileged or confidential.
- 902.55 Intragovernmental exchanges.
- 902.56 Protection of personal privacy.
- 902.57 Investigatory files compiled for law enforcement purposes.
- 902.58 Reports of financial institutions.
- 902.59 Geological and geophysical information.

Subpart G—Time Limitations

- 902.60 Initial determination.
- 902.61 Final determination.
- 902.62 Extension of time limits.

Subpart H—Procedures for Administrative Appeal of Decisions Not To Disclose Records

- 902.70 General.
- 902.71 Forms for appeal.
- 902.72 Time limitations on filing an appeal.
- 902.73 Where to appeal.
- 902.74 Agency decision.

Subpart I—Fees

- 902.80 General.
- 902.81 Payment of fees.
- 902.82 Fee schedule.
- 902.83 Waiver or reduction of fees.

AUTHORITY: 5 U.S.C. 552; 52 FR 10012-10019 (March 27, 1987); E.O. 12600, 52 FR 23781 (June 23, 1987).

SOURCE: 41 FR 43143, Sept. 30, 1976, unless otherwise noted.

Subpart A—Applicability and Policy

§ 902.01 Purpose and applicability.

This part contains regulations of the Corporation implementing 5 U.S.C. 552, as amended. It informs the public about where and how the Corporation's records may be obtained. The following provisions are applicable to all records of the Corporation in existence at the time a request for records is made. The regulations establish fee schedules applicable to the search and copying of requested records. This part identifies the officials having authority to act on requests and prescribes the procedures to appeal decisions which initially deny disclosure. Indexes maintained to reflect all records subject to this part are available for public inspection and copying as provided herein.

§ 902.02 Statement of policy.

In keeping with the spirit of the Freedom of Information Act, 5 U.S.C. 552, the policy of the Corporation is one of full and responsible disclosure of its records to the public. Therefore, all records of the Corporation, unless otherwise exempted under subpart F of this part, are declared to be available for public inspection and copying. Each officer and employee of the Corporation is directed to cooperate to this end and shall make records available to the public with reasonable promptness. A record may not be withheld from the public solely because its release might suggest administrative error or embarrass an officer or employee of the Corporation.

§ 902.03 Definitions.

As used in this part—

(a) *Act* means section 552 of title 5 U.S.C., as amended, Pub. L. 90-23, 81 Stat. 54, June 5, 1967; as amended, Pub. L. 93-502, 88 Stat. 1561, November 11, 1974. Pub. L. 90-23 repealed and superseded Pub. L. 89-487, 80 Stat. 250. July 4, 1966, sometimes referred to as the *Freedom of Information Act* or *Public Information Act*.

(b) *Chairman* means the Chairman of the Corporation's Board of Directors and President of the Corporation.