

## Flight Simulation Device Qualification Guidance

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### Qualification of Flight Simulation Device Located Outside the United States

FSTD Guidance Bulletin 03-07

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1. **Purpose:** Title 14, Code of Federal Aviation Regulation (14CFR) Part 187 requires the collection of fees for FAA certification services performed by inspectors outside the United States. Advisory Circular (AC) 187-1B, dated March 28, 2008, establishes a schedule of charges for these services. Fees will be collected for NSP evaluations, sponsor audits, and inspections required for the initial and continuing qualification of flight simulation training device (FSTD).

The NSP will also provide FSTD qualification assistance to other foreign countries on a fee-for-service basis. Foreign countries requesting these services should make their request through the U.S. State Department. The FAA Office of International Aviation will notify the NSP of the request and coordinate the contractual arrangements.

Accordingly, this guidance addresses the procedures that the NSP will follow for compliance with 14CFR 187 billing and receiving payments from 14CFR Part 119 Air Carriers and Part 142 Training Centers sponsoring FSTD's that are located outside the United States.

2. **Procedures for the Initial, Upgrade, and Special (Modifications or Move) Evaluations of FSTD's:**

- (a) The sponsor will make a written request to the NSP. The request must be made through the local FAA Training Program Approval Authority (TPAA).
- (b) If found acceptable by the NSP Manager, the sponsor will be notified of an evaluation date. With the exception of billing procedures, the evaluation process will follow the established procedures for all FSTD initial, upgrade, or special evaluations.
- (c) Forty-five days prior to the evaluation date, the NSP will provide the sponsor with an estimate of the charges.
- (d) The sponsor will be required to make a deposit of 50 percent of the estimated charges two weeks prior to the evaluation. The deposit shall be submitted to the NSP Atlanta Office (see item 5) in the form of a check, drawn on a U.S. bank, payable in U.S. dollars and made payable to the Federal Aviation Administration. Failure to make the payment within the

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prescribed manner or timeframe may result in a delay or cancellation of the evaluation.

- (e) Upon completion of the evaluation, the NSP will provide the sponsor with a statement of the actual cost of the evaluation. The sponsor will be required to submit the balance of the charges to the NSP as described in item 2(d) above within 30 days of receiving the statement.

### **3. Procedures for Recurrent Evaluations of FSTD's:**

- (a) As long as an FSTD remains active for 14CFR Part 121/135 Air Carrier and Part 142 Training Center sponsors, the NSP will schedule recurrent evaluations of an FSTD.
- (b) With the exception of billing procedures, the evaluation process will follow the established procedures for all FSTD recurrent evaluations.
- (c) Forty-five days prior to the evaluation date the NSP will provide the sponsor with an estimate of the charges.
- (d) The sponsor will be required to make a deposit of 50 percent of the estimated charges two weeks prior to the evaluation. The deposit shall be submitted to the NSP Atlanta office (see item 5) in the form of a check, drawn on a U.S. bank, payable in U.S. dollars and made payable to the Federal Aviation Administration. Failure to make the payment within the prescribed manner or timeframe may result in a delay or cancellation of the evaluation.
- (e) Upon completion of the evaluation, the NSP will provide the sponsor with a statement of the actual cost of the evaluation. The sponsor will be required to submit the balance of the charges to the NSP as described in item 2(d) above within 30 days of receiving the statement.

### **4. Audits and Inspections of 14CFR Part 121/135 Air Carriers and Part 142 Training Centers sponsoring FSTD's:**

- (a) In order to ensure the continuing qualifications of FSTD's, the NSP is charged with conducting periodic audits and inspections of FSTD sponsors.
- (b) Forty-five days prior to the evaluation date, the NSP will provide the sponsor with an estimate of the charges.
- (c) The sponsor will be required to make a deposit of 50 percent of the estimated charges two weeks prior to the evaluation. The deposit shall be submitted to the NSP Atlanta office (see item 5) in the form of a check, drawn on a U.S. bank, payable in U.S. dollars and made payable to the Federal Aviation Administration

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- (d) Upon completion of the audit or inspection, the NSP will provide the sponsor with a statement of the actual cost of the evaluation. The sponsor will be required to submit the balance of the charges to the NSP as described in item 2(d) above within 30 days of receiving the statement.

5. Mailing Address:

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