

Amendment to 260 FW 6, Environmental and Disposal Liability Reporting

Series: Finance
Part 260: Financial Management
Chapter 6: Environmental and Disposal Liability (EDL) Reporting
Amendment Number: 1
Purpose: The purpose of this amendment is to revise the existing mandatory EDL review/approval timeline so that it is recommended rather than required, and to eliminate the requirement for Project Managers to enter data into the EDL database on behalf of the Office of the Solicitor.

Actions:

1. Under 6.6 F, change the following section:

(3) Verify that the review of projects by Office of the Solicitor (OS) has occurred;

To:

(3) Verify that the Office of the Solicitor (OS) has reviewed projects as described in section 6.6G(3);

2. Under 6.6G, change the following section:

(3) Obtain review of projects from the OS. The OS advises and provides information verbally or in writing as appropriate to Project Managers about sites. If the OS is unable to access the Environmental Database, Project Managers will enter the legal information into the Database.

To:

(3) Obtain review from the OS of new projects and changes to existing projects that may affect liability estimates. The OS advises and provides information verbally or in writing to Project Managers about sites.

3. Under 6.7, change the following section:

A. 1st, 2nd, and 3rd Quarters: The reports are due to the Department one week prior to the end of the first, second, and third quarters. We must ensure that we have updated and approved data for those quarters according to the following timeline:

To:

A. 1st, 2nd, and 3rd Quarters: The reports are due to the Department one week prior to the end of the first, second, and third quarters. We should update and approve data for those quarters according to the following timeline:

4. Under 6.7, change the following section:

B. 4th Quarter: Fourth quarter information is due to the Department 2 weeks prior to the end of the quarter. The process for updating, reviewing and approving fourth quarter information **must** begin 1 week earlier than described in section 6.7A.

To:

B. 4th Quarter: Fourth quarter information is due to the Department 2 weeks prior to the end of the quarter. The process for updating, reviewing and approving fourth quarter information **should** begin 1 week earlier than described in section 6.7A.

/sgd/ Kenneth Stansell
DEPUTY DIRECTOR

Date: February 4, 2009

To:

B. 4th Quarter: Fourth quarter information is due to the Department 2 weeks prior to the end of the quarter. The process for updating, reviewing and approving fourth quarter information **should** begin 1 week earlier than described in section 6.7A.

A handwritten signature in black ink, appearing to read "K. Stansell". The signature is written in a cursive, flowing style.

Deputy DIRECTOR

Date: February 4, 2009