

**GRADUATION RATE
2-yr Institutions**

Worksheet for Calculation of 4-year Average Graduation and Transfer-out Rates

This worksheet is provided for the institution's convenience, and may be used to calculate Student Right-to-Know completion or graduation rates or transfer-out rates for disclosure or reporting purposes. The overall 4-year average graduation rate and transfer-out rate for the general cohort and athletic subcohorts are calculated by the data collection system. Use this worksheet to calculate additional rates by race/ethnicity or other student characteristics.

| | 1996 | 1997 | 1998 | 1999 | 4-year Total |
|---|------|------|------|------|--------------|
| MEN | | | | | |
| 1. Revised cohort (III,10) | | | | | |
| 2. Total exclusions (III,45) | | | | | |
| 3. Adjusted cohort (#1 minus #2) | | | | | |
| 4. <2-yr completers (III,11A) | | | | | |
| 5. 2<4-yr completers (III,12A) | | | | | |
| 6. Total completers within 150% (#4 + #5) | | | | | |
| 7. Total transfer-out students (III,30) | | | | | |
| 4-year average Graduation Rate Calculation (#6 / #3) | | | | | |
| 4-year average Transfer-out Rate Calculation (#7 / #3) | | | | | |
| WOMEN | | | | | |
| 1. Revised cohort (III,10) | | | | | |
| 2. Total exclusions (III,45) | | | | | |
| 3. Adjusted cohort (#1 minus #2) | | | | | |
| 4. <2-yr completers (III,11A) | | | | | |
| 5. 2<4-yr completers (III,12A) | | | | | |
| 6. Total completers within 150% (#4 + #5) | | | | | |
| 7. Total transfer-out students (III,30) | | | | | |
| 4-year average Graduation Rate Calculation (#6 / #3) | | | | | |
| 4-year average Transfer-out Rate Calculation (#7 / #3) | | | | | |
| TOTAL (MEN AND WOMEN) | | | | | |
| 1. Revised cohort (III,10) | | | | | |
| 2. Total exclusions (III,45) | | | | | |
| 3. Adjusted cohort (#1 minus #2) | | | | | |
| 4. <2-yr completers (III,11A) | | | | | |
| 5. 2<4-yr completers (III,12A) | | | | | |
| 6. Total completers within 150% (#4 + #5) | | | | | |
| 7. Total transfer-out students (III,30) | | | | | |
| 4-year average Graduation Rate Calculation (#6 / #3) | | | | | |
| 4-year average Transfer-out Rate Calculation (#7 / #3) | | | | | |