

# Airports Division, Great Lakes Region

## Federal Aviation Administration

### FY-2009 Performance Plan

#### **INCREASED SAFETY**

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1. By June 1, 2009, identify Runway Safety Area (RSA) improvement projects to be considered for Airport Improvement Program (AIP) funding in FY-10.
2. By June 30, 2009, update and submit RSA completion status report to Headquarters.
3. By September 30, 2009, physically complete seven (7) Priority RSA improvements (excluding navigational aids).
4. By June 30, 2009, update and submit Non-priority RSA completion status report for RSA improvements remaining to be completed by 2015 to Headquarters.
5. Conduct airport safety inspections per the regional FY-09 work plan.
6. By July 30, 2009, develop regional work plan for conducting airport safety inspections for FY-10 and submit to Headquarters.
7. Provide monthly reports to Headquarters on the implementation of enhanced taxiway centerlines at airports with less than 1.5 million annual enplanements but more than 370,000 annual enplanements.
8. Provide monthly progress reports to Headquarters on the implementation of enhanced taxiway centerlines at airports with less than 370,000 annual enplanements.
9. By September 30, 2009, request all certificated airports to implement recurrent training for all contractor and tenant vehicle operators with movement area access.
10. By the established obligation deadline, issue AIP grants totaling AGL's share of the Wide Area Augmentation System/Localizer Performance with Vertical Guidance (WAAS/LPV) Survey discretionary set-aside for WAAS/LPV approach surveys in FY-09.
11. Track Vehicle/Pedestrian Deviations (V/PD's) that meet the Business Plan criterion (including A, B, C and D).
12. Implement regional work plan in support of Runway Safety Action Team (RSAT) FY-09 regional activities.
13. By September 30, 2009, support and participate in local RSAT meetings.
14. By September 1, 2009, meet with the Runway Safety Office and agree on locations for FY-10 RSAT meetings.
15. By the established obligation deadline, issue grants for the AIP portion of approved RSAT recommendations included in the Airport Capital Improvement Plan (ACIP) for FY-09.
16. Track regional special initiatives related to safety.
17. By June 1, 2009, identify standards-related projects to be considered for AIP funding in FY-10.
18. By the established obligation deadline, issue grants for the AIP portion of airport standards projects for the current year.

#### **GREATER CAPACITY**

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19. By June 1, 2009, identify capacity enhancing projects at Chicago metro area airports (other than Operational Evolution Partnership (OEP) airports) to be considered for AIP funding in FY-10.
20. By the established obligation deadline, issue grants for capacity enhancing projects at Chicago metro area airports (other than OEP airports) in the current year.
21. By November 2008, ensure that Chicago O'Hare International Airport (ORD) Runway 9L/27R will be commissioned and available for use.
22. By September 2009, ensure that ORD Runway 9L/27R has full OEP operation capabilities.
23. By September 2009, ensure that ORD Runway 10/28 (extension) has full OEP operational capabilities.
24. By June 1, 2009, identify runway pavement projects for AIP funding in FY-10 (including any required environmental processing).

25. By the established obligation deadline, issue grants for runway pavement projects in the ACIP for the current year.

## **ORGANIZATIONAL EXCELLENCE**

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26. By the end of each quarter, review and analyze the previous quarters Cost Accounting System report to ensure standardization and identify potential problems.

27. By March 31, 2009, identify two categories of expenditure for analysis in terms of cost efficiency.

28. By June 30, 2009, establish baseline data, metrics and targets for cost containment or efficiency improvements for FY-10 to FY-12.

29. Submit American Customer Satisfaction Index Survey Action Plan progress reports on a quarterly basis.

30. Program 90% of available AIP discretionary funds within 60 calendar days after Discretionary funds are made available to the regions.

31. Complete monthly reconciliation in accordance with established deadlines, including management review.

32. By September 30, 2009, ensure that the region is meeting the grant outlay rate.

33. Report quarterly to Headquarters on steps taken to help achieve the outlay rate metric.

34. By September 1, 2009, update the forward looking analysis of existing and future Letter of Intent commitments and requests.

35. By November 14, 2008, directly link employee performance plans to FAA strategic goals and to the Airports Division business plan.

36. Through September 1, 2009, maintain a level of 95% of all critical operating system patches.

37. By August 15, 2009, ensure that all employees and contactors have completed both Security Awareness Virtual Instruction training requirements.

38. By August 30, 2008, each Airports District Office will conduct at least one general aviation land use inspection and one associated educational outreach.

39. Close or otherwise respond to any open audits within 120 days of receipt by the Airports District Office, except in extenuating circumstances as approved by the Division Manager.

40. By June 30, 2009, complete an internal audit of the AIP grant program at each Airports District Office.

41. By July 31, 2009, close out 50% of the open Passenger Facility Charge (PFC) applications that were both physically and financially complete as of October 1, 2008.

42. Generate a monthly PFC expiration report.

43. By June 1, 2009, identify noise compatibility projects for AIP funding in FY-09.

44. By the established obligation deadline, issue grants that will ensure that 1,900 people (residents and school students) in DNL 65dB or greater receive benefits from noise compatibility projects.

45. By March 31, 2009, complete regional review of Noise Land Reuse Plans.