



# Federal Aviation Administration

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## Memorandum

Date: October 16, 2001

From: Manager, Airports Financial Assistance Division, APP-500

To: PGL Distribution List

Prepared by: Barry L. Molar

Subject: Program Guidance Letter 02-1 (Attachment A)

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### Part II - Application Form State Information Aviation Block Grant Program

Part II is the second of three-part application forms to be used for the State Block Grant Program under the Airport Improvement Program. Part II is the principal information on a State's qualifications to administer non-primary airport projects under the AIP.

States receiving block grants will be expected to carry out the program in accordance with the information presented in these application forms. States may use any written format they choose to provide the information below. Each item should be addressed.

1. Describe your State's general approach to the block grant program.
2. Describe your agency or organization to show that it is capable of administering effectively a block grant.
3. Describe your airport system planning process. Specify how safety and security projects are justified in your airport system planning process.
4. Describe your environmental study and protection requirements as they apply to airport development.
5. Define your project programming process as well as the project priority ranking system and compare it with the FAA system. This item must include how your programming process provides for meeting critical safety and security projects. It must also describe

how the programming process ensures that the needs of the national airport system are addressed.

6. Describe your procedure for compliance with Federal procedural and other standard requirements.
7. Describe any channeling act that requires the State to be an agent, sponsor, or otherwise participate in financial oversight of a Federal airport project.