

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION
Air Traffic Organization Policy

N JO 7210.709

Effective Date:
March 17, 2009

Cancellation Date:
March 16, 2010

SUBJ: System Impact Reports

- 1. Purpose of This Notice.** The purpose of this notice is to augment and modify procedures contained in FAA Order (FAAO) 7210.3, Chapter 17, Section 2, Organizational Responsibilities.
- 2. Audience.** This notice applies to the following Air Traffic Organization (ATO) service units: En Route and Oceanic, Terminal, Service Centers and System Operations Services, including the Directors of Tactical Operations and Traffic Management Officers.
- 3. Where Can I Find This Notice?** The notice is available on the MYFAA employee Web site at https://employees.faa.gov/tools_resources/orders_notices/ and on the air traffic publications Web site at http://www.faa.gov/airports_airtraffic/air_traffic/publications.
- 4. Procedures.** Add Paragraph 17-5-13, System Impact Reports, to FAAO 7210.3V as follows:

17-5-13. SYSTEM IMPACT REPORTS

a. AT facilities must coordinate with their TMU or overlying TMU for the development of a system impact report (SIR) for all planned events and outages that could have a significant system impact, reduction in service, or reduction in capacity (for example, air shows, major sporting events, business conventions, NAVAID/radar shutdowns, runway closures, equipment outages, and procedural changes affecting key terminals and/or ARTCCs).

NOTE-

Planned events/outages are construed to mean the event or outage is scheduled in advance of the occurrence.

b. The TMU must coordinate with the Director of Tactical Operations (DTO), through their TMO, the operational impact the event/outage will cause. This includes reduction in AAR/ADR, anticipated TMIs, alternate missed approach procedures, and anticipated delays.

c. The DTO must ensure the ATCSCC receives an SIR from either the TMO or Service Center Operations Support Group for all planned events and outages that could have a significant system impact. This notification must be accomplished through the Strategic Events Coordination page at <http://sec.faa.gov>.

d. The SIR must contain the following information:

1. Airport/facility identifier.
2. Overlying ARTCC.
3. Description of outage/project/event.
4. Scheduled dates/times.
5. Operational impact.

- 6. Facility recall.
- 7. Flight check requirement.
- 8. Anticipated delays.
- 9. Anticipated TMIs.
- 10. Customer coordination.
- 11. General information.
- 12. Contact information.
- 13. Date/time of scheduled telecons.

NOTE-

SIRs cannot be viewed on the Operational Information System (OIS) by facilities or our customers until the ATCSCC has approved the content. Instructions for entering items in detail are provided on the Web page.

e. The ATCSCC must access the OIS page for SIRs, make modifications as necessary, and then submit the SIR. Once the ATCSCC has submitted the SIR, the information can be viewed on the Internet at <http://www.fly.faa.gov/ois/> or on the Intranet at <http://www.atcsc.faa.gov/ois/> on the OIS page under "System Impact Reports."

f. Field facilities, TMUs, TMOs, DTOs, the Service Center Operations Support Group, and the ATCSCC must ensure that SIRs:

- 1. Are coordinated, developed, and submitted through the OIS, with as much advance notice as possible before the planned event/outage.

NOTE-

Providing the SIR in a timely manner allows our customers to more effectively plan their operation and mitigate the impact to the degree possible.

- 2. Do not contain sensitive security information.

7. Distribution. This notice is distributed to the following ATO service units: En Route and Oceanic, Terminal, Safety, Service Centers and System Operations Services, including the Directors of Tactical Operations and Traffic Management Officers; air traffic control facilities, except flight service stations; the William J. Hughes Technical Center; the Mike Monroney Aeronautical Center; international aviation field offices; and the Air Traffic Safety Oversight Service.

8. Background. Current procedures dictate that service area offices provide the ATCSCC with advance notification of planned events and outages that will impact the AT system (for example, air shows, NAVAID/radar shutdowns, runway closures, equipment/computer malfunctions, and procedural changes). This notice mandates sharing of the SIR using the OIS page on the ATCSCC Web site. Additionally, providing the SIR in a timelier manner allows our customers to more effectively plan their operation and mitigate the impact to the degree possible.



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2-27-09

Date Signed