

**Department of  
Veterans Affairs**

**Memorandum**

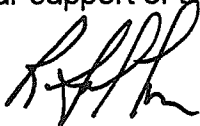
Date: NOV 17 2008

From: Deputy Assistant Secretary for Resolution Management (08)

Subj: Call for Nominations for Secretary's First Annual Alternative Dispute Resolution (ADR) Excellence Awards

To:

1. In April 2007, the Secretary of Veterans Affairs approved the Executive in Charge of the Office of Human Resources and Administration's request to establish the Secretary's Award for Excellence in Workplace ADR in the Department of Veterans Affairs (VA). We received concurrence on the award criterion from the administrations, staff offices and VA's labor unions in April 2008.
2. The Office of Resolution Management is currently accepting nominations for this award through December 31, 2008. The Secretary's Award for Excellence in Workplace ADR recognizes exemplary accomplishments by VA organizations and individuals in furthering ADR during fiscal year 2008.
3. Nominations (including self-nominations) should be completed and submitted through the relevant administration or staff office to VA's Workplace ADR Program. Award categories, nomination eligibility and criteria are attached.
4. If you have questions please feel free to contact Tracey Therit, ADR Manager or Elizabeth Hawkins, ADR Specialist of my staff at (202) 501-2800.
5. Your support of this program is greatly appreciated.



Rafael A. Torres

Attachment

cc: Acting Assistant Secretary for Human Resources and Administration (006)