



File Code: 5100/6180

Date:

Dear Employee's Name)

Your responses on the Health Screening Questionnaire (HSQ) form or your pending status of a previously administered Interagency Medical Standards Program medical exam indicate the need for a physical examination. If you are a current Forest Service employee, please share this letter with your supervisor so that he/she can arrange for you to be released on official time, if necessary, to undergo this required physical exam.

The following material is enclosed and must be reviewed by a licensed physician:

- Physician letter. This letter includes the ASC address for mailing the completed SF-78; but you must ensure the address for billing is completed (local unit).
- Certificate of Medical Examination (Standard Form 78)
- "The Pack Test" information sheet
- Employee's Health Screening Questionnaire
- "Essential Functions and Work Conditions of a Wildland Firefighter"
- Pending Notification Letter from CHS (if in Pending Status) if appropriate

Upon completion of examination, your physician will mail the SF-78 to the ASC-HCM for review.

You have the choice of having this material completed by your own physician or appropriate licensed medical practitioner or by _____, an Agency-designated physician. For either choice, the Forest Service will pay for the reasonable and customary costs of this physical examination.

Please contact _____ at _____ if you have questions or concerns about any of the above information.

Sincerely,

NAME & Title (HSQ Coordinator)
Enclosures

