



**INSTRUCTIONS**  
**UNION APPLICATION**  
**FOR TECHNICAL ASSISTANCE**

When completing an application for technical assistance, a union must certify that it has less than ten thousand (10,000) members within the industry for which trade relief is being sought. See 19 C.F.R. § 213.3(b). A Union Application must also be notarized and signed and dated under oath by an officer of the union.

Union Applications for technical assistance may be submitted to the TRAO at:

Trade Remedy Assistance Office  
U.S International Trade Commission  
500 E Street, S.W.  
Washington, D.C. 20436

Within 10 days of receipt of an application, the TRAO will notify an applicant of its determination regarding eligibility for technical assistance. See 19 C.F.R. § 213.3(c).

The TRAO's web page address is <http://www.usitc.gov/TRAO.HTM>.

## **UNION APPLICATION FOR TECHNICAL ASSISTANCE**

### **Certifications of Applicant**

The undersigned, an officer of \_\_\_\_\_, a certified or recognized union, (hereinafter “Applicant”) certifies that Applicant has less than ten thousand (10,000) members within the industry for which trade relief is being sought, as set forth in 19 C.F.R. § 213.3(b).

### **Acknowledgments of Applicant**

Applicant acknowledges that it has received copies of the relevant statutory provisions (19 U.S.C. § 1339) and International Trade Commission’s (ITC) Rules (19 C.F.R. § 213) concerning trade remedy assistance. Applicant acknowledges that it has reviewed these statutes and rules and understands that:

- (1) in accordance with the relevant statute and ITC rules, ITC personnel, in coordination with other agencies responsible for administering U.S. trade laws, will provide technical assistance to eligible small businesses seeking benefits and relief under U.S. trade laws. (A definition of “technical assistance” is set forth in 19 U.S.C. § 1339 (b) and 19 C.F.R. § 213.2 (d); a definition of “U.S. trade laws” is set forth in 19 U.S.C. § 1339 (c) (2) and 19 C.F.R. § 213.2 (b); and a definition of the “agencies responsible for administering the U.S. trade laws” is set forth in 19 C.F.R. § 213.2 (c));
- (2) the ITC’s determination of eligibility for technical assistance is not reviewable by any other agency or by any court;
- (3) technical assistance does not include legal representation or advocacy on behalf of an applicant and, therefore, is not a substitute for the advice and/or retention of private legal counsel; and
- (4) technical assistance does not ensure that the recipient will prevail in any trade remedy proceeding.

For questions concerning the required certifications and acknowledgments, applicants should contact the ITC’s Trade Remedy Assistance Office (TRAO) at 1-800-343-9822 (toll free) or (202) 205-2200. Applicant may also want to consult with private counsel about these matters.

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\_\_\_\_\_  
(Print name of officer signing under  
oath on behalf of Applicant)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Applicant's officer)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Print name, address and telephone number of Applicant)

Sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Notary Public)

My Commission expires on \_\_\_\_\_. (Place notary seal above.)

\_\_\_\_\_  
Public reporting burden for this collection of information is estimated to average one (1) hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for streamlining the application process, to Trade Remedy Assistance Office, U.S. International Trade Commission, 500 E Street, S.W., Washington, D.C. 20436, and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, D.C. 20503.